**Parkland Elementary PAC Meeting**

Wednesday April 6, 2016

6:30 PM School Library

Chair: Michelle Valente

Vice Chair: Beth Latorre (Absent)

Treasurer: Kim Parker

Secretary: Katy Mantel /Darryl Mathieson

1. **Welcome:** Michelle Valente
	1. Introduction
	2. Quorum established
	3. February 2016 Meeting Minutes – Motion to accept by Naomi, seconded by Tara
	4. Chair Report
		* Update on New Playground Garbage Cans previously purchased, decorated and ‘Crow’ proofed
	* Still seeing garbage on Soccer Fields (which the School shares with the City)
	* We will be looking to place these cans in more strategic locations to encourage use
	* Parents are reminded to advise their children to please keep our playgrounds clean and use the designated garbage containers
* Book Fair
	+ This event was very well received
	+ Raised approximately $4,000 in credits
	+ Teachers received $50 credits
	+ Library received credits as well
	+ PAC’S goal next year is to run two (2) Book Fairs

1. **Principal’s Report:** Anita Strang
* The School has implemented Classroom Learning Circles
	+ A School Wide Circle is still in the works
	+ It was initiated by the grade 5’s and their leadership roles played a large part
	+ Teachers are being encouraged to attend Circles outside their classes
* School Charter will be amended/updated each year
	+ There will be continuing development around restitution and restorative practices
* There is a New Bulletin Board in the School’s Main foyer (Main entrance hallway)
* Gymnastics Update
	+ This PAC funded event was very well received
	+ Some concerns from Parents included Kids not having enough equipment to use during the actual sessions
	+ The Company that was hired to facilitate the event has been advised of PAC’S concerns
		- They responded that they required enough space to teach proper ‘form’ prior to using all of the equipment
		- They had concerns that some of the Students needed clear instruction on how to participate safely and perform the moves properly prior to moving onto using the gymnastic equipment
	+ It was suggested the next sessions might be pushed back one week and/or have one week with and one week without the Students using the equipment
	+ It was also suggested the Facilitator provide a clear outline prior to the start of the sessions so Parents stay informed
* Emergency Release Program vs. Fire Drill Procedures were discussed
	+ Earthquake Emergency Plan, Parents picking up their children and the frequency of Fire Drills vs. Earthquake Preparedness Drills
1. **Committee Reports**
* 3.1 Hot Lunch - Dee
	+ Financials (Brief summary- See detailed statement)
	+ It is estimated the PAC will earn about $4,000-$5,000 in profit from this popular Hot Lunch Program (PAC has raised approximately $2900 in profits to date)
	+ Hot Lunches will continue every two weeks
	+ There was a glitch in the PAYPAL Payment system recently
		- If parents experienced problems with payment they are encouraged to email Dee directly at deirdressecrets@yahoo.ca
		- Parents can pay by cheque however cheques will only be accepted for all lunches (not individual weekly payments)
	+ Parents are also reminded to bunch their orders rather than order each lunch individually as that practice incurs extra/unnecessary PAC fees
	+ Parkland Staff/Teachers are reminded that the Hot Lunch Program is open to them as well
* 3.2 KM Club - Kim
	+ Started Tuesday April 5
	+ Program will continue on Tuesdays and Thursdays until the 1st week of June when ribbons will be ordered
	+ PARENTS ARE REMINDED
		- The success of this program is due in part to Parent Volunteers who assist after school (Tallying laps, encouraging participation, handing out Freezies etc.).
	+ PARENTS ARE ENCOURAGED
		- If at all possible please consider attending and/or consider sending a representative to assist this wonderful student event if at all possible
	+ Parents are reminded that they can also participate in running laps with their children
	+ The PAC will be providing incentives for the children to Participate (Freezies etc.).
* 3.3 Fundraising
	+ Coquitlam Express Game Night
		- PAC earned approximately $500 (100+ tickets were sold, Frisbee toss did well)
		- It was very well received by attending families
	+ Cookies and Pies
		- PAC earned approximately $450
		- Lower participation this year than in prior years
* Pink Shirt Day
	+ - Sale of Bracelets raised approximately $315
		- Donation was made to the Amanda Todd Foundation
* 3.4 Playground / Green Space
	+ Still awaiting approval from the District
	+ PAC wanted to ensure the District was advised that the PAC is willing to fund part of this project and are hoping it will get approved asap
* 3.5 DPAC (Tara)
	+ No meetings in March
* 3.6 Safety (Lyle)
	+ Unfortunately Parents are still seen:
		- Making illegal U-turns directly in front of the school
		- Parking too closely to marked crosswalks
		- Travelling at higher than permitted speeds in proximity to the School Grounds
* Parents are reminded that all of these activities are putting our Children at risk
	+ Police Officers have been regularly patrolling and will continue to ticket offenders

1. **Finances:** Kim Parker

4.1 Bills of Allowance – will be posted on School Website and PAC Parent board

4.2 Current Financial Position - will be posted on School Website and PAC Parent board

* KIM provided the PAC with the January and February 2016 Financial Statements for review and discussion (March numbers have not come in yet)
* PAC has done well

4.3 Review and approval of new expenses

* The PAC has approximately $4,000 in the Gaming Account which needs to be spent
	+ Gaming account expenditures must be for the benefit of all students for specific extracurricular activities etc.
	+ PAC discussed potentially spending funds on:
		- The MAKER ROOM (Estimated $1,000)
		- Playground / Green Space
		- Art Supplies
* Students provided a “Wish List” which included:
	+ Clear Marble Works
	+ Lego Friends and Lego Minecraft
	+ Foam Blocks
	+ Kinex
	+ Kiva Planks
	+ Jenga
	+ Bunchums
	+ Clear Storage Boxes
* The PAC will be pricing/budgeting for some of these items

1. **New Business:**
* The Next PAC Meeting will be the Annual General Meeting (AGM)
	+ Parents are advised that our current President Michelle Valente will be retiring
	+ The PAC encourages all parents who might be interested in any Executive Role to please attend the upcoming Annual General Meeting and/or consider becoming more involved with our PAC
		- Food and refreshments will be served at this event

Motion to adjourn at 8:30 pm by Michelle Valente and seconded by Katy Mantel.

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PAC Chair PAC Secretary

**Next Meeting (AGM) will be May 18, 2016 at 6:30 pm in the School Library**