

# Mundy Road Elementary School

[www.mundyroad.ca](http://www.mundyroad.ca)

## PAC Meeting Minutes

Wednesday April 20, 2016 7:00 pm

Present: Gurj Parmar, Ursula Elliott, Christine Friend, Wendy Dhillon, Marcy Baverstock, Janice Doege, Cynthia Fong, Michaela Kelly, Ryan Robinson, Anita Krishna, Tamara Sherdahl, Sarah MacDonald. Staff: Rob Wright, Suzanne LaFleur

### Welcome and Introductions

**Approve Minutes of Feb 17, 2016** Motion: Janice Doege, Seconded: Marcy Baverstock

**Approve Agenda** Approved

### Chairperson's Report (Ryan Robinson)

No report.

### Principals Report

**Emergency Release – May 6:** There was a communication about Emergency Preparedness. There will be a release of students in the District the week of May 3<sup>rd</sup> to the 6<sup>th</sup>. Mundy is doing it on May 6<sup>th</sup>. ...it will be at 2:15 pm. The purpose is to make sure the proper emergency contact information in place and the process for dealing with an emergency release is solid. It's important to know that Parents will not be called on May 6<sup>th</sup>....they or the emergency contacts they've included on their forms are expected to come pick up their kids at 2:15 pm. Kids will not be released to any non-approved individuals. If kids aren't picked up by 2:50, they will be dismissed as usual.

**Logo:** The logo was chosen. The winner of the contest worked with a graphic artist to alter the image into the latest design. The PAC offered feedback about the colour and the drawing. It was a great process for Janine (the student winner) and the graphic artist to work together to evolve the logo. The next piece is to decide whether to do something with it this year or wait until September. The jerseys would not be needed until volleyball before Christmas. It was not considered in the 16/17 draft PAC budget. Perhaps if we created the "swag" t-shirts/sweatshirts that families can buy, the profit from that could help fund the school jerseys.

Merchandising Co-ordinator could be a position on the 16/17 Executive.

**ACTION:** Sarah to add Merchandising Co-ordinator to AGM PAC Executive Elections.

Thank you so much for the items on the wishlist. A lot of the items are already in use by teachers and students. There were a couple of items we didn't purchase as the cost or the shipping was not good value. Those funds stay with the PAC.

Thanks to everyone who put on all events in the year. Thanks for the people who worked on and supported the Pub Night. Como Lake Relay participants will be recognized at an assembly. Como Lake students encouraged other kids including their own team mates and other schools. The parents felt very proud to be part of the Mundy community.

More Sports is on. The mountain bike club starts soon. Canadiana musical theatre came in. It was fun and energetic. Tribal Vision dance is coming as our next performance. Tennis is going on now.

Our last Pro D day was focused on restitution which is a restorative practice. The training helped teachers look at their own practice and consider different options to try and resolve problems with students.

Welcome to Kindergarten at Mundy is on May 19<sup>th</sup> during the day 1:30 pm (Ryan will attend to speak on behalf of the PAC). The evening one is May 26<sup>th</sup> from 6 – 7 pm (Christine will attend to speak on behalf of the PAC)

**From previous minutes:**

**ACTION:** Rob will get in touch with Carol Todd (anti-bullying speaker) to learn more about her needs and he will work with Anita Krishna to move forward on booking a session for Mundy parents (and RC MacDonald) with Carol Todd.

Follow up April 20: General consensus that we should queue up Carol Todd for the fall.

**Treasurer's Report (Ursula Elliott)**

**Balances as at March 2016**

|                  |             |
|------------------|-------------|
| Chequing Account | \$18,817.05 |
| Gaming           | \$ 3637.77  |
| Technology       | \$11,196.81 |
| Rainy Day        | \$ 4,754.35 |

## Committee Reports

### **District PAC Rep (Cynthia Fong)**

At the last meeting they discussed the DPAC fundraiser...May 3 at Milestones. Presentation by the Student Led Leadership Council. The work like a PAC and provide their input on what's going on in the District. This year they did a "world café and created their own view of what personalized learning is about which is quite amazing. [www.slcsd43.org](http://www.slcsd43.org)

DPAC discussed the budget process going on right now. They've had several presentations, twitter chats etc. Final budget presentation is on April 26<sup>th</sup> in the Winslow Gym at 7 pm.

ICBC has created road safety curriculum for the kids. They discussed Speedwatch. If they can get parents to volunteer, they provide equipment and training to run a Speedwatch program. It's pretty much out of the question on Austin. Another program is "Think of Me" where the school kids write tickets (non-legally binding tickets).

Discussed Strong Start programs and the Early Learning Program designed to support kids as they start school. Discussion about gradual entry in Kindergarten. Kindys get 24 hours less instruction in a year because of gradual entry. All families are entitled to a 20 minute welcome conversation but they are working towards streamlining gradual entry and standardizing the process across schools.

### **Communications & Website (Kara Lindstrom)**

Absent. She sent Christine a draft for the pub night thank yous.

### **Volunteers (Marcy Baverstock)**

Nothing to report. Hot lunch volunteer response is improving.

### **Fundraising (Tamara Sherdahl)**

Will go ahead with hanging baskets fundraiser.

Need to confirm Spring Dance May 12.

Application for Ford Test Drive program will go in for April 8<sup>th</sup> or 22<sup>nd</sup>, 2017.

50/50 draw at Spring Dance this year.

### **Hot Lunch (Nicole Schenato)**

Absent. No report.

### **Emergency Preparedness & First Aid (Wendy Dhillon)**

Nothing to report.

### **Safety (Janice Doege)**

We have a volunteer to put flags up on Mundy Street. She will work with the city to get that going.

A crosswalk cone is available.

### **Social Co-ordinator (Christine Friend)**

Thanks to those that came out to pub night and to the volunteers and to those who made donations. Special thanks to Janelle for the corporate outreach. Unfortunately, the event was not well attended.

### **Parent Education (Anita Krishna)**

Already discussed Carol Todd above. Saleema Noon hoped for next year.

## **Old Business**

### **Elimination of SPC**

Per directions by DPAC all references to the School Planning Council have been removed from the Constitution and bylaws since these Councils no longer exist. A draft of the revised Constitution and Bylaws was circulated for review. It will be voted on at the AGM.

### **Fridge**

Is there still a need for a new fridge? Yes. Rob is having a conversation with the firefighters about it. They are excited to do what they can. Rob is following up.

## **New Business**

### **Sports Day/Fun Day**

Tamara asked if there can be a Fun day similar to sports day at the end of the year. Rob says they are a tremendous amount of work. The school has been thinking about having an afternoon of events and a picnic but it is not firm and it will not be on the scale of Sports Day. It does happen to be the 70<sup>th</sup> anniversary of the school this year.

### **PAC Budget Presentation for 2016/17 School Year (Ursula/Ryan)**

This will be voted on at the AGM on May 18<sup>th</sup>. Please see attached spreadsheet and notes for further detail.

This year our expenses have outpaced revenues in our budget. The same people are doing all the work on the PAC and we need more support from the Parent Community. Both for supporting PAC events and fundraisers but to also provide input, ideas and volunteer for positions on the PAC. Ryan will craft a note to Parents in advance of the AGM with the intent of getting more involvement. It's also helpful for current PAC Executive members to ask other parents they know to come participate.

### **Proposed Budget**

#### **Revenue**

We have scaled back our expectations on some of the revenue items. We are moving away from Entertainment books and have replaced it with a potential program around pre-loaded gift cards for which the school gets a kickback. We think this will be popular but have been conservative in the projected revenue. The challenge will be to keep it going all year.

BBQ/Garage Sale/Ford Test Drive event – a community event that can generate good revenue for the school.

We've kept several regular items in (hot lunch, Mad Science etc). We'll plan 2 movie nights next year. Parent donations are down a bit. This year we haven't seen as much. Pub night is not in the plans for next year. There will be no more revenue from Thrifty's Smile Card program. Ticket raffle is an idea of running a raffle with 3 good prizes and sell those tickets at a few events possibly up to the Christmas concert. We're also looking at working in some 50/50 draws as well. We'll see how the 50/50 goes at the Spring Dance.

We are proposing to draw roughly 20% of our savings to finance the remaining expenses for 2016-17 as the bank account is very healthy.

#### **Expenses**

Classroom materials – stays at \$100 per class and we've budgeted for 9 divisions which should be sufficient.

Cultural Events – budgeted same for next year.

Discretionary funds scaled down slightly.

Emergency and Safety Prep – Walkie Talkies and 50 care packs were requested. We've budgeted for 4, so divisions would have to double up on using them.

Field trips...scaled back slightly to 9 divisions at the same per class rate as last year.

Grade 5 grad slightly below based on # of grad 5s.

Nutrition Fund – left the budget as is. The Firefighters have been very supportive however we just haven't confirmed budget with them. Also, the prices of fresh fruit and vegetables have gone up quite a bit. We'd like to ensure we have funds to continue to

support it or supplement it. Breakfast for Learning could be another potential source if we run short.

Parent Education – allowed for a big ticket speaker. Ideally we can share the cost with other schools to defray cost and get more parents out. Would be great to get something going early in the year.

Peer Helpers – funds remain for pizza lunch for monitors.

Social/staff appreciation – We took it out for next year. Since once per month parents drop off staff appreciation food, budget is not needed.

Sports skills – same as this year. We hope to try different sports each year.

Teacher’s Wishlist - \$4000 slightly lower this year. We now have one sound field system that is owned by the school and will be tried out in different classrooms. Whether or not more are wanted is not yet confirmed as we are just looking at it.

**This 2016-17 PAC budget will be voted on for approval at the AGM May 18<sup>th</sup>.**

### **Buddy Bench**

This is a bench that goes in the school yard and if a child doesn’t have anyone to play with they sit on the buddy bench and other kids come to play with them. There are several ways to look at this. There has to be education and teaching around this. It would need to be discussed and considered by the school teachers.

### **Mood Meter**

This is a program that helps kids manage anxiety and pressure around homework. There is a talk for parents about how to help kids through the pressure of homework and due dates. Rob says this is used in some classrooms here. We could look at bringing this in for parent education next year. Janice will pass info to Anita for follow up.

### **Increasing volunteerism in schools (Cynthia Fong).**

See notes in Budget preamble about this.

### **Open Discussion**

None

### **Motion to Adjourn** Christine Friend, Second: Tamara Sherdahl

Adjourned 9 pm.