

Parkland Elementary PAC

Meeting Minutes

DATE April 10, 2025

TIME 8:00 P.M.

LOCATION TEAMS

PAC Committee

CHAIR Carly Weaver

VICE-CHAIR Kristin Dueck

TREASURER Derek D'Andrea (away)

SECRETARY Danielle Bauer

In Attendance

Alexandra D'Andrea, Arin, Carly Weaver,

Danielle Bauer, Kristin Dueck,

Jennifer Bordignon, Sharon McKay.

Follow-Up Items

ACTION ITEM	OWNER	DUE BY	STATUS
Let Carly know if you'll be retiring from the PAC at the end of the school year.	PAC members	ASAP	In Progress
AGM Flyer	Carly	Prior to AGM	In Progress
Playground update to parents.	PAC members	-	-
Request playground images/renderings	Sharon	-	-
Setup Movie Night tickets on KEV	Sharon	ASAP	-
Pickup water and snacks for Movie Night	Carly	April 24	-
Create Flyer for Movie Night	Danielle	ASAP	-
Volunteers needed	Parents/Guardians	April 24	-
Provide check-in parent contact info forms	Carly	April 24	-
Get gaming license for iPad raffle	Carly, Danielle	June	-
Look for deals on Freezies	Pac members	-	-

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Agenda

1 Welcome

Carly Weaver

1.1 Introductions

1.2 Quorum

Quorum was not present.

1.3 Approval of Meeting Minutes

Motion that the PAC Meeting Minutes of March 27, 2024, be approved.

Moved by: Kristen Dueck

Seconded by: Danielle Bauer

CARRIED UNANIMOUSLY

1.4 Chair Report

1.4.1 Upcoming Annual General Meeting:

- The next PAC meeting is the AGM, on May 29, 2025.
- If any current PAC members plan on retiring at the end of this school year, they're asked to send Carly a note.
- Carly will send out a flyer about the AGM and available PAC roles.

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2 Principal's Report

Sharon McKay

- 2.1 Parkland procured 3D printers for the school (for free). They're up and running in the office and kids are excited! Considering ways to integrate with the curriculum.
- 2.2 Mr. Armstrong Art Club: Thursdays at lunch. Successfully received a \$700 grant from SD43. The grant must be spent, and will be used to buy soapstone carving equipment.
- 2.3 Choir: 2nd performance at the Lakeshore centre.
- 2.4 Como Lake Relays are a long standing SD43 tradition for grades 4 and 5. Permission slips today/tomorrow.
- 2.5 Grade 5's transitioning to Como Lake Middle School.
- 2.6 Dates can be blocked off in the facilities calendar for next year. If not too early, think about next year, i.e. movie nights.
- 2.7 Playground Update:
 - Sharon has been following up but not receiving status updates. More clarity is needed on the process but our understanding is that the school district will put it out for tender. Once a supplier has been selected we will receive a PO.
 - Currently, there is no active RFP listed on BC Bid.
 - Discussion about sending an email update on the playground project status. Sharon will request photo renderings/images from the playground specifier/designer.

3 Committee Reports

Alexandra D'Andrea

3.1 Hot Lunch (Alexandra D'Andrea)

- 3.1.1 The new sessions have started, with 6 lunches, including sports day.
- 3.1.2 Profit for the current session is \$1,565—the highest this year.
- 3.1.3 Total profit from the hot lunch program is \$4,306.36

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3.2 DPAC

No Updates to report.

Action Items

4 Finances

Reported by Alexandra D'Andrea on behalf of Derek D'Andrea

4.1 General Account

- 4.1.1 The current balance of the general account is \$47,592
- 4.1.2 Hot lunch has raised \$7,899
- 4.1.3 Other Fundraisers have raised \$6,164
- 4.1.4 There have been no Opt-out donations this school year to date.
- 4.1.5 The Meridian fundraiser generated \$315. This is thought to be the result of a very busy time of year with many sporting activities starting up.
- 4.1.6 The cheque for the playground has not yet been issued as a Purchase Order is needed first.

4.2 Gaming Account

- 4.2.1 The gaming account balance is \$8,559.

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5 New Business

Carly Weaver

5.1 Movie Night: April 24

- Movie night will take place on the same evening as the Welcome to Como Lake event.
- The Movie is Moana II and starts at 6:30 pm
- Tickets will be \$12 and available for purchase on KEV (same as last time), Sharon will setup.
- Water bottles and a small snack will be provided, no pizza (as last time). Carly will pick up the snacks.
- Danielle will create a flyer.
- Volunteers are needed to help setup mats, check people in, and parent volunteers to supervise during movie. (Danielle will help with check-in, and Carly will provide check-in contact info form).
- Parents who volunteer will receive discounted admission for their child (\$5 instead of \$12).

5.2 iPad Giveaway

- iPad donated by Danielle's husband, Daniel Perko (via: Columbia Business Systems).
- Plans are to have a giveaway raffle in June, at the end of the school year.
- Carly and Danielle will coordinate on this as a special license is required for the raffle.

5.3 Treat Days

- Discussion about future treat days/Fridays?
- Be on the lookout for deals on Freezies.

5.4 Yearly Plan: Playground Update

See Section 2: Principal's Report / 2.7

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5.5 Annual General Meeting: May 29

- AGM will be via TEAMS on May 29 at 8:00 pm
- Sharon will send out the meeting link prior to the event.
- Questions about term length, were referred to the PAC Charter.