



PARENT ADVISORY COUNCIL

MOUNTAIN VIEW ELEMENTARY SCHOOL



<https://www.sd43.bc.ca/school/mountainview/Parents/PAC> |  mountainviewpac740@gmail.com



<https://www.facebook.com/MountainViewElementarySchoolPAC>

Mountain View Elementary PAC Annual General Meeting Minutes

Date & Time: Monday, May 12, 2025, 6:30pm

Location: In Person at School Library

IN ATTENDANCE:

Executive members:

PAC President - Shirley Low

PAC Vice President - Tracey Carolan

PAC Secretary - Chelsea Dente & Miriam Galván Blanco

PAC Co-Treasurer – Radu Pop & Carlos Davalos

PAC members at large:

Yan Ting Chiang

Chris Nebre

Coco Liu

Jennifer Dao

Regrets:

DPAC Representative - Kelly Shum

Member at Large – Keith Cassidy

Mountain View families:

Renata Windecker

Savita Ramkissoon

Tally Melion

Rangaraj K.S.

Shinichi Hosomi

Bethany Stoesz

James Willie

Madiha Kaleem

Suba Chelliah

Dilara Litonjua

John Park

Mountain View school representative(s):

N/A

1. WELCOME / CALL TO ORDER

The meeting was called to order at **6:33PM**, and quorum was confirmed.

2. APPROVAL OF TODAY'S AGENDA

Shirley - Before we approve of today's agenda, I had forgotten to add in an agenda item to discuss the Garden Expansion Project funds request to the agenda. I would like to add this as Item 14 before discussing 2024/25 Successes & Challenges.

Add 'Vote for funds toward Garden Expansion Project as Item 14
MOTION made by Chris and seconded by Dilara to approve agenda change.

MOTION made by Tracey and seconded by Miriam to approve agenda as presented.

CARRIED

3. APPROVAL OF MINUTES FROM APRIL MEETING

MOTION made by Tracey and seconded by Madiha to approve the minutes as presented.

CARRIED

4. TREASURER REPORT (Apr) – PAC Treasurer: Radu Pop

Treasurer's Report for April 2025

General Expenses & Event Summary

[ESR/Code] Description	Account	Income	Expense	Profit/Loss
[GEN] PAC Operations *1	General	\$ 0.10	\$ -	\$ 0.10
[Hot lunch 8] White Spot	General	\$ 1,235.25	\$ 795.50	\$ 439.75
[Ongoing] Popcorn sales	General	\$ 70.00	\$ 27.03	\$ 42.97
Totals		\$ 1,305.35	\$ 822.53	\$ 482.82

Current Balance Sheet

Mountain View PAC 2024/25 Balance Sheet (as of Apr 30)	
Assets	
General Account	\$5,594.65
Gaming Account	\$12,566.56
Savings Account (04/30/2025 - Interest Amount Depost \$0.10)	\$1,198.31
Undeposited Fund	
Cash Float	\$15.00
Total Assets	\$19,359.52
Liabilities	
Accounts Payable	
Total Liabilities	\$0.00
Equity	
Current Retained Earnings (Unrestricted)	6,792.96
Extracurricular Enhancement Fund (Restricted) - Gaming Account	12,566.56
Total Equity	19,359.52
Total Liabilities & Total Equity	\$19,359.52

Notes To Event Summary and Balance Sheet:

*1 PAC Operations Income consists of \$0.10 interest earned in Savings Account

Monthly Breakdown for 2024/25 – PAC President: Shirley Low

As noted in previous meeting, corrections were made to truly account for profits made as we had marked 'profits' based on Munch a Lunch reports and had disregarded the Stripe Fees. This report also accounts for the forecasted income and expenses for the remaining May and June months.

Important to note that for 2024/25, PAC has used up almost all originally allotted budgeted line items, plus went above and beyond on fundraising efforts (totalling ~\$4000 vs. orig estimated \$2000). Also, spent the required amount for Gaming Grant to ensure previous funds do not expire.

Mountain View Elementary School PAC
PAC Budget 2024/2025 vs Actual Spend

ITEM	R/U	ESR	APPROVED BUDGET 2024/2025 as of Aug 31, 2024	ACTUALS as of Sept 30, 2024	ACTUALS as of Oct 31, 2024	ACTUALS as of Nov 30, 2024	ACTUALS as of Dec 31, 2024	ACTUALS as of Jan 31, 2025	ACTUALS as of Feb 28, 2025	ACTUALS as of Mar 31, 2025	ACTUALS as of Apr 30, 2025	Total Income/Expenses as of Apr 30, 2025	Difference between Budget for year and Actual for 7 mths	FORECAST for May 2025	FORECAST for June 2025	Balance as at end of 2024/2025 year
Estimated Income																
Balance Forward - Gaming Funds	R		11,590.55	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,590.55	0.00	0.00	0.00	11,590.55
Community Gaming Grant	R	*1	3,180.00	0.00	3,740.00	0.00	0.00	0.00	0.00	0.00	0.00	3,740.00	0.00	0.00	0.00	3,740.00
Subtotal - Restricted Income (GAMING)	R		14,770.55	0.00	3,740.00	0.00	0.00	0.00	0.00	0.00	0.00	15,330.55	0.00	0.00	0.00	15,330.55
Balance Forward - General	U		5,542.94	0.00	0.00	0.00	0.00	309.79	0.00	0.00	0.00	5,852.73	309.79	0.00	0.00	5,852.73
Fundraising (General - Hot Lunches)	U	*2	7,000.00	1,107.79	2,867.25	444.88	1,043.81	2,143.00	613.54	2,198.98	1,239.13	11,658.38	4,658.38	1,335.50	1,000.00	13,993.88
Donations	U	*3	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20.00	0.00	20.00
Cash Float	U		15.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(15.00)	0.00	0.00	0.00
Unrecovered	U		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal - Unrestricted Income (GENERAL)	U	*4	12,557.94	1,107.79	2,867.25	444.88	1,043.81	2,143.00	613.54	2,198.98	1,239.13	17,511.11	4,863.17	1,355.50	1,000.00	19,866.67
Balance Forward - Saving (Playgrounds)	R		1,197.52	0.10	0.10	0.10	0.10	0.10	0.09	0.10	0.10	1,198.31	0.79	0.10	0.10	1,198.51
Subtotal - Savings Income (SAVINGS)	R		1,197.52	0.10	0.10	0.10	0.10	0.10	0.09	0.10	0.10	1,198.31	0.79	0.10	0.10	1,198.51
Total Income			16,526.01	1,107.89	6,607.35	444.98	1,043.91	2,143.10	613.63	2,199.08	1,239.23	31,039.97	5,513.96	1,355.60	1,000.10	36,395.47
Estimated Expenses																
Field Trips - from gaming grant	R		3,500.00	0.00	0.00	1,400.96	0.00	0.00	0.00	0.00	0.00	1,400.96	2,099.04	3,000.00	0.00	4,400.96
Cultural & Special Events - from gaming grant	R		1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	0.00	1,000.00
Schoolwide P.E. Event (eg. dance/swim/leane)	R		800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	0.00	0.00	0.00
Grade 5 Graduation - from gaming grant	R		800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00	0.00	800.00	0.00
Equipment - Sports - from gaming grant	R		400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	400.00	0.00	400.00
Open House (Charged accidentally to General)	R	ESR-2	*6	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	421.45	421.45	0.00	0.00	421.45
Holiday Activity	R	ESR-6	*7	400.00	0.00	0.00	496.00	0.00	0.00	0.00	0.00	496.00	(96.00)	0.00	0.00	400.00
Santa Pancake Breakfast	R	ESR-5	*8	500.00	0.00	0.00	0.00	445.58	0.00	0.00	0.00	445.58	54.42	0.00	0.00	445.58
Xmas Concert (Charged accidentally to Gaming / Trif to General)	R	ESR-4		0.00	0.00	0.00	309.79	309.79	0.00	0.00	0.00	(619.58)	0.00	0.00	0.00	0.00
Playground Project	R		TBD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal - Restricted Expenses	R		7,900.00	0.00	0.00	1,400.96	1,251.37	309.79	0.00	0.00	0.00	(188.13)	2,763.99	5,136.61	4,400.00	7,963.99
Teachers & Education Assistants Class Fund	U		2,350.00	0.00	0.00	2,350.00	0.00	0.00	0.00	0.00	0.00	2,350.00	0.00	0.00	0.00	2,350.00
Teacher Appreciation	U		600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	600.00	0.00	600.00	0.00
First Day Assembly	U	ESR-1	150.00	47.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	47.61	102.39	0.00	0.00	47.61
Open House	U	ESR-2	*6	0.00	0.00	258.75	161.76	0.00	0.00	0.00	0.00	(421.45)	0.00	0.00	0.00	0.00
Xmas Concert	U	ESR-4		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	619.58	(619.58)	0.00	0.00	0.00
PAC Operations	U	*11	120.00	66.82	11.20	0.03	0.00	0.00	0.00	0.00	0.00	78.05	41.95	40.00	0.00	118.05
Fundraising Expenses	U	*12	5,000.00	793.47	1,321.41	856.41	728.00	825.11	645.00	1,768.00	822.53	7,739.93	(2,739.93)	800.00	800.00	9,339.93
Administration Expenses	U	*13	400.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	0.00	400.00	0.00	400.00
Miscellaneous Expenses	U	*14	1,500.00	0.00	0.00	999.94	0.00	0.00	0.00	0.00	0.00	999.94	500.06	0.00	0.00	999.94
> Halloween Event (NEW)	U	ESR-3	0.00	0.00	56.00	5.95	0.00	0.00	0.00	0.00	0.00	61.95	(61.95)	0.00	0.00	61.95
> Sports Day	U		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00	200.00
Subtotal - Unrestricted Expenses	U		16,126.00	907.59	1,648.56	4,174.83	728.00	825.11	645.00	1,768.00	1,820.66	17,916.46	(1,796.49)	848.00	2,600.00	14,756.46
Total Expenses			16,826.00	907.59	1,648.56	5,714.99	1,979.37	1,134.90	645.00	1,768.00	822.53	14,680.45	5,339.55	5,240.00	2,600.00	22,736.45
NET INCOME/(LOSS) - Rolling Total			16,508.01	18,531.60	25,490.59	18,160.58	17,225.12	18,543.11	18,511.74	18,942.82	19,359.52	19,359.52		15,475.12	13,675.22	13,675.22
Summary of Above																
Net Income/(Loss) - Restricted Fund - GAMING	R		6,870.55	11,590.55	15,330.55	13,929.29	12,678.22	12,368.43	12,368.43	12,368.43	12,566.56	12,566.56		8,166.56	7,366.56	7,366.56
Net Income/(Loss) - Unrestricted Fund - GENERAL	U		2,437.94	5,743.43	6,862.32	3,033.17	3,348.98	4,976.66	4,945.20	5,376.18	5,594.65	5,594.65		6,110.15	5,110.15	5,110.15
Net Income/(Loss) - Restricted Fund - SAVINGS (Playgrounds)	R		1,197.52	1,197.62	1,197.72	1,197.82	1,197.92	1,198.02	1,198.11	1,198.21	1,198.31	1,198.31		1,198.41	1,198.51	1,198.51
Total Cash Float	U		10,506.01	18,531.60	25,490.59	18,160.58	17,225.12	18,543.11	18,511.74	18,942.82	19,359.52	19,359.52		15,475.12	13,675.22	13,675.22

*1 Community Gaming Grant is based on an estimated 150 students @ \$20.00 per student. Received each year in the Fall.

NOTE: PAC must aim to use approx \$5,200 this year from Gaming Grant Funds due to guidelines to spend within 24 months

*2 Estimate based on possible fundraising events.

Reduced to \$2,000 (difference between Fundraising & Fundraising Expenses) as for 2023/24 we only fundraised \$2,300

*3 Donation will be solicited.

*4 Possible income sources include store rebate programs (Return-It Depot, COBS Breads, Oliver's Labels & Tru Earth)

*5 Increased budget to match actual expenditures of 2023/24 event

*6 Can claim via Gaming Grant Increased budget to account for providing hot dogs, raffles and games.

*7 Can claim via Gaming Grant. Increased budget to allow for different ideas this year (i.e. cookie decorating, etc.)

*8 Can claim via Gaming Grant. Increased budget to allow for different ideas this year (ie. source pancakes, arts & crafts, etc.)

*9 Playground project is still TBD and will use restricted funds (Gaming Grant) if approved

*10 Used by teachers to purchase supplies for classes not covered in their budget.

*11 Includes bank fees, PAC morning meeting refreshments, and any other operational needs

*12 All estimated expenses related to fundraising events such as hot lunch purchases, snacks and drinks.

*13 Hot lunch online platform fee (currently using Munchalunch)

*14 New line item for any other unplanned purposes or expenditures outside of Gaming Grant (i.e. student planners, etc.)


Discussions / Questions:

Question- inquiring about Munchalunch fees and what category we pay the fees from.

Answer- Fees associated with Munchalunch come from the admin fees.

5. PRINCIPAL'S REPORT – PAC President: Shirley Low on behalf of School's Principal

- **May Newsletter** sent out to families today. Please review for details!
- **Parent Volunteer Appreciation Tea** – Wednesday, June 4 (9am – 10:15am) in courtyard to thank all parent volunteers throughout the year
- **2025/26 School Bell changes** – 8:45am first bell and instruction begin 8:50am. Dismissal will be at 2:48pm. This is to allow students each lunch at 12pm instead.
- **Activity Day** – Friday, June 20 (full day). Parents are invited to join in on the fun. Staff and PAC will be co-planning the day's events.

	Upcoming Calendar Dates
Thursday, May 15 th , 2025	Mic'd Up (Public Speaking finalists) 11am
Monday, May 19, 2025	Victoria Day (school closed)
Wednesday June 4 th 2025	Parent Volunteer Tea (9-10:15 in the courtyard)
Friday, June 20 th , 2025	Activity Day (school-wide)
Wednesday, June 25 th , 2025	Grade 5 Leaving Ceremony
Wednesday, June 25 th , 2025	Term 3 Final Reports published to MyEd Family Portal
Thursday, June 26 th , 2025	Last day for Students (full day)

- **Other things to note:**
 - Considerations for Student Placements for 2025/26 – Submit all requests to Ms. Salloum formally via email by May 30, 2025. Do not submit requests for specific teachers or classmates for your child.
 - Warm Weather Reminders – Apply sunscreen at home and bring a sun hat!

6. PRESIDENT'S REPORT – PAC President: Shirley Low

a) Review of 2024/25 PAC Achievements

Shirley took a moment to acknowledge and thank volunteers, PAC execs, staff, and teachers that have made 2024/25 such a successful year as outlined in the image below. She also wanted to give a huge shout out to the executives that are stepping down and have taken on huge roles within PAC for several years:

- Tracey C. (President for previous 4 years and huge supporter this year as VP),
- Chris N. (Social Media Coordinator, Recycling Program Coordinator, and other roles for several consecutive years),
- Keith C. and Jen D. for 3+ years coordinating and organizing hot lunches,
- Ting (VP and Secretary in the past),
- Coco for consistently volunteering at events and being an exec for several years
- Kelly S. (not stepping down yet, but want to acknowledge her hard work this year and previous years thus far - DPAC, Treasurer, and taken the lead on multiple events this year – Open House, Pumpkin Hunt, Track & Field, etc.)
- As well as remaining the 2024/25 Execs & Committee Members: Radu P., Carlos Chelsea D., Miriam G.B., Suba C., Shinichi H., Haneul K.

- The amount of activities put on this year, outlined in the image below, is truly remarkable and has led to a very successful year! And we still have more events coming up in June.



Thanks to PAC and our incredible volunteers, we've achieved tremendous milestones this year.

We sincerely appreciate our parents, students, and teachers for their support and dedication!

Look at what we achieved for 2024/2025

SEPTEMBER

- Student Planners – \$1000
- Registration Day – Coffee & Treats – \$50
- Open House – Fun Activities & Raffle – \$400
- Hot Lunch (A&W) – \$200+
- Freezie Sales Fundraiser – \$150+

OCTOBER

- Pumpkin Hunt – Donations from Save-On-Foods
- Halloween Safety & Cavity-Free Treat Bags – \$60
- Hot Lunch (Fuel Catering) – \$150+
- Recycling Program – \$300

NOVEMBER

- Teacher & EA Funds – \$2,350
- Bricks Workshop (Lego / STEM) – \$1000
- Marvin's Coffee Fundraiser – \$100+
- Hot Lunch (Sushi Mori) – \$160+

DECEMBER

- Holiday Cookie Decorating – \$450
- Xmas Concert Concession – \$500+
- Santa Pancake Breakfast – \$450
- Purdy's Fundraiser – \$350+
- Hot Lunch (White Spot) – \$300+

JANUARY

- Hot Lunch (Fuel Catering) – \$180+

FEBRUARY

- Hot Lunch (McDonald's) – \$240
- Emergency Safety Kit Fundraiser – \$675+

MARCH

- Hot Lunch (Taps and Tacos) – \$200+
- Created by Kids Art Fundraiser – \$350+

APRIL

- Sport Equipment Fund – \$400
- Hot Lunch (White Spot) – \$380+

MAY

- Field Trip Busses Fund – \$3000
- Whitecaps Fundraiser – TBD
- Hot Lunch – TBD
- Kindergarten Meet & Greet – Raffle Draw

JUNE

- Community Event at YMCA – Funded by United Way
- Community Picnic at Mountain View Park
- Sports Day Hot Dog Lunch – \$200
- Grade 5 Leaving Celebrations – \$800
- Teacher Appreciation Gifts – \$600 (Cookies & Gift Cards)



Join PAC 2025-2026 Positions Now Open!

Get Involved and Make a
Difference! 🌟



b) Fundraisers Update

- **Whitecaps Fundraiser** – Cancelled due to change of game dates. Orders placed have been refunded and communicated.
- **Freezie Sales Afterschool** – Aiming to start every Friday afterschool as of May 30th, but weather dependent. Find us at the playground's picnic table! 2 for \$1.

c) Kindergarten Meet & Greet (May 9)

It was a success with approximately 10 families that showed up. Big thanks to our volunteers Madiha and Dilara for joining Shirley at this event. Raffle draw was a hit and we want to thank Rhea from [Rivera Global](#) (Amway) that donated 3 raffle draw prizes.

d) Update on United Way funded Community Event at YMCA (Wed, June 4)

Event is taking place at YMCA Bettie Allard, Wed, June 4 from 3:15pm – 5:30pm.

Registration is now open until May 28 – please sign up at

<https://forms.gle/BCSZ1u2NJSJG8BsJ8> as spots are limited.

Event goal is to create an opportunity for Mountain View families to connect with each other and to learn more about local services and resources. Details are being finalized – Par-T pets ordered, venue deposit paid, and connecting with resources, etc.

If you're interested and available to assist with planning or day of event, please email mountainviewpac740@gmail.com.

e) Playground Project Updates

Unfortunately, Shirley has received a response from Habitat Systems (vendor) stating there has been a change in School District Policy, where it now requires the school's Principal to put in the request to the district's Purchasing Department for all playground requests. The district will then put the request out to public tender for other competitors to bid on. Shirley has discussed this with the school principal (Lisa) and she will be obtaining details on next steps from District's Facilities Rep (John) directly.

With that said, we're back to square one. With the recent departure of the school's secretary, the Lisa will not have capacity to review this request in detail this school year. This will have to be revisited next school year (2025/26) to determine next steps, but PAC can and will continue to fundraise accordingly.

f) Tax Receipts for Donations

As discussed last meeting, unfortunately, no meeting has been arranged by the school for SD43 Finance Department, the school, and PAC to discuss options. However, at the latest Principal's Meeting, Lisa had the opportunity to connect with the District's Facilities Rep (John) and is inquiring further on possible options. She will provide Shirley with updates when made available.

Ideally, PAC would like for the school to manage money in a dedicated fundraising account for the playground project or any other initiatives and pay all related invoices directly. The donor would write a cheque to the school and request the school to issue tax receipts for donations. Any funds raised beyond the cost of the projects/initiatives will remain with the school and cannot be transferred back to the PAC. Stay tuned for updates.

7. VOTE FOR PAC EXECUTIVES FOR 2025/26

A vote was held for the executive roles for 2025/26 year.

Shirley repeated each role 3 times to allow attendees to nominate themselves or another attendee.

Below are the results:

- **President: Shirley Low** self-nominated and accepted the role.
- **Vice President: John Park** was nominated by Shirley and accepted the role.
- **Treasurer: Radu Pop and Savita Ramkissoon** were nominated by Shirley, they will share the role.
- **Secretary: Chelsea Dente and Miriam Galván Blanco** self-nominated, and they will share the role.
- **District PAC Rep:** Shirley nominated **Madiha Kaleem**, who accepted the role.
- **Members at Large: Kelly Shum** self-nominated via email and accepted the role electronically. **Carlos Davalos, Shinichi Hosomi, Dilara Litonjua, and Tally Melion** all self-nominated and accepted.
- **Social Media Coordinator:** Shirley nominated **Suba Chelliah**, who accepted the role.
- **Recycling Program Coordinator: Shinichi Hosomi** nominated himself and accepted the role. Shinichi confirmed that Haneul Kim will be assisting him next year as well.
- **Hot Lunch Coordinator: Dilara Litonjua** self-nominated and accepted the role.

8. VOTE FOR 2025/26 BUDGET

Our focus this upcoming year will be to fundraise for new playground equipment. Also, with an understanding from the school that they have budget to cover expenses such as Field Trips, Gym Equipment, Programming, and Student Planners, PAC will hold off on subsidizing the school for these expenses with the promise that this will not incur additional costs to the parents. However, should this change in the new school year, PAC will have to revisit budget accordingly. Gaming grant is dependent on the number of children enrolled at the school, so this amount may change next year.

PAC will continue to help supplement classroom resources with a focus on each class division plus library as advised by the School Principal (~\$200 per classroom) as well as \$1000 for additional student programming. We will continue to host our annual events plus focus on organizing more community building events outside of school for parents and families for example, Annual sports day support, Pumpkin Hunt

Adjustments are made to re-categorize a few items as found under “Notes”, as well as new additional categories were added for ongoing annual expenses.

Discussion: Question was made regarding if the Teacher Appreciation funds were reduced due to Gaming Grant funds no longer was required. Shirley confirmed that this was not related to Gaming Grant funds, however, there have been parents that questioned the use of funds for teacher appreciation when most parents get gifts for teachers separately. Hence, it was reduced to approximately \$10 per staff member instead.

MOTION made by Tally and seconded by Miriam/Radu to approve 2025/26 budget as presented.

Mountain View Elementary School PAC
PAC Budget 2025/2026

** NOTE: Changes noted in red

DESCRIPTION	R/U		PROPOSED BUDGET 2025/2026	BALANCE AS AT END OF 2024/25 (FORECASTED)	BUDGET FOR 2024/2025
Estimated Income					
Balance Forward - Gaming Funds	R		7,366.56	11,590.55	11,590.55
Community Gaming Grant	R	*1	3,540.00	3,740.00	3,180.00
<i>Restricted Income (Gaming)</i>			<i>10,906.56</i>	<i>15,330.55</i>	<i>14,770.55</i>
Balance Forward - Saving (Playground)	R		1,198.51	1,198.51	1,197.52
<i>Subtotal - Restricted Income</i>			<i>12,105.07</i>	<i>16,529.06</i>	<i>15,968.07</i>
Balance Forward - General	U		5,110.15	5,852.73	5,542.94
Fundraising	U	*12	12,000.00	13,993.88	7,000.00
Donations	U		-	20.00	-
Cash Float	U		-	-	15.00
Uncategorized	U		-	-	-
<i>Subtotal - Unrestricted Income</i>			<i>17,110.15</i>	<i>19,866.61</i>	<i>12,557.94</i>
Total Income			29,215.22	36,395.67	28,526.01
Estimated Expenses					
Field Trips - from gaming grant	R	*2	-	4,400.96	3,500.00
Schoolwide Programming (Active/Educational)	R	*2/3	1,000.00	N/A	0.00
Schoolwide P.E. Event (eg: dance/swim/skate)	R	*3	-	0.00	800.00
Equipment - Sports	R	*4	-	400.00	400.00
Cultural & Special Events	R	*5	-	1,000.00	1,000.00
Event - Community & Other unplanned	R	*5	500.00	N/A	0.00
Event - Grade 5 Graduation (May/June)	R	*6	500.00	800.00	800.00
Event - Open House (Sept)	R	*6	200.00	421.45	500.00
Event - Holiday Activity	R	*6	200.00	496.00	400.00
Event - Santa Breakfast	R		500.00	445.58	500.00
Event - Sports Day	R	*7	200.00	N/A	0.00
<i>Subtotal - Restricted Expenses</i>			<i>3,100.00</i>	<i>7,963.99</i>	<i>7,900.00</i>
Teaching & Classroom Assistance Funds	U	*8	2,000.00	2,350.00	2,350.00
Teacher Appreciation	U	*9	250.00	600.00	600.00
Event - Welcome Back / Registration Day (Sept)	U		150.00	47.01	150.00
Event - Halloween Pumpkin Hunt	U	*10	75.00	61.95	-
PAC Operations	U		120.00	118.05	120.00
Fundraising Expenses	U	*11	8,000.00	9,979.51	5,000.00
Administration Expenses	U		400.00	400.00	400.00
Playground Project	U	*12	TBD	N/A	-
Miscellaneous Expenses	U		1,500.00	1,199.94	1,500.00
<i>Subtotal - Unrestricted Expenses</i>			<i>12,495.00</i>	<i>14,756.46</i>	<i>10,120.00</i>
Total Expenses			15,595.00	22,720.45	18,020.00
NET INCOME/(LOSS) - Rolling Total			13,620.22	13,675.22	10,506.01
Summary of Above					
Net Income/(Loss) - Restricted Fund	R		9,005.07	8,565.07	8,068.07
Net Income/(Loss) - Unrestricted Fund	U		4,615.15	5,110.15	2,437.94
Budgeted Fund Available for 2025/2026			13,620.22	13,675.22	10,506.01

Notes:

*1. Amount obtained from 2025/26 Gaming Grant Application

*2. Merging 'Field Trip funds' with student programming to ensure all students benefit

NOTE: The school has confirmed they have enough funds for field trips. If needed, consider splitting funds per student rather than per bus invoice in case classes do not at

*3. Merging schoolwide event to allow for both active & educational options

*4. School confirmed having funds to replenish equipment. Focus on Playground Project for 2025/26

*5. Changing category name to "Event - Community & Other Unplanned" from "Cultural & Special Events"

*6. Reduce amounts to match with previous years as 2024/25 we increased amounts to use expiring Gaming Grant funds

*7. Added a new line to account for annual Sports Day expenses for hot dogs

*8. Renamed from "Teaching & Educational Assistance Funds" as school confirmed that funds are best allotted to actual classrooms + librarian only and not EAs

NOTE: Based on assumption of 9 divisions + 1 librarian; \$200 per "classrooms"

*9. Reducing Teacher Appreciations to help budget for Playground Project (assuming 25 staff x \$10 each)

*10. Added a new line to account for annual Pumpkin Hunt / Halloween Event

*11. Aiming to fundraise for the purchase of a new swing set for the playground (estimated at \$18,000)

*12. Depending on the project timeline and may require funds from Restricted / Gaming account

9. DISCUSS DETAILS & PLANNING FOR:

Votes for funding use occurred. Shirley provided details and updates about each one prior to commencing the votes. Outside of PAC initiatives, there were some requests from the school – i.e. Garden Expansion + Planners

a) Sports / Activity Day (Friday, June 20) – Chelsea/Dilara/Kelly/Shirley

Activity Day Committee (Chelsea, Kelly, Dilara, & Shirley) have met with the school's planning committee and PAC has agreed to:

1) Host a total of 3 activity stations (Chelsea, Kelly & Shirley). Will need volunteers to help run activities and setup throughout the day.

2) Host a refreshment station (Dilara). We will set up the PAC tent and tables for a water station and potentially refreshments – pending confirmation from YMCA.

3) Organize and distribute free hot dog lunch. This will be done through Munch a Lunch and we will need volunteers to distribute hot dogs.

4) Run a Freezie Sale afterschool.

This year's theme is Pokemon! With the cost of hot dogs and potentially cost of refreshments, we will require allotting approximately \$200 for Activity Day. A vote will be conducted in Agenda Item #10.

b) Grade 5 Leaving Celebrations – Tracey C.

Tracey will need 2-3 volunteers to assist in the morning to help with organizing the lunch and dessert from 9am-12am. The evening prior to the graduation on June 24, parents will be decorating the gym for the graduation.

c) Mountain View Community Picnic (Friday, June 13 – Date is pending on the field being free – Dilara)

Goal of this event is to create an opportunity for MV families to connect over a causal picnic dinner at Mountain View Park (across the school).

Event Date: Aiming for a Friday night and proposing for June 13.

Event Time: 5:00-7:00 pm

Budget: There was no original budget allotted. However, Shirley mentioned that since PAC still have approx. \$500 of savings from MISC expenses, this could be distributed among Activity Day / Community Picnic, etc. A vote will be conducted in Agenda Item #11.

d) Track & Field Meet (Friday, May 23) – Shirley on behalf of Kelly S.

Annual event where our student-athletes dedicate to weeks of training to compete at their very best. Kelly is taking the lead on this and would like to obtain \$50 of funding to help support these student-athletes, which would include materials to create banners and posters along with small healthy treats to keep competitors energized and fueled throughout the day. A vote will be conducted in Agenda Item #12.

10. VOTE FOR FUNDS (~\$200) TOWARDS SPORTS / ACTIVITY DAY (June 20)

Last year, approx. \$150 was used for the cost of hot dogs only. For us to ensure we're able to provide hot dogs and run a water station with add-on fresh fruit condiments for both students and parents, we will need additional funds to support this (~\$200).

Vote for \$200 to be allotted towards Activity Day was conducted.

RESULT of 17 votes in favour and 0 **opposed**.

11. VOTE FOR FUNDS TOWARDS MV COMMUNITY PICNIC (June 13 – TBD)

3 Options were presented, and a vote was conducted.

RESULTS 11 votes in favor for Option 2 where \$50 of funds will be used towards supplies.

<u>Votes</u>	<u>Options & Details</u>
2	Option 1: No funds used for event.
11	Option 2: \$50 of funds used to supply fun activities
2	Option 3: \$100 of funds used to purchase juice boxes for families

12. VOTE FOR FUNDS (\$50) TOWARDS TRACK & FIELD DAY (May 23)

Vote for \$50 to be allotted towards Activity Day was conducted.

RESULT of 17 votes in favour and 1 opposed.

13. VOTE FOR FUNDS (~\$1000) TOWARDS 2025/26 STUDENT PLANNERS

School admin had presented the opportunity for the PAC to contribute to cover costs of Student Planners for 2025/26 school year with an estimation of \$1000. Last year, PAC covered this cost and took this as an opportunity to promote PAC by inserting a flyer in each agenda prior to the start of school year. This will be out of 2025/26 budget.

Discussions: It appears that these planners were not used by older grades (4/5) and some parents questioned the need to purchase these. However, it is used daily for younger grades.

Vote for \$1,000 to be allotted towards 2025/26 Student Planners was conducted.

RESULT of 11 votes in favour and 6 **opposed**.

Shirley will update Lisa accordingly of results and bring up the parents' concerns regarding the lack of use of agendas and the need for them for the following year.

14. VOTE FOR FUNDS (~\$230) TOWARDS GARDEN EXPANSION PROJECT

Ms. Abel has presented an opportunity for the PAC to help contribute financially to the newly launched Garden Project. The current garden space is limited and will need materials to expand, where Ms. Abel has prioritized the blocks being essential (\$130). This amount will be coming from 2024/25 budget.

Vote for whether or not we should contribute funds towards garden project was conducted.

RESULT of 18 votes in favour and 0 **opposed**.

Since we were in favor to contribute funds, another vote was conducted to determine how much to contribute.

RESULT of 18 votes in favour and 0 opposed to provide the full amount of funds requested.

Shirley will update Ms. Abel accordingly of results.

15. REVIEW OF 2024/25 – DISCUSS SUCCESSES & CHALLENGES

Shirley felt that this year there was success in building a positive relationship with the school admin. However, with the departure of current secretary requires us to rebuild relations. There has been transparency with initiatives and budgets with school admin, which has been beneficial when establishing budget for 2025/26. Also beneficial to have had exec members stepping up on Event Leads – hoping for more members to help assist next year!

Successes:

- Succession planning in progress with a PAC manual in the works!
- Great fundraising efforts / By Donation at Xmas concert worked really well

Challenges:

- Availability and time are always a limitation for PAC to do much more
- Restrictions and liability issues from the school which limit PAC's ability to do much (will have to look outside of school hours and school grounds for events)

Some additional general challenges brought up during discussion:

- Drop off/Pick up continues to be a challenge with parents and students walking through the parking lot or jay walking across the street.
- The parking lot, surrounding sidewalks, and courtyard are an ice hazard in the winter.
- Broken sidewalk on Cottonwood and potholes on Smith.
- Possibly Replace rotted benches next year.
- Sound of Bell- is there any options to change the jarring sound of the bell.

16. ADJOURNMENT

The meeting was adjourned at **8:12 PM**.

Motion was made by Dilara seconded by Radu to end the adjourn the meeting.

CARRIED

Thank you to everyone for their participation.