



PAC MEETING MINUTES
Thursday, April 18 2024
Pitt River Middle School

1. Call to Order

- 1.1. Meeting called to order at 7:10pm
- 1.2. Indigenous Territories Acknowledgement – Darren Stewart

2. Opening

- 2.1. Approval of tonight's agenda

Motion Moved by: Jeremy

Motion seconded: Andrew Shaw

Motion: Carried

- 2.2. Approval February Minutes

Motion Moved by: Andrew Shaw

Motion seconded by: Jeremy

Motion: Carried

3. Reports

- 3.1. Treasurer's Report: Andrew Shaw

- 3.1.1. Gaming Grants – Andrew is working on meeting application deadline

- 3.2 Administrative Report –

- The Evening of Magic event was well received
 - Thank you Sonja for all your hard work and enthusiasm
 - Student lead conferences had a tremendous turnout
 - Final big event is the Playland outing in June
 - Darren is sadly leaving us and retiring 😞 Our only silver lining is that Tommy will still be hanging around the school with the counsellor

4. DPAC

- 4.1. DPAC Report – Jeremy

- The DPAC organizes speakers for the entire district
 - We hope to have more involvement next
 - DPAC meeting is every last Wednesday of each month

5. Unfinished Business

- 5.1 An Evening of Magic – Sonja

- 5.1.1 Review of Expense Report – Andrew, April and Sonja are working to reconcile

- 5.1.2 Next Steps - Andrew will deposit cash and Andrew will write cheques. Cheques will be available for pick up at the school next week

- 5.1.3 Outstanding concession items – these will be sold at future PAC driven events

- 5.1.4 Data for next year/future events – Sonja will pass on all the information she has to April

- 5.1.5 Feedback –

- we don't need the tents next time as that was a huge loss in profit

- selling price point for some items (chocolate bars and hot food) needs to be adjusted to make a better profit margin

5.2 Grade 5 parent night April 25th (6-7:30pm) – Darren/Greg

- **ACTION ITEM:** April will come to the Grade 5 Welcome session to give a quick greeting to the new incoming parents

5.3 Dress code discussion – Greg

- This is still in discussion and Greg will have more information for us hopefully next meeting regarding the appropriate dress code at school (hats, hoodies)

6. Updates

6.1 Early Thursday Dismissal

- Teachers are reporting great progress with their goals
- They have been utilizing their time for all their skills/goals
- **ACTION ITEM:** Darren to gather a report for the PAC re: progress in hopes that we can share this with parents

7. New Business

7.1 Possible fundraising ideas for the end of this year and next year

- Frozen yogurt Fridays
- **ACTION ITEM:** Sonja/April to email and coordinate with Leanne
- Photo shoot session – this is a passive fundraising event where families can book a photo session and a certain percentage goes towards the school
- **ACTION ITEM:** Sonja to coordinate with contact
- Online presence – we would like to have a larger online presences with our school community/parents
 - Considering an Instagram page where we can update and keep parent engagement
 - For now we will look into working the Facebook page and talk with Greg about how we can have more reach to our parents
- Next PAC meeting: Thursday June 6, 7pm

8. Meeting Adjourned at 7:30pm

8.1. Motion Moved by: Andrew Shaw

Motion Seconded by: Jeremy

Motion: Carried