

Mundy Road Elementary School

PAC Executive Meeting Minutes Wednesday June 15, 2016 7:00 pm

Present: Ryan Robinson, Anita Krishna, Ursula Elliot, Marcy Baverstock, Tamara Sherdahl, Cynthia Fong, Gurj Parmar, Sarah MacDonald, Janice Doege, Christine Friend, Cynthia Fong

Welcome and Introductions

It's been a good year. Hopefully next year we will exceed our revenue budget numbers. Thanks to the new people who are joining the PAC.

Approve Agenda

Moved: Marcy Baverstock, Second: Gurj Parmar. Carried

Accept Minutes from May 18, 2016 Annual General Meeting

Moved: Christine Seconded: Gurj Parmar. Carried

Treasurer's Report

Chequing	\$17,523.71
Gaming	\$ 635.95
Technology Savings	\$ 11,206.94
Rainy Day Fund	\$ 4,856.93

Expenses are exceeding Revenue this year. However, we have been carrying a large balance in the bank account. Next year we will need to be conservative in our revenue projections and expenses.

Old Business

Contact list review and changes to Sarah sjmacdonald@telus.net

New contact list will be issued.

Exchange of information/binders/files for new PAC Exec members

Una needs to connect with Kara Lindstrom on handover of the Communications role. She should also spend some time with Rob Wright on website administration.

Communications: Should we do a PAC newsletter? Maybe one at the beginning of the year and one later on in the year. Every month will be too much.

Kathy Banner is the new volunteer co-ordinator. Marcy will make up something for her and hand it over.

Ursula has someone who is interested in shadowing her for the year as Treasurer.

Fundraising Update (Tamara Sherdahl)

Flower sale did not make the mandatory minimum buy so it was cancelled.

70th Anniversary of Mundy (Christine Friend Social Co-ordinator update)

Friday June 24. It's not a Sports Day, just a "fun" day. Christine and Rob are talking about how to commemorate the 70th. Parents can come if they want. It's a hot lunch day so parents were given the opportunity to order extra hot lunch for siblings. PAC will sell off any leftover concession inventory on this day.

New Business

Set day/dates for 2016/17 PAC meetings

We would like to try and vary the weeknight the meetings are on to allow more parents to attend. We will alternate Tuesdays and Wednesdays.

Wednesday Sept 14, 2016
Tuesday Oct 11, 2016
Wednesday Nov 16, 2016
Tuesday Dec 13, 2016 – Executive Meeting Only
Wednesday Jan 11, 2017
Tuesday Feb 21, 2017
Tuesday April 4, - Executive Meeting Only (Budget planning)
Wednesday April 5, 2017
Tuesday May 16, 2017 – Annual General Meeting
Wednesday June 14, 2017 – Executive Meeting

Sarah will ask Rob Wright to book the Library for these meetings.

First day of school welcome table

Typically we do coffee and Timbits. We can brew our own using a 40 cup coffee urn. It will be cheaper. Tamara will co-ordinate the welcome table.

We should have something about the Fund Script program on the welcome table. (Fundscript is a retail gift card program where the PAC gets a kickback for every giftcard purchased by parents or relative...many, many retailers are featured. It will run all year long and could be a substantial source of revenue if parents participate.) Tamara will see if they have marketing materials.

Cynthia Fong will be present to do some face to face connection with parents asking what they would like to see happen that the PAC may facilitate.

Welcome back message from PAC on first day of school

Ryan will prepare a welcome letter for the table.

Bulletin Board

Starting next year, the grade 5 students are going to decorate the PAC Bulletin Board. In time, perhaps we can get a Board going in the primary wing where more Parents will see it.

Open Discussion

Other Fundraising ideas

Tamara is looking into: Meat/Perogies, Neufeld Farms, Giggle Dam Dinner/Show Fundraiser (thurs Nov 10th is a possibility).

School Buses

Inquiries about getting a bus for school field trips. We can rent a bus from Charles Best for \$100. We'd just need to hire a driver. Not all parents are comfortable with their kids being driven by people they don't know. Some field trips have come close to being cancelled as parent drivers are hard to pull together. It would be great for the parents to know what the field trip plan is for the year. Bring forward for discussion in September.

Merchandising Co-ordinator

Christine is looking for connections with clothing manufacturers for the new Mundy "logo wear". Still waiting for the final logo. People will have to pre-order. We're thinking of shorts, sweatpants, t-shirts, sweatshirts/hoodies, perhaps gymbags. Christine will get samples over the summer ready to share with parents very close to the beginning of the year. Una and Christine will work on a communication piece for it. We can "sell" at different times through the year.

Hallowe'en Event

Perhaps a dance, perhaps a movie night. Friday October 28th. Gurj will confirm with Nikki.

Motion to Adjourn

Moved: Christine Friend, Second: Tamara Sherdahl
Adjourned 8:15 pm.