

Mundy Road Elementary School

PAC Executive Meeting Minutes

Tuesday, June 12, 2018 7:00 pm

Jon Lundquist, Tamara Lee, Larissa Ringham, Una Wong, Samantha Cohene, Serena Boivin, Sonia Maglio, Christine Friend, Jaime Baker, Anita Krishna, Anita Rasoda, Janice Doege

Call to order – 7:11 pm

Welcome and Introductions

Approve Minutes of May 15, 2018 Meeting

Motion: Christine Carried: Anita K.

Approve Agenda

Motion: Christine Carried: Jaime

Discussion Points

Nominations for Executive positions

Serena Boivin – nominated and elected for Secretary. Una Wong steps down from interim position.

Samantha – nominated and elected as Co-Treasurer

A warm welcome to both!

Review year to date financial health (Tamara) – A final report will be ready by September of budget performance for 2017/18 year. Waiting for loose ends to tie up.

PAC Welcome Table for first day of school - Jon, Anita, Una

8:30 set-up in primary area, 9:30 set-up for Kindergarten students by library door, donuts and coffee (inquire about coffee donation from Starbucks), PAC write-up from Chair, Welcome signs from Janice

Fundraising events until December 2018

- Entertainment books in September (Nicole S.), Halloween Dance Oct. 26, Movie Night Nov. 16 (6:30 pm start), Christmas Market for December 7th or 14th, Pancake Breakfast Dec. 21.
- Idea brainstorming – greeting card art project for Christmas or Spring, on-line gift cards, spring family photos

Meeting schedule for 2018/2019 school year

Wednesday, September 12
Tuesday, October 9
Wednesday, November 7
Tuesday, December 4 – Executive Only
Wednesday, January 16
Tuesday, February 5
Wednesday, March 6
Tuesday, April 19 – Executive Only, Budget Planning
Wednesday, April 10 – Budget Presentation
Wednesday, May 15
Tuesday, June 11 – Executive Only

Open Discussion

Gifts for neighbourhood flag volunteers (Janice) – Yellow flags placed out to highlight two 30 km school zone signs on Mundy Street. These volunteers head out twice a day to display and retrieve the flags between 8 am and 5 pm on school days.

Pub night turned out well. Raised above budgeted amount. Bobbi C. handled much of the raffle prizes. Gaming license (now \$25) for 50/50 draw.

Communication ideas – communication/event feed through PAC Facebook page, highlight fall events in newsletter

Munch a Lunch (Christine) – new online payment system for hot lunch and other PAC events/merchandise, cheque given to company, login all set-up, 3 month free trial for September, October, November, clarify earliest opening to populate info on database, minimum 4 administrators

About 240 water bottles left. \$5 per water bottle. Display on Welcome Table, sports day, promo for Munch a Lunch registration before September 30. Can be purchased year round from school office or through Munch a Lunch when is program ready to use.

Motion to Adjourn

Motion: Una Second: Larissa Adjourned at 8:30 pm