

Mundy Road Elementary School

PAC Meeting Minutes

Tuesday, October 10, 2017 7:00 pm

Present: Jon Lundquist, Tamara Lee, Una Wong, Tamara Sherdahl, Jaime Baker, Christine Friend, Lindsay Gallo, Grant Ringham, Larissa Ringham, Staff: Rob Wright

Welcome and Introductions

Approve Minutes of September 13, 2017 Meeting

Motion: Una Second: Christine

Approve Agenda

Motion: Christine Second: Tamara S.

Chairperson's Report (Jon Lundquist)

Cheque signing in place for designated members

Informed by DPAC that future DPAC Representatives at school level are to be voted in by secret ballot, Mundy Road's PAC constitution requires updating to reflect this point

Action: Modify constitution language to meet DPAC requirements

Newsletter or memo to invite parents/guardians to learn more about the PAC community

Principal's Report (Rob Wright)

Ministry of Education Assessments

Grade 4 students will be involved in the MDI (Middle Years Development Instrument and the FSA (Foundational Skills Assessment). Parents are given an opportunity for their child to opt out of assessments. Kindergarten teachers also take part in the EDI (Early Years Development Instrument) for their students. Both MDIs and EDIs are used for school planning locally, at a district level, and from a ministry standpoint.

MDI – An instrument for Grade 4 and 7 students done through researchers at UBC under the Human Early Learning Partnership. Students complete an online survey in November or December, in one or two class periods, supervised by school staff. The purpose of the study is to better understand and measure these years by looking at factors that

contribute to children's well-being, health and school success. It focuses on areas about thoughts, feelings and experiences in the school and community.

FSA - A standardized set of assessments for students provincewide in grades 4, 7 and 9. The levels, given in an online and paper format, include reading, writing, numeracy and a new student collaborative piece. Our teachers will administer the assessments but did not create them and will not mark them. The results are given to parents. Assessments are not used for a grading at the school level.

Interim report cards in October and regular reports in December. Parents will see a new template that reflects the revised curriculum. There are now different tools to communicate student learning to parents, ie. FreshGrade. Parents are provided with a fluid ongoing conversation rather than using static report cards as an only tool.

Treasurer's Report (Tamara Lee)

Review and discussion of finances from June, July, August, and September.

Committee Reports

District PAC Rep (Larissa Ringham)

Attended DPAC workshop on October 4; more to report after November meeting

Communications and Website (Una Wong)

Newsletter will arrive shortly, updated website to include DPAC link

Volunteer Coordinator (Jaime Baker)

All classes have parent liaisons

Staff Appreciation - starting with Division 1 on Oct. 12; organized by liaisons to have 7 or 8 parents contribute a snack to thank teachers and support staff for their contributions to the school and students

First fruit and veggie day occurred on Sep 26 – mini peppers provided by BC Agriculture distributed to classrooms by parent volunteers

Discussion about suggestion for future use of online options to help coordinate volunteers for events

Fundraising (Tamara Sherdahl)

Flower fundraiser for December 1

Parent donation forms to be distributed soon for year end tax receipts

Family Photo fundraiser went well, another session planned for next spring before Mother's Day

Halloween Dance for Friday, October 27th

Christmas Market for December 15th. Set-up on Thursday, December 14 in gym.

Made \$1600 last year with all profits returned to community

Art Cards by Kids – art inspired by children transferred onto purchasable cards for Christmas, birthdays, Mother's Day etc.

Breakfast with Santa on Friday, December 22 – looking for volunteers to prepare pancakes, sausages, distribute food, last day of school before Winter Break

Spring Golf Tournament at Westwood Plateau Golf (presented by Christine) – 12-hole beginner's golf course planned for May/June 2018

Hot Lunch – vacant position

Nicole S. kindly organized October hot lunch

Emergency Preparedness and First Aid (Wendy Dhillon) - away, no report

Safety (Janice Doege) – away, emailed report

City surveyor will be out on location at Hillcrest and King Albert Avenue either on Oct 17th, 18th, or 19th to gather data for suggested crosswalk at this intersection

Suggestion for PAC to purchase extra snow shovels for parents who may want to help clear school walkways – **Post meeting note**- School district notified Rob that parents are not to help clear snow on school grounds due to liability issue

Merchandising Coordinator (Christine Friend)

School logo clothing orders for full zip hoodies, pullovers, and shorts; product samples will be available; orders to be in by October 31, pick up by 3rd or 4th week of November

Parent Education (Anita Krishna) - away, no report

Old Business

Vote to spend \$500 to purchase water bottles. Any supply remaining can be sold the following years

Motion: Christine Carried: Una

Create hot lunch committee in absence of a coordinator

Notify volunteers for those interested in forming hot lunch committee, ask previous hot lunch coordinator to provide list of duties involved

Review raised garden bed installation or similar ideas

Rob contacted Facilities, awaiting reply. Review responses to decide next stage.

Towergarden.com is a vertical aeroponic tower garden, can be used indoors, moveable from class to class, holds up to twenty plants, 12-month payment plan includes full system and plants for growing.

Special Sign Committee – nothing new to report

New Business

Open Discussion

Further information given about Munch a Lunch program, an online payment program to give parents and option to pay for PAC initiatives.

Action: Invite representative for a presentation in an upcoming meeting

Parent Workshops for interested parties – Tempers, Tantrums and Tears and Who's in Charge? Both held at the Port Mood Recreation Complex, see posters by school front entrance, 'In the Know' is a monthly education and networking session held at the Coquitlam Public Library, City Centre Branch

Question: Would knowledge of head lice incidences in the classroom would benefit all parents, not just the parents of affected classrooms. Rob – the policy is for notifications to only be sent to affected classrooms

Motion to Adjourn

Move: Christine

Second: Tamara L. Carried. Adjourned at 9:20 pm

Next Meeting – Wednesday, November 8, 2017 7:00 pm