

Mundy Road PAC Meeting - Executive Only

June 11th, 2019

Present: Jon Lundquist, Serena Boivin, Tamara Lee, Una Wong, Larissa Ringham, Christine Friend, Jenny Gasparini, Samantha Cohene, Heather Hooton, Janice Doege

Meeting called to order – 7:05

Welcome

Approval of minutes from May

Motion: Larissa Second: Una

Approve Agenda

Motion: Larissa Second: Una

Nominations for Executive Positions:

- Jenny Gasparini has changed from Member at Large to **Volunteer Coordinator** which leaves one Member at Large position available.
- Heather Hooton nominated and voted in as **Fundraising Coordinator**.
- Jaime Baker nominated and voted in as **Member at Large**.
- Christine is interested in potentially taking on some parent education responsibilities, but not fulfilling the role. She would like to organize a CPR course (potentially as a fundraiser).
- Positions still vacant: **Historian, Co-Chair, Emergency Preparedness, Communications Coordinator, Social Coordinator, Parent Education Coordinator**

Review of year to date financial health:

- Please see attached for final budget for 2019-2020.
- Samantha will receive the gaming grant next year and Tamara and Samantha together will report on how the gaming grant was spent this year.

Welcome Table

- Jon is happy to run the table. Last year Bobbi organized coffee donated through Starbucks. Janice has signs to put up (we can also put up signs about available PAC positions here as well email parents - through volunteer coordinator and class reps - about available positions before the end of the year).

Meeting Schedule for 2019/2020

- Tuesday Sept 10th, Tuesday October 8th, Tuesday November 5th, Tuesday December 3rd, Tuesday January 14th, Tuesday February 11th, Tuesday March 10th, Tuesday April 7th
Exec Only, Wednesday April 8th, Tuesday May 12th, Tuesday June 9th

Review of Fundraising Poll Results

- See attached results
- Most common reason for not participating in a fundraiser was lack of interest. Another reason was that dances/movie nights were too late for young children.
- Discussion around only using email to communicate fundraisers – would paper notices be more effective? There seems to be a lack of communication between PAC and parents, especially the new parents. Communications Coordinator role is not filled for next year, this is the person that would take this on. Perhaps we can highlight this as a role that needs to be filled (and what exactly needs to be done) for September.
 - Would a Facebook group be a good platform for getting information out? We need to touch base with Rob to get his perspective on this. Photos of children would not be included; it would mainly be used to communicate events and fundraisers. We can revisit this after speaking with Rob.
- Future fundraisers that were supported were: Neufeld farms (cookies and pies OR meat), Purdy's, Family Photos, Pub Night, Jelly Bean Jar, Spring Flower Sale.
- Larissa will pass on the names of people who were interested in volunteering to Heather. It is always a huge struggle to get parents to volunteer.

Potential Fundraising Events for Beginning of 2019/20

- Heather will look over the results of the fundraising poll to choose some fundraisers for the beginning of the year. Possibly Neufeld Farms before Thanksgiving.
- Jon will take on the Halloween dance, hopefully on the 24th of October provided we can get the gym (will confirm with Rob). Start will be 6:30.
- Family Photos – potentially Saturday, October 5th, outdoors. Jenny is organizing this.
- Christmas Market – we need someone to take the lead on this event.
- Pancake Breakfast is December 20th.

Open Discussion:

- Heather would like to see a binder made up for each PAC exec position for old members to pass onto new members. There is a PAC closet at the school with old files that needs to be organized.
- Heather is going to go through the kitchen and throw out any old materials and organize what is in there.
- The PAC bulletin board near the office should be updated for September (it is old and not very eye-catching).
- Any cash or cheques need to come in to the treasurers before the end of the year.

- Janice gave gifts to the traffic flags volunteers (flowers and Starbucks cards).

Motion to adjourn: Janice **Second:** All Time: 8:30

Next Meeting: Sept. 10th at 7:00pm