

Parkland Elementary PAC

Meeting Minutes

DATE May 29, 2024

TIME 8:00 P.M.

LOCATION TEAMS

PAC Executive Officers

CHAIR Carly Weaver
VICE-CHAIR Kristin Dueck
TREASURER Derek D'Andrea
SECRETARY Danielle Bauer
DPAC Haley Hodgson

In Attendance

Alexandra D'Andrea, Carly Weaver,
Caylin, Christa Wilms, Danielle Bauer, Derek D'Andrea,
Haley Hodgson, Kristin Dueck, Nicole Stevens,
Sharon McKay, Vanessa Silveira.

Decisions Made

DECISION	DESCRIPTION
Treat Days in June	Freezie sales on Wednesdays after school: June 11, 18.
iPad Raffle	Raffle will happen in September to kick off new school year fundraising.

Follow-Up Items

ACTION ITEM	OWNER	DUE BY	STATUS
Next meeting pass minutes not yet reviewed.	Voting members	June 19	To do
Notify once playground proponent is selected.	Sharon	-	To do
Send email advising of Vice Chair vacancy.	Carly, Sharon	ASAP	To do
Volunteers needed for Freezie treat days in June.	-	ASAP	To do
Coordinate iPad raffle for September launch	Carly, Danielle	Sept 1	To do
Provide a list of name for g.5 leaving ceremony.	-	ASAP	To do
Confirm staff not returning to Parkland next year.	Sharon	ASAP	To do
Organise retirement/leaving gifts.	Carly	ASAP	To do
Provide staff list/count for staff appreciation lunch.	Sharon	ASAP	To do
Coordinate lunch/catering for staff appreciation lunch.	Carly	ASAP	To do

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Agenda

1 Welcome

Carly Weaver

1.1 Introductions

The Chair welcomed attendees to the AGM.

1.2 Quorum

Quorum was present.

1.3 Approval of Meeting Minutes

No minutes approved at this meeting.

1.4 Chair Report

The Chair deferred to (5) New Business, (5.1) Voting in New Executive Positions.

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2 Principal's Report

Sharon McKay

- 2.1 Rosie Manhas (Coquitlam School Trustee) and Nadine Tambellini (SD43 Superintendent), were both at Parkland today. The grades 4 and 5 students were excellent!
- 2.2 Connecting to Kindergarten took place last Thursday. At this time, 33 new kindergarteners will be enrolled for the 2025/26 school year. That is only one less than this year.
- 2.3 The track meet was last week. The grade 3 won many of the relays and students put on a great showing in the field events.
- 2.4 Thank you to everyone who came out for the caregiver appreciation morning last Wednesday.
- 2.5 We recently had indigenous storytelling (grades 4 and 5), and drumming (all classes), which was greatly enjoyed by the students.
- 2.6 Firefighter Denise came and met with the grade 3s.
- 2.7 All upcoming Fridays for the remainder of the school year are spirit days:
 - May 30: **Inside Out and/or Backwards Day.**
 - June 6: **Colour Day**—dress as one **colour** or a **rainbow** of colours.
 - June 13: **Sports Day**—fun in the sun! Where sunscreen, hats, and bring water bottles!
 - June 20: **Messy Hair or Funny Hat Day.**
- 2.8 Ms. Renaud will be retiring this year after 10+ years at Parkland. A search for a new grade 1 teacher is underway.
- 2.9 Playground Update:

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The playground specifications went to tender. We are considering three interested parties and have ideas to make some changes including increasing the number of swings and adding an accessible swing. Modifications are due tomorrow. Sharon will update once a proponent has been selected. Installation is expected by July 31.

- 2.10 Staff have decided to keep developing the three current school goals for next year, which form the Action Plan for Learning (A.P.L.).
- a. **Intellectual Development:** Using the educational approach of STEAM students will have many access points to guide inquiry, dialogue, and critical thinking. Numeracy and literacy education will be enhanced through the STEAM lens.
 - b. **Human and Social Development:** Using the SD43 framework as a guide our focus will centre around Empathy through a restorative practice lens, including a sense of self and others.
 - c. **Indigenous Learners and Indigenous Ways of Learning:** Learning is holistic, reflexive, reflective, experiential, and relational (focused on connectedness, on reciprocal relationships, and a sense of place).
- 2.11 Parkland has been approved to host District Literacy Program. The district will select several grade 4 and 5 students. Parkland students may be among those selected. Parkland's grade 2 level has been approved to host.
- 2.12 A survey is in the process of being developed to capture the student's voice.
- 2.13 At the Mic'd Up District Presentation, two Parkland students both won gold medals. Parkland students showed incredible, enthusiastic support as they cheered on their schoolmates!
- 2.14 The Science Fair took place today and was a huge success. A big thanks to Mr. Armstrong's class.

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3 Committee Reports

Alexandra D'Andrea, Haley Hodgson

3.1 Hot Lunch (Alexandra D'Andrea)

3.1.1 There are two hot lunches left: next Wednesday, and the following Friday on sports day.

3.2 DPAC (Haley Hodgson)

- New School Trustee, Rosie Manhas was sworn in.

Action Items

4 Finances

Derek D'Andrea

4.1 General Account

4.1.1 The current balance of the general account is \$8,936

4.1.2 Hot lunch has raised \$?

4.1.3 The Moana II Movie Night raised \$899.

4.1.4 There have been no Opt-out donations this school year to date.

4.2 Gaming Account

4.2.1 The gaming account balance is \$59.

4.2.2 Funds from both the general and gaming accounts were used to pay for the playground.

4.3 Next Year's Goals

4.3.1 The gaming grant submission is due by the end of June and will be done next week.

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5 New Business

Carly Weaver

5.1 Voting in New Executive Positions

5.1.1 Executive Officer Resignations:

- Carly Weaver is not seeking re-election as the PAC Chair for the 25/26 school year.
- Kristin Dueck is not seeking re-election as the Vice Chair for the 25/26 school year.
- Both Carly and Kristin will remain involved with the PAC to aid with the transition and have offered to serve as Co/Vice Chairs if no other volunteers come forward over the coming weeks.

5.1.2 Danielle Bauer was nominated for the role of Chairperson.

THE VOTE WAS CARRIED UNANIMOUSLY.

5.1.3 There were no nominations or volunteers for the role of Vice Chair. The position currently stands vacant for the 25/26 school year.

- An email will be prepared by Carly and sent by Sharon, advising of the Vice Chair vacancy, including the description of the role and responsibilities.

5.1.4 The role of Secretary was made vacant by Danielle's election to Chair.

5.1.5 Christa Wilms was nominated for the role of Secretary.

THE VOTE WAS CARRIED UNANIMOUSLY.

5.1.6 Derek D'Andrea was nominated to serve for a second term as PAC Secretary.

THE VOTE WAS CARRIED UNANIMOUSLY.

5.1.7 Haley Hodgson was nominated to serve for another term as DPAC Representative.

THE VOTE WAS CARRIED UNANIMOUSLY.

5.1.8 Alexandra D'Andrea will remain as the Hot Lunch Committee Coordinator.

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5.2 Treat Days

- Carly has ordered Freezies and will be picking them up tomorrow.
- It was agreed that the PAC will run two treat days on after school on June 11 and 18—both Wednesdays to avoid conflicting with other scheduled Friday activities during the month.
- Volunteers will be needed to set up and sell Freezies on both treat days.

5.3 iPad Giveaway

- It was agreed that the iPad giveaway will happen in September of the new school year, to kickstart fundraising efforts. There is a lot of competing activity during June and the PAC agreed that the fundraiser would be much more successful in September.
- Carly and Danielle will discuss at their meeting on Tuesday, and will coordinate during the summer to secure the necessary license, and make other preparations.

5.4 Grade 5 Grad

- Provided with a list of names for the leaving ceremony.
- Nicole will discuss ideas for use of funds left over from other fundraising directly with Sharon.
- The PAC has a \$200 surplus that will be granted to the leaving ceremony.

5.5 Retiring or Leaving Gifts for Staff

- Carly will organize retirement and leaving gifts upon receiving final confirmation from Sharon.

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5.6 Staff Appreciation

- It was agreed that a staff appreciation lunch will be held on Tuesday, June 10th.
- Sharon will provide a staff list/count to Carly for catering numbers.
- Carly will coordinate catering/lunch.

5.7 Next PAC Meeting: June 19

- The next PAC meeting will be held via TEAM on June 19 at 8:00 pm.
- Prior to the meeting Sharon will send an email advising that we are still seeking a vice chair or co-vice chairs. Carly will assist with the write-up and description.