

**Mountain Meadows Elementary
Parent Advisory Committee**

October 18, 2018 at 7:00 pm

MEETING MINUTES



PAC EXECUTIVE:

President: Shannon Durrant
Vice President: Ellie Hutton
Secretary: Aman Sangha
Treasurer: Gabriella Trochan
DPAC: Paul Caldwell

1. INTRODUCTIONS / ATTENDANCE

- PAC Executive members (all), Julie MacLennan, Shannon Norris, Gina Barnard, McKenzie Castle, Yuki Gregson, Lana Pogue, Jennifer Horsman, Zoe Furby, Jen Mackie

2. APPROVAL OF PREVIOUS MINUTES

- Voted and Passed

3. PRINCIPAL'S MESSAGE

- Main topic of discussion was on assessment and reporting
- Assessment of Kindergarteners with reading readiness – we did well as a school
- New Report Card in November – new template for the new curriculum; have decided as a school to not give letter grades at Grades 4 & 5; this is similar to practice being followed by other schools
- Report Cards will focus on student perspectives and self-assessment, strengths & weaknesses, and will be reported as “emerging”, “developing”, “proficient”, and “extending”
- Other business: Popcorn sales for Wigs for Kids; popcorn meets healthy food rules
- Ellie will take on the role of liaising with Principal post meetings and to cover off any outstanding issues, and bringing updates back to PAC

- Heather spoke about district's plan for technology. Grades 4 & 5 have a laptop card to use tablets. Grades 3 and K-1 starting with tech tubs containing a certain number of tablets/iPads. Goal is to have tech tubs for each classroom.
- Trying to move towards having more technology, keeping up with researching and coding, and keeping up other kids in other schools by the time middle school arrives
- Technology will allow for more design, creativity – “Maker spaces” to allow kids to become more tech savvy

4. BUDGET REPORT – Gabriella Trochan

Government grant received: \$5352

Current budget: \$3700 (minus casino fund for extra-curricular)

MOTION: Ellie proposed that \$3750 from casino fund be used to hire a writer or storyteller to write a book. Would work with each classroom to create stories and make a book at the end of the year. The book can be purchased at the end of the year and contribute to fundraising. Intended to bring the school community together.

Q: Is there a sample of the book?

A: Heather can bring one in from Pleasantside as a sample project

Other option is to create a welcome post by carving animals and learning about Indigenous culture and art; It was something that carried right through the year and tied in several other smaller activities for the kids. Kids all took turns carving it.

Q: Not sure if Executive Member can make a motion. Casino money has to be used for something that makes the kids active.

A: Need to investigate further

Q: What has casino fund covered in the past?

A: Hip Hop dance, tennis, dragon dance, Como Lake relays

Report from Movie Night: total raised \$650

- Approx. 150 attended doubling previous attendance
- Charged \$2 admission this time vs by donation
- Ran out of concession food so borrowed from hot lunch with permission

Q: Any push back on admission?

A: Not really. Some adults asked if they pay also and answer is yes

Munch a Lunch Update:

- Need someone to oversee the entire Munch-a-Lunch program; it is the PAC fundraising website
- Need a volunteer to take on the online administration for the various fundraisers that are carried out through Munch-a-Lunch such as holiday market, poinsettia orders, staff appreciation

5. UPCOMING FUNDRAISERS & EVENTS

Hot Lunch – tonight is deadline for hot lunch on October 26; need a few volunteers to help

Scholastic – Donna Miller is taking it on; seems to be going well

Book Fair – Need to confirm that the music room is available for the dates; confirmed by Principal that it will be available

Poinsettias – need to get this up and running on Munch-a-Lunch quickly

Holiday Market – have one mom volunteer to get donations from businesses/community; need volunteers to help with shopping, pricing and wrapping

- Date confirmed: December 5; set up on the 4th afterschool
- Storage space seems to be sorted out
- Need to determine how the holiday market funds will be used in order to communicate with businesses/community – will go towards technology
- Letter to use for businesses/community donations
- Munch a Lunch collects donations – need to get up and running

MOTION: Heather T motioned for \$500 to allocate to Holiday Market for any gift needs, wrapping, miscellaneous items

SECOND: Mckenzie C

VOTE: PASSED

Class Liaison – currently PAC is not sending out emails to parent; all emails going through the school office. In the past, PAC had class liaisons to communicate with parents. Principal indicated school policy prohibits sharing emails – consent issue. Discussion on consent clause in school forms – will be reviewed by Principal and confirmed with PAC.

After School Programs - currently being organized through the school office; Heather is happy to continue to coordinate afterschool programs; it's actually easier because there's coordination required with the daycares and gym spaces

Staff Appreciation - Jen and Zoe planning but need a fundraiser button on Munch-a-Lunch; generally provide staff appreciation every other month – Oct, Dec, Feb, April, and June; Does not need to be voted on by PAC because it's a separate initiative coming directly from parents for staff appreciation

Thrifty, Indigo, Spud, Mabels Labels – being taken care of; Ceci will transition over

Newsletter – reminder for Wednesday deadline

NEXT MEETING: November 22, 2018

Motion to close

Second; Lana

APPROVED