

Mundy Road PAC - MINUTES

Parent Advisory Council Meeting

April 2026

TEAMS

In attendance: Mallorie Sander, Tara Main, Kindra Middleton, Ana Whitton, Shannon McGeehan, Jennifer Fernandes, Karli Childerhose

Regrets: Josh Whitton, Kim Larsen, Sarah Ng, Ina Fung, Sarah Semeniuk, Danielle C

AGENDA:

1. Call to Order at: 7:28. Unfortunately we had some technical difficulties and could not get logged in for 7pm. We will speak with admin about giving permission to a back up person for future teams meetings,
2. Welcome, Introductions & Land Acknowledgement -(Tara)
3. Adoption of Agenda: (Kindra/Jen F)
4. Approval & Adoption of Previous Meeting Minutes: (Ana W/Karli C)
5. Chairperson Report (Tara Main):
 - No Report - will go over budget as treasurer is not in attendance
6. Principal Report (Deana McLean):
 - Report moved to May meeting
7. Treasurer Report (Sarah Ng): Present 2026/2027 Budget and review to bring to parents at May meeting to vote.

BUDGET: keep in mind - if there is any change in division or FTE, yellow highlighted boxes will need to be updated to reflect the change. If divisions and FTE increase, the PAC can decide to decrease spending in other areas or decide to go into the funds that were raised from previous PAC and draw on the excess bank balance.

Remember that the revenues are all estimates. If fundraising does not go as well as anticipated - the decision will be to limit spendings in line items.

2026-2027		
Revenue-Fundraising	Budget	PY actuals
Hot Lunch/Popcorn	\$9,200.00	
Sept - Apples	\$500.00	\$546.00
Oct - Movie night	\$1,000.00	\$1,014.97
Nov - Neufelds	\$700.00	did not do in 2025
Dec - Purdys	\$1,000.00	\$1,059.32
January - Mitchell soup	\$250.00	\$235.25
Jan - Movie night	\$1,000.00	\$782.00
February - Krispy Kreme	\$700.00	\$700.00
March - Read A Thon	\$2,000.00	
April - Gabi and Jules	\$150.00	\$125.00
April - purdy	\$700.00	
May - Neufelds	\$700.00	
June - donuts	\$300.00	
Pub Night		
TOTAL	\$18,200.00	
Expenses	Budget	
Classroom Materials \$150/division	-\$1,200.00	div confirmed with Deana at 8
Cultural Events/Science Activities	-\$4,300.00	
Discretionary Funds \$100/ FTE	-\$1,300.00	FTE confirmed with Deana at 13
Fee Waiver Fund	-\$400.00	confirmed with Deana
Field Trips \$300/division	-\$2,400.00	div confirmed with Deana
Grade 5 Grad \$15/student	-\$1,400.00	change from last yr - for bus
Health and Safety	-\$1,800.00	per Kari
Sunshine fund	-\$500.00	as per mallorie suggestion
Miscellaneous/ PAC	-\$500.00	same as PYs
Fun squad	-\$500.00	decorations for the yr
Teacher appreciation	-\$500.00	based on 2025 amount
Teachers' Wish List	-\$3,200.00	agreed \$400/division to use for the whole school - should be based on something
Bank Fees	-\$50.00	ok
HotLunches.net service	-\$236.00	ok
Pancake breakfast	-\$500.00	
TOTAL	-\$18,786.00	

Changes from previously discussed budget/prior year budgets:

- Addition of sunshine fund for items such as teacher gifts, maternity leaves, and good faith gifts that may be needed for families in our community.
- Addition of decorations - as per fun squad request, this is to purchase decorations for the school. Not included in previous years budgets.

- Teacher appreciation - we have decided as a PAC that we will be asking parents for money in future years. We had excess from last year but this does not feel like an area that the PAC wants to use fundraising money towards. It such be collected from all families that want to participate and not come from money that could go towards the childrens education or school experience.
- Readathon in previous years was advertised for playground improvement - I left it in the budget as PAC may decide to use the money raised to fund the PAC spendings. If PAC decides to continue to use readathon for playground - then the amounts raised from readathon will have to be backed out of budgeted line items. Fundraiser chair –**Please note for next year we cannot copy and paste read a thon documents. We will remove the “playground” from the write up so that the funds are with PAC and can be used towards tech, wishlist items, fieldtrips and experiences (or the playground).**
- Group discussed proposed budget and made the following changes:decrease fun squad to \$250
- decrease sunshine \$250
- Remove teacher app: \$500
- Change grade 5 line to say Gr. 5 Cultus Lake bus (amount remains same yr to yr)
- brings budget down \$1000 to balance

CURRENT BANK BALANCE:

beg Sept balance	\$13,284.72	future hot lunch expenses	
		gongcha	\$360.00
bank balance as of Apr	\$28,153.88	earl of sandwich	\$693.00
		popcorn	\$0.00
OS deposit		triple o	GC
readathon	\$5,911.70	bp	\$867.00
deposit - misc	\$370.82	bite bakerty	\$401.00
	\$6,282.52	noodle box	\$638.00
OS cheques		popeys	\$890.00
	186 \$353.00	dominocs	\$556.00
	185 \$334.53	tcbv	\$380.00
	178 \$420.90	triple o	GC
	172 \$111.66		\$4,785.00
	187 \$441.00		
	188 \$290.30	budget cheques still coming	
	189 \$862.85	wish list	\$3,500.00
	191 \$407.65	gr 5 grad	\$1,400.00
	\$3,221.89	classroom materials	\$1,300.00
		discretionary funds	\$1,350.00
		fee waiver	\$300.00
		library fund	\$500.00
current balance	\$31,214.51		\$8,350.00
		readathon GC	\$250.00
		porter GC	\$100.00
		hot lunch supplies est by Kim	\$1,200.00
			\$1,550.00
		total expenses to be incurred	\$14,685.00
		estimated ending balance after all expenses	\$16,529.51
		reserved playground money	\$5,911.70
		remaining balance available	\$10,617.81
		September opening balance	\$13,284.72
		June estimated balance available	\$10,617.81
		School yr net cash balance	\$2,666.91

8. DPAC (Karli Childerhose, Kindra Middleton):

- No March meeting
- BC DPAC AGM meeting April 25 & 26, Unsure of topics that will be discussed, Jay/Chris can organize a proxy vote on our behalf, form needs to be signed and sent in.

9. Hot Lunch Coordinator (Kim Larsen):

- No report

10. Online Ordering Administrator (Jennifer Fernandes, Kim Larsen):

Term 3 sales are doing really well. Produce and tea fundraisers only have 2-3 orders.

11. Fundraising Coordinator (Ina Fung):

- **March Readathon Results - Total Students that participated = 93 students**
Total Minutes read school-wide = 139,923 Minutes
****Most minutes read in total was Division 5 = 35,190 Minutes** by 18 out of 22 students in Division 5! (Division 2 read 33,791 Minutes, and Division 4 read 21,475 Minutes!)
Also a huge shout out to all Kindergarten participants - really great effort!!!
(K parents also donated the most \$!)
Also congratulations to a few top readers from our PAC kids too! WAY TO GO!!
\$5971.70 received! Minus \$250 Chapter Gift Cards = \$5721.70 money raised!!!
Up from 2025 when we made around \$5,500. Top Reader Winners were results announced at the school assembly on April 20.
- Fresh Produce/fruit box and Leilani Fine tea now active on hot lunches and will be delivered just in time for Mother's Day, *orders deadline is April 23 for produce boxes and May 1 for tea*. Pickup date is Thursday May 7 for both items then after Neufelds will be live! Thank you to Ana and Kindra with all their help with the flyers that went home to students!
- Trying to add Tin Lizzy mini donuts for an October 2026 fundraiser on the Friday before Halloween then going to try to book him for June 2027 of next year just in time for the last day of school. Still waiting for the vendor to reply to the request.
- ****NEW Purdy's Spring Fundraiser will be added to our lineup for Easter March 11, 2027 pickup, cuz Easter in 2027 is during Spring Break. So best to start the advertising February 1, 2027 or sooner!!!** TBD in September 2026**
- Could we please have a list of the 2026/2027 fundraisers to be sent home in September even if dates are TBD just to give parents the heads up so they know we are doing purdy's, neufelds, KK and will maybe choose to support our school rather than go through another organization not knowing we are doing one too!

12. Emergency Preparedness Coordinator (Karli Childerhose):

- No updates, will replenish in September 2026 in next years budget.

13. Safety Coordinators (Kindra Middleton):

- Bike/walk to school week next week. RCMP will have presence on April 29th. Kids will enter into a draw to win (Deana is taking care of prize).

14. Volunteer Coordinator (Shannon):

Staff Appreciation coming up on May 15th

- Spanish Meal being cooked by PAC family (\$300 budget). Will also have a goodie bag, table decor, drinks and cake. Some PAC members mentioned they are still working on getting donations/freebies for the event. Next year we will go back to asking parents for input/participation whether that be monetary for a luncheon or a monthly division "treat day".

15. Social Coordinator (Ana Whitton):

- Confirmed: Firefighters booked for 1:30 and 2:30pm on June 12th
- Dance date and decor - can I put up a save the date? Ticket price if any? - Danielle and Deana were not in attendance so we did not have any answers yet. It sounds like a PAC line has paid the deposit for the DJ so if there is a ticket price it would be to pay for the balance of decor/leis etc.
- Staff appreciation post (group loves the idea)
 - Waiting on names of staff that would be ok to showcase?
 - Ideally would like to post them the week of May 11th throughout that week
- PAC member posts - to help recruit

- Roles needing to be filled for next year. PAC chair (Josh will stay on but would love to share the position. Treasurer is stepping down. These NEED to be filled or we cannot operate our PAC which means all our fundraising funds would go to the district.

Volunteer Coordinator, Online ordering coordinator also need to be filled but the PAC can operate without those.

- Can we send home the call to join the pac flyer to parents. YES we will get those sent home next week.

16. New Business:

-Need PAC members for next year (discussed under social coordinator)

-Process for next year Staff Appreciation fundraising (discussed in volunteer coordinator notes)

-Can we start collecting for Xmas Market- Spring Cleaning would be a great time to get some brand new items and not have to do such a huge push in November. Will ask Principal (follow up Deana said we cannot store items only for Christmas)

- Karli to discuss - spoke to Deanna, playground pop up April 23 PAC presence helping to hand out things etc. - Welcome to K event on May 14 to do a presentation to parents. Ana and Mallorie will be there as well and Ina offered to help if needed as well.

17. Call to Adjournment: 8:37pm

18. Next Meeting - May 20th 7pm AGM In Person (Library)

“We acknowledge that Mundy Road Elementary operates on the traditional, ancestral and unceded territory of the kwikwəłəm (Kwikwetlem First Nation). We thank the kwikwəłəm who continue to live on these lands and care for them, along with the waters and all that is above and below.”