

Mundy Road Elementary School

PAC Meeting Agenda

October 15, 2024

7:00 pm - PAC General Meeting

In Library

Present: Karli Childerhose, Amy Jaeggler, Clara Fogliato, Jennifer Fernandes, Tara Main, Deana McLean, Sarah Ng, Samantha Cohene, Tamara Sherdahl, Georgette Hoy, Kindra Middleton, Ksenia Kovarsky, Ina Fung

Regrets: Ana Whitton, Josh Whitton, Jennifer Lowther, Nadia Nashlenas

Call to Order- at 7:00 pm

Introductions exec and parents

Welcome, Introductions & Land Acknowledgement -done by Tara

Adoption of Agenda - (Samantha and Amy)

Approval & Adoption of Previous Meeting Minutes - (Ina and Clara)

1. Chairperson Report (Tara Main & Josh Whitton)

- Tara went to bank- Explain change of signee process. We will work with the signers and get this done.
- *Update on informing DPAC of new chairs. Josh was going to let Rosie from DPAC know - need to follow up*

2. Principal Report (Deana McLean)

Update on some technology, smart boards replaced with tvs, using ipads in the library for the beginning of the year show all students can learn how to navigate before going into the classroom.

School Calendar. Strongstart update. Morning classes are cancelled for the time being due teacher shortage. Please let friends and family know to check the website. Our caretaker will be subbing in for the noon hour.

Learning updates will be coming home Oct 24th

Fruit and Veggie program coming to Mundy Road this year. We will need volunteers to help wash and sort.

Tennis program November 18-20th in the school gym will happen again this year

Discussed Parking and the struggles this year. Front lot is not for parents. Drop offs are ok but not encouraged. The yellow double lines outside the library doors need to be clear of cars. Could we possibly look at changing the 15 minute to a two hour.

3. Treasurer Report (**Samantha Cohene/Sarah Ng**)

Bank account total:

- **Gaming grant has now been approved. \$4400**
- **Update on account balance (just under 30k)**
- **Both Sarah and Sam have access to the Mundy Road gmail for all the treasury and PAC finance communication. Receipts can be submitted by photo with a description of what it was.**
- **Will be changing the spreadsheets used by treasurers. Discussed at length what the group would like to see on the forms. Spreadsheet is outdated and codes are cumbersome so they will create a new sheet. Overall consensus from the group is we'd like a breakdown of each fundraiser for historic purposes.**

4. Committee Reports:

● **DPAC Representative (Amy Jaeggler)**

- will send link to next DPAC meeting to add to PAC bulletin - DPAC Meetings are just for DPAC reps meetings open to everyone.
- PAC 101- how to run a meeting, Codes and Bylaws, Treasurer duties (same info as the previous years)

● **Hot Lunch (Danielle Ciavarro)**

- Halloween Dance is LIVE for ordering.
- Discussed Milk options for Pancake Breakfast. School will work with Hot lunch program on ordering milk to have on hand for school program and for the breakfast. Danielle to figure out where to order from.

- **Online Ordering Administrator (Jennifer Fernandes)**

- 181 orders for term one.
- \$9802.50 total payments received (one unpaid) will look into how to see the “profit”.
- Halloween dance has 32 orders, \$610 so far

- **Fundraising Coordinator (Ina Fung)**

- **Apple Sales** ended October 9. Volunteers for pick up day on October 18 afterschool are: Ina, Kindra and Jennifer F. Update-We have raised \$552 as of October 8!
- **Neufelds** officially starts October 18- campaign ends November 4, Delivery on Thursday, November 14 at 2:30pm (dates confirmed, already advertised)
- **Halloween Dance** on Thursday October 24, 5pm-7pm. Currently getting all the candies, beverages, chips and goody bag items organized. Parent decorating committee - Ana/Georgette/Sandra Volunteers: Sarah- pick up equipment on 23rd (Tara has it reserved). Ana/Ina/Sarah -pack up Goody Bags on October 18, 2pm in the music room.
Tara, Ina, Danielle, Jennifer F -attend dance.
Mallorie will return equipment on Oct 25th.
- Update on **Photo shoot fundraiser** - sent followup email on October 7 to photographer to request November 4 and/or November 7 sessions. Photographer has now provided a booking link and website ordering link. Information has been included in the newsletter and will be advertised in our social media channels.
- **Purdy's Chocolates** starts anytime on or before November 14 for delivery around the week of December 2, but make sure not to conflict with the Christmas Market on December 5 or Concert date, TBA (campaign link is now set up and ready to go!) We have received all the brochures. Brochures will go out on Nov 1st after Halloween.

- **Emergency Preparedness Coordinator (Karli Childerhose)**

- Emergency preparedness information given from previous EPC is very organized. Tons of supplies. Possibly too much? Discussed at length what we have and what we could do. Karli will come in one day and take in everything that we have and what needs to be pruged/ organized.
- Do we need to check number of kits available versus how many students/division. - DM went over the numbers. We don't actually need to have 225 kits as we've been instructed that 50% of kids will be picked up by the hour and it's really only less then 10% that are

usually here longer and need access to emergency food, water and supplies.

- Some food items are close to expiry, will look into this.
- Questions: Budget? When am I allowed to go in to the school to check supplies? *There was some money put into the budget for items however we feel that an inventory should be done before anything more is purchased.*
- Pac sign needs to be put up every PAC meeting day and taken down.

- **Safety Coordinators (Kindra Middleton/Jennifer Lowther)**

- Update on signage - to be discussed at next meeting as JL was not here today.

- **Volunteer Coordinator (Clara Fogliato)**

- class list/PAC notices have been distributed to all families via the class liaisons
- class lists should be completed & (hopefully) emailed to families

- **Social Coordinator AKA Fun Squad (Ana Whitton) - regrets**

- Date confirmed for Christmas Market - should be Thursday, December 5
- Pub Parent PAC night, discussion options- APRIL 2025

- **Member at Large (Shannon McGeehan & Nadia Nashlenas) - regrets**

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- **Merchandising Coordinator (Danielle Ciavarro)**

- Pricing update for spirit wear.
- Waiting for grade 5 to pick colors and then we will do a different color for spirit wear.
- Stickers and water bottles will also be available for purchase.

9. New Business:

- WhatsApp group: minimizing the notifications. Branching out into smaller groups has been working well. Lets continue that try and keep the chat to the subject.
- Addressing new air quality standards. Discussion tabled for now Deana will let us know if there are any changes to address.
- Saleema Noon discussed. Tara will reach out and see what she has available for the 2024/2025 school year. Broken up by age groups. Then we can offer it to the families if it's even available.
- Christmas Market: 18th year. Set up will start on the Tuesday and the market will be on Thursday December 4th. We need boxes and volunteers. Will work together to coordinate.

10. Adjournment: 8:49 pm

11. Next Meeting: Wed Nov 20 on Teams

“We acknowledge that Mundy Road Elementary operates on the traditional, ancestral and unceded territory of the kwikwəłəm (Kwikwetlem First Nation). We thank the kwikwəłəm who continue to live on these lands and care for them, along with the waters and all that is above and below.”