



**Ecole Pitt River Middle School
Parent Advisory Council – General Meeting Minutes
April 11, 2022**

ATTENDANCE (via Zoom)

Chairperson:	Summer Wright	Secretary:	Bruce Catterall
Treasurer:	May Luong	Pitt River Principal:	Darren Stewart

Members at Large 6 members under various usernames

Regrets: Phil Sinnott (Vice-Chairperson), Jeremy Bauman (DPAC Representative),
Lindsay Goodridge (Vice Principal)

1. CALL TO ORDER

Summer called the meeting to order at 7:04pm, and read the Territory Acknowledgement. In accordance with the Constitution & Bylaws of the PAC, the quorum requirements had been achieved and the meeting proceeded.

2. APPROVAL OF AGENDA

There being no errors or omissions, it was then **Moved** and **Seconded** to approve the agenda of the meeting, as circulated. **MOTION CARRIED.**

1. May Luong. 2. Bruce Catterall. Approved.

3. APPROVAL OF MINUTES

It was then **Moved** and **Seconded** to approve the minutes from the March 7th, 2022 General Meeting, as circulated. **MOTION CARRIED.**

1. Bruce Catterall. 2. May Luong. Approved.

4. CHAIRPERSON / VICE CHAIRPERSON REPORTS

PRPAC Email & Facebook page:

Our Facebook page continues to be a key communication conduit between the PAC and the parent community. **Parents are encouraged to visit the PAC Facebook page, and to contact us via email at:**

www.facebook.com/groups/375370090959171

pittrivermiddlepac@gmail.com

5. TREASURER'S REPORT

Balance Sheet:

The balances as of April 10th were:

• general account balance	3,832.19
• gaming account balance	18,851.48
• accounts receivable / payable balance	-67.00
• RBC account balance	1,775.76
• netted together, the total assets	24,392.43

Accounts Receivable / Payable:

The balances as of April 10th were:

• accounts receivable balance	0.00
• accounts payable balance	67.00
• netted together, the total AR/AP	0.00

RBC Account status:

This is our account that is held at the school. It is where the school deposits donations to the PAC through the KEV Online system. The current balance is \$1,725.76.

Bursary Approval:

From the last meeting, the PAC approved a motion to provide Riverside Secondary with a cheque for \$500 for a bursary, to be taken from the Operating account. This cheque was disbursed on Apr 4.

New Cheques:

May ordered a new set of cheques for the Gaming account. These cheques cost \$67.

There being no errors or omissions, it was then **Moved** and **Seconded** to accept the financials for Apr 10th, as presented. **MOTION CARRIED.**

1. Bruce Catterall. 2. May Luong. Approved.

6. FUNDRAISING**Neufeld Farms fundraiser:**

The current fundraiser runs from until Tuesday, Apr 19. Orders will be available for pickup at the school on Friday, Apr 29 at 4pm.

https://app.neufeldfarms.ca/fundraising/2022-pitt-river-middle-school?fbclid=IwAR1LNsdia1U6ZpPwHaZyquvVW4oZF1z_Y0m-OMwuXZIIHQSBtIG8w4q-nZc

Domino's Pizza Restaurant Night:

We will be holding a restaurant collaboration fundraiser with Dominos on Wednesday, Apr 20. For their Family Pizza Night, Domino's returns 20% of the evening's sales to the PAC. Advertising for this event will begin Apr 12th.

<https://www.dominos.ca/>

Chipotle Restaurant Night:

We will be holding a restaurant collaboration fundraiser with Chipotle on Wednesday, May 18. Chipotle will be donating 33% of the evening's sales to the PAC. Advertising of this event will begin May 1st.

<https://www.chipotle.com/>

Fresh to You:

For this fundraiser with the BC Agriculture in the Classroom Foundation, PACs sell bundles of locally grown fresh fruits & vegetables to family & friends. Bundles cost \$20-25. The PAC receives 40% profit on all bundles sold. As well, for every bundle purchased, BCAITCF provides a complimentary bundle for schools to supply to families in need.

Schools must be enrolled in the BC School Fruit & Vegetable Nutritional Program (BCSFVNP) in order to qualify. Then, the PAC must apply for the fundraiser between May-September. The fundraiser runs for the month of October, with bundles delivered in early November.

PACs are encouraged to apply early, as supplies are limited.

May will explore this further with Darren and Summer, for the 2022-2023 school year

www.bcaitc.ca/fresh-you-fundraiser#overview-

7. DPAC REPRESENTATIVE'S REPORT**Mar 30 General Meeting:**

Jeremy was unable to attend the meeting this month. As such, no report is available.

Apr 27 General Meeting:

The next General Meeting will be held on Wed Apr 27 at 7pm, and will include a presentation on "Exploring Ways to Improve Outcomes for Children in the Tri-Cities".

8. ADMINISTRATIVE REPORT

Covid 19:

With the easing of restrictions, we are moving back to one schedule for all students, beginning after Easter (same start and end times for all students). We shall begin hosting full team assemblies in the gym this week. At the end of April, we will host a full-school assembly. As well, consideration of field trips is beginning to evolve.

Performance Groups:

Along the same lines, we will be hosting performance groups for the student body in the gym later in the year.

Athletics:

Athletics are beginning to open up more. We might be able to pursue a track meet of sorts with the other local middle schools.

Welcoming Grade 6 Families:

These activities will likely continue virtually for the balance of this year.

Year-End Activities:

Grade 8 celebrations will likely just involve students & staff this year (not families). With the loss of some staff last year who were instrumental in its production, there will be no formal yearbook this year.

2022-2023 School Year Preparation:

We will begin visiting the elementary schools to gain information on the incoming grade 6 students, and visiting Riverside to communicate information about our outgoing grade 8 students.

Report Cards:

Digital report cards were issued on Fri Mar 11. We just need parents to actually download the report cards (versus just viewing them online).

Student Online Safety Sessions:

On Tuesday, May 24, ERASE (Expect Respect and A Safe Education) is hosting a presentation on "Establishing Safe, Caring and Respectful Digital Communities". This session for students in Grade 8-12 covers all things digital, from how to be a good digital citizen to the criminal consequences of cyberbullying. Some of the most prominent concerns currently surrounding students' use of social media platforms and smartphones will be discussed. The event runs from 6:30-7:30pm, and registration is required at:

<https://event-wizard.com/events/SocialMediaAwarenessStudentMay242022pm/>

<https://www2.gov.bc.ca/gov/content/erase>

9. NEW BUSINESS

BCTF Presentations for Parents:

We will be hosting the BCTF presentation on Antibullying, to be held on Wed Apr 27. Advertising for this event will begin Apr 12th.

Constitution & Bylaws Committee:

The goal of the committee is to make the PAC Constitution & Bylaws document complete and clear enough for future PACs to function with minimal assistance. The result of their work is the *Pitt River PAC - 2022 Constitution and Bylaws* document – the document has increased from 17 to 32 pages.

The new draft, along with the existing 2021 Constitution & Bylaws, will be distributed to the parent community. Parents will have a month to review the new draft, and to send any questions, concerns or suggestions to the PAC via email for research & review.

pittrivermiddlepac@gmail.com

Between April & May, parents will have their final opportunities to raise any questions, concerns or suggestions. Then, at the Annual General Meeting on May 16th, the PAC will vote on the resolution to ratify the new Constitution & Bylaws.

Hot Lunches:

The school is open to hot lunches for the balance of the year. However, such lunches would need to be individualized. As well, they will require people-power from the PAC. May will discuss further with Summer.

10. NEXT MEETINGS

The next meeting will continue to be held over Zoom:

May 16, 2022 – 7pm – Annual General Meeting, Elections

For the final meeting of the year, we will determine whether to hold it on Zoom or in person.

Jun 13, 2022 – 7pm – 2022-2023 Budget

11. ADJOURNMENT

Summer made a motion to adjourn the meeting. ***MOTION CARRIED.***

The meeting was adjourned at 7:42pm.