The COPS Editing Strategy

COPS
A self-editing strategy.
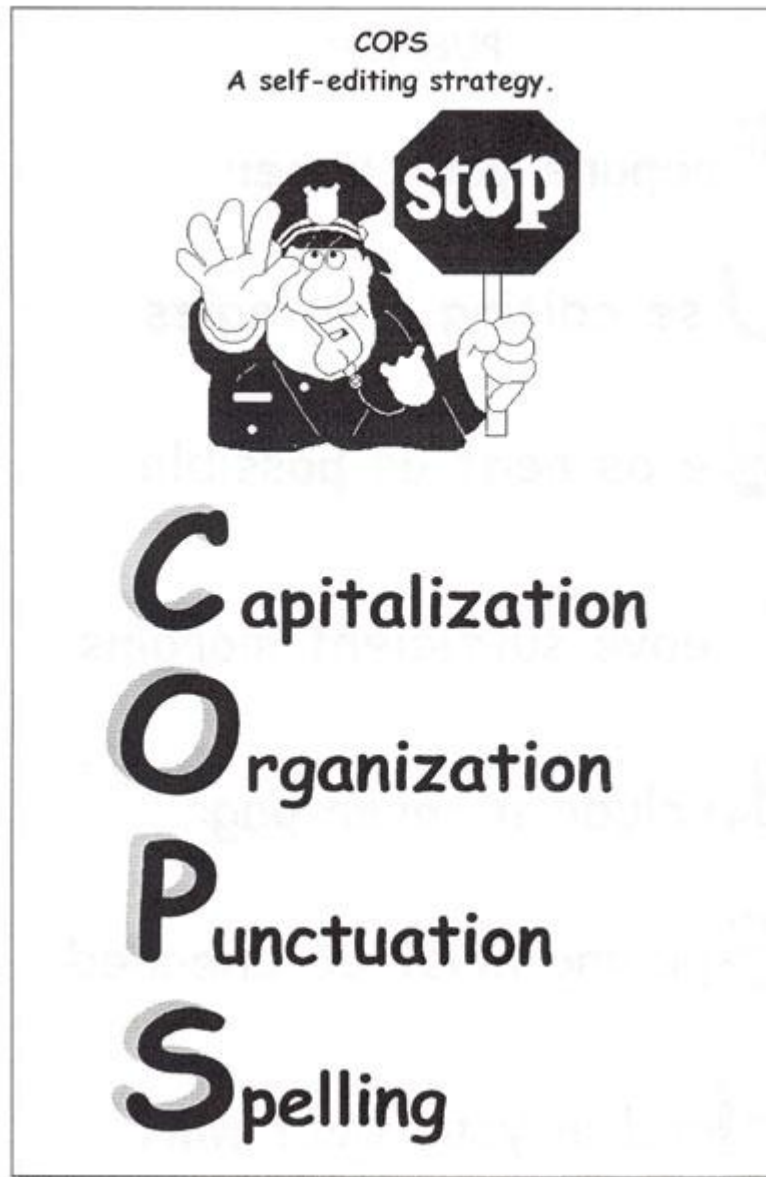
stop

Capitalization

Organization

Punctuation

Spelling

Having problems editing your work? Use the COPS method to help you out