

Mundy Road PAC Minutes (v. 2)

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Wednesday November 12, 2014 7:00 pm

In attendance: Ursula Elliott, Christine Friend, Ryan Robinson, Michaela Kelly, Wendy Dhillon, Elizabeth Hrynew, Janice Doege, Tamara Sherdahl, Marcy Baverstock, Gurj Parmar, Rob Wright, Joyce Watts, Sarah MacDonald

Accept Minutes from October 8, 2014 PAC Meeting Motion: Marcy Baverstock Second: Elizabeth; Carried

Chairperson's Report – Gurj Parmar

It's getting cold. Bundle your kids. Be conscious of slips/trips/falls. Get your flu shots. Good to see the kids back in the full swing of school life. Now we're gearing up for the Christmas season and all the excitement that brings.

Principal's Report – Rob Wright

The Calendar on the website is updated. Winter concert will be on the December 17th. Dress rehearsal will be during the day. Evening performance at Montgomery Middle School. For future, we are considering whether it can be held here at Mundy.

Some parents still have not completed the e-Forms on the Mundy Road website. It's very important that these get done every year. At present, we are not able to communicate efficiently with the whole parent community as Email permission MUST be given on those forms in order for the school to send emails to Parents.

Remembrance Day assembly went well. Recognition assemblies will start at end of November. This being a fairly atypical year (new principal, strike and job action, late start). Lots of transitions and new processes being put in place along with new Anti-Spam (CASL) legislation which has thrown a wrench into effectively communicating with the Parent community. We also have new staff. Given all of those factors, some things taking a while to get going. Thanks to all parents for your patience. The PAC is doing so many amazing things around the school....lots going on at the same time. Gymnastics equipment has been up and will be gone Nov 21st. School is going skating again and dates are being set. Picture retakes are tomorrow. The previous student photography company and the new photog company actually merged over the summer. Looking for feedback on our experience with the photographer.

The school is a polling station this weekend. Christmas Market on December 5th which is when progress reports go home. Parents should feel free to meet with child's teacher. Early dismissal on Dec 9th and 10th for parent/teacher conferences.

Mad Science – Rob contacted them regarding liability. They were very clear that they have no liability for the kids before and after the class. E.g. if a parent is running late, the kids is on their

own. Before the class the kids wait outside the office. Rob will have a further conversation with them about this.

Outdoor – please have kids dress for the weather. We try to get them out for recess every day unless it's a deluge.

Nut sensitivity – We do have more than a few kids who have anaphylaxis around peanuts. We do everything we can to encourage kids to bring alternatives to school and we have processes in place to mitigate if nuts do show up.

Treasurer's Report – Ursula Elliot

Chequing \$16,666.33

Gaming \$4355.08

Technology \$ 7235.57

Rainy Day \$4366.80

We are still looking for definitions or clarity on what the budget line items actually include and are seeking input from Teresa Batista on this as well. Gurj will have further discussions on this and will bring it back to the PAC for review and comment.

Rob Wright is still working on the teacher's wishlist.

Grade 5 Fundraising: Joyce Watts who is involved in the Grade 5 fundraising this year asked for clarity on how much is required for the historical "pay it forward" amount. This is a small surplus which is left behind from the grade 5 fundraising for the next year's grade fives. Is it an obligation? How much is expected? Discussion around the table indicated it was not a hard and fast obligation no specific dollar amount was ever determined.

Action: Joyce Watts to bring back some recommendations on what this year's Grade 5 fundraising committee would like to do with respect to paying it forward.

Lunch Lady: The kickback was 35 cents from every lunch back to the school representing \$108.50 for the period April 1 – June 30, 2013. Discussion was had about whether this was sufficient. Lunch Lady is not done for fundraising purposes. It's a service to parents who choose to use it.

Budget Pre-Meeting: April 7th is proposed Pre-Budget Meeting to discuss the budget for next year.

Entertainment Books: Since we weren't able to sell them this year due to late school year start, instead we'll do a ticket raffle to raise the \$2500 allocated for this line item.

Motion: Christine; Second: Joyce

Independent Audit: Sarah attended PAC 101 put on by DPAC and clarified the independent audit is not a formal audit. Another Parent can simply sit down with the Treasurer and review

the cheques and invoices. Sarah will connect Ursula with a parent who is a C.A. and willing to help out for this purpose.

Other Committee Reports

School Planning Council – Christine Friend, Ursula Elliot, Elizabeth Hrynew

First meeting happened. Very informative. Our population keeps going down...would we ever be at risk of closing? What percentage of our school is cross catchment....don't have an answer for that. Regardless of where you live, the school is not allowed to exceed the capacity in any given year. We are staffed very tightly...approximately 6 spaces available at present here at Mundy.

Smaller staffing for Resource than last year. They discussed some different Pro D speakers who might be able to come to speak to Parents.

District PAC Rep – Teri Towner

Not present

Communications Co-ordinator – Jennifer McKinnon

We will introduce the PAC in the November newsletter using the old profiles. If you are on the Executive and you haven't provided a profile to Jennifer get one in.

Volunteer Co-ordinator – Marcy Baverstock

All class liaisons in place...Many thanks to all who have taken on that job. Liaisons need permission from parents to send email.

Fundraising – Michaela Kelly

The Clothing drive notice went out – tentative pickup is Nov 28; parent donation form went out. Pub Night is happening this Saturday Nov 15. Raffling of front row seats at Christmas concert is the other pending activity.

Pub Night: We have the same section as last year. Lots of volunteers...thanks. Starts at 6 pm. Auction ends at 830. Draw for 50/50 will be at 9. There will also be a toonie toss. We've sold 56 tickets but have committed to selling 75. We probably won't make as much as last year but still should be a great night and a great fundraiser. The silent auction items are on display at the school.

Hot Lunch – Nicole Schenato

Not present. The Popcorn machine is fixed at a cost of \$200 and was also cleaned. No need to replace.

Emergency Preparedness & Safety Co-ord – Wendy Dhillon

Emergency prep – Orders are in to spend our emergency supplies budget this year. They will arrive in a couple of weeks. Wendy and Rob met on Friday. They will focus on day to day safety of school....smaller, every day items e.g. first aid, hand sanitizer etc. They will probably need a little bit more than the \$100 allocated in the budget. Discussed getting a convex mirror for the front hallway so the secretary can see who is coming in the front door from her desk. Reviewing needs for Signage around the school about access, locked doors etc.

Breakfast Program –Teri/Christine

Christine clarified that what we did in June was a Pilot for those who wonder when it's starting. Christine agrees a business plan is needed to detail what is required to sustain the program over the long term. No new information to share at this point. We will wait for Teri to come back and discuss next steps. We have \$700 gift cards to spend on it from Breakfast for Learning and are approved for another \$400. We will hold onto them until the next steps are defined.

Constitution Review – Sarah

Nothing to report. Plan is to present new draft for approval at AGM for next year.

Old Business

Covered in committee reports above.

New Business

PAC 101 Info night: Sarah reported that we can get tax rebates back for GST and PST paid by the PAC and can go back to claim them for up to the past 4 years. Sarah to send more info to Ursula about this.

Mystery Cheque: For \$131.22. This was from Christmas market. Diane Meeks finally found an auction house to sell some collector plates from a past Christmas market (from 2 years ago). This cheque represents the resulting revenue. Thanks Diane for the diligent follow up.

Traffic Safety: We've had a speed reader on Austin and are getting close to the end of the 3 month period for this. Janice will look into getting some data from the city on the results. People turning on to Austin seems to be another issue. Drivers are commonly distracted and not noticing pedestrians trying to cross the street. There's also the issue of the crosswalk which is frequently ignored. We could get flags for the cross walk but someone has to put them out and bring them in every day. There was discussion about an overhead blinking crosswalk light. Feedback was that it requires a lot of lobbying and momentum in the community to get that.

Tae Kwon Do Lessons: A potential idea for Grade 5 fundraising is to offer a week of Tae Kwon Do lessons. Kids pay for 5 x 20 min lessons which would happen during the school day during the play time prior to lunch. It gets kids active and raises money. Timing would likely be in the spring. There are 2 companies who do this. Joyce and Rob to discuss liability and Supervision.

Adjournment 8:40