



Moody Elementary PAC Meeting Minutes February 3rd, 2025

2024/2025 Executive:

Tanya Brown	Hot Lunch Lead
Aleta Chivas	Hot Lunch Lead
Kelly Contreras	Treasurer
Sarah Dhanji	Secretary
Jillian Eaton	Communications
Chantelle Lorieau	Vice Chair
Lydia Mynott	Chair
Monica Ritchie	DPAC Representative
Carlea Wolf	Member at Large

Attendees:

Lydia Mynott	Chantelle Lorieau	Kelly Contreras	Aleta Chivas
Matt Hoffmann	Salman	Jillian Eaton	Carlea Wolf
Monika Ritchie	Karen	Azucena	Mark Parsons
Sarah Dhanji			

1. Called to Order 6:32pm

2. Land Acknowledgment

3. Welcome and Introductions (5 minutes)

Lydia/Chantelle

- a. Executive
- b. Membership

4. Approvals (5 minutes)

Lydia/Chantelle

- a. Agenda
 - i. motioned - Chantelle
 - ii. Seconded - Aleta
- b. [04 - Moody PAC Minutes - Jan 13 2025.docx](#)
 - i. motioned - Chantelle
 - ii. seconded - Jillian

5. Officers Reports (30 minutes)

Executive

- a. Hot lunch - winter session has started, last week, hot dog lunch, reminder that parents can order for the whole session if they'd like, rather than meal by meal

- b. Treasurer - no events in January, coffee fundraiser finished - had budgeted \$1000, but only \$200 raised. \$2870 in gaming account, \$23,000 in bank account
 - i. Treasurer reports at end of meeting minutes
- c. Communications - 310 subscribers on MailChimp, 80% open rate
- d. VP - hot dog lunch went well/smoothly and ahead of schedule, Munchalunch reminders from teachers has helped increase sales (i.e. Ms Ponto's Friday memo to parents in her class)
- e. Chair - short gap between this and last PAC meeting due to later January meeting. Lots of significant events and fundraisers coming (thanks to exec and non-exec). Hosted nutrition presentation (low participation for parent session)
- f. DPAC - [presentation](#) on Technology, AI in curriculum starts in grade 6, dialogue need to be started with parents about generative AI. Kindergarten registration Feb 4-6, cross catchment Feb 7-12. Info on how to apply for Square, 2025 gaming grant. Current DPAC president, Rosie Manhas running for school trustee

6. Principals Update (15 minutes)

Sheila

- a. February—celebrating Family, Friendship & Black History Month.
- b. Family Appreciation Day Feb 14.
- c. Please join us for a hallway walk-about Feb 27 8:20-8:45 or 3-3:30 (see students' learning on bulletin boards)
- d. Elder John Henderson working with us on storytelling, creating a new logo and carving at our school in February.
- e. 4 SFU Student Teachers being mentored in 4 classes Feb-April.
- f. Help us by reminding students to wear winter gear at school during cold weather!

7. Current and Upcoming Events / Fundraisers (30 minutes)

a. Carnival

Kelly/Carlea

- i. meeting last week, low turnout, but good discussion, hope March meeting is better. Will check in w/Sheila to ensure alignment. Volunteer callout to fill in spots as needed. Thursday June 5th - 500-600 attendees expected.

b. Mitchells Soup

Aleta

- i. fundraiser starts Feb 13 to end of February. Have to sell a minimum of 48 units. Soups, spices and rubs, made in Canada. Direct website ordering

c. Movie Night

Jillian/Chantelle/Lydia

- i. 1st place movie vote was unavailable, so moved to 2nd place choice, Moana 2. In future will understand what options are available before having kids vote. Munchalunch to be opened for food and tickets. Food orders only until Feb 14.

d. Purdys

Lydia

- i. campaign dates to be sent out. Focus is on Spring/Easter. Communications to come in March. Deadline April 5th for April 14th pick up.

e. Pizza Night

Jillian

- i. April 10th - family pizza night

f. Grade 5 Cup Cake Sale

Brenda

- i. Grade 5 hoodies have been distributed. Grade 5 committee has partly funded through PAC allocation. Need to fundraise more to cover the rest. Plan is to have a cupcake sale at school - \$2/cupcakes. Cupcakes to be provided by Grade 5 parents. Tentative date - early April. Consider allowing access to kindergarten kidds in advance. To connect with Sheila and Grade 5 leadership team to plan further. Wednesday/Thursday date to be considered.

- g. Art Cards

- i. blank cards received and available to give to teachers at any time. Existing art projects can be used as well. Request for order would come after Spring Break, exact date TBD.

8. Parent Information Sessions

Lydia (All)

Discussion item on most effective ways to ensure parents /caregivers receive information about the Sexual Health Education

- a. Parent info sessions are a 2024/2025 approved line item in budget (\$1250) to support sexual health education. Have explored other vendors including Options Sexual Health which was much more expensive than Saleema Noon
- b. wondering if we are getting good value of the parent session with Saleema Noon at \$375. Low turnout in past 10-12 people (much of them, PAC exec)
- c. no date booked with Saleema Noon, on waitlist
- d. more to be explored on how to best educate parents once we know who will be booked

9. Looking ahead to 2025/2026

Lydia (All)

- a. a few execs have 2 year term coming up
- b. some communications to come on upcoming election

10. Any other business (5 minutes)

Meeting adjourned at 8:05pm

Next Meeting March 3rd, 2025 @ 6:30pm

Treasurer Reports

January General Account Summary:

JANUARY OPENING	\$21,157.32		VENDOR	EVENT	ITEM
6-Jan	\$31.09		Munchalunch	Hot lunches	January revenue
7-Jan	\$460.00		Sun-Oka Fruit Farms	Apple Fundraiser	fundraising profit
12-Jan		(\$49.19)	Dollarama	teacher supplies	craft supplies
12-Jan		(\$1,271.00)	Boston Pizza	Hot lunch - Dec 17	hot lunch entrees
12-Jan		(\$204.00)	TCBY	Hot lunch - Jan 14	frozen yogurt
January		(\$6.30)	Vancity	Admin	e-transfer fees
15-Jan	\$1,816.84		Munchalunch	Hot lunches	January revenue
19-Jan		(\$201.03)	Amazon	teacher supplies	Crafts, activity supplies
19-Jan		(\$1,766.35)	Sage Team Wear	Grade 5 grad	hoodies
15-Jan	\$3,571.09		Munchalunch	Hot lunches	January revenue
24-Jan	\$100.00		Moody Elementary	Grade 5 grad	hoodies
26-Jan		(\$220.00)	TCBY	Hot lunch - Jan 28	frozen yogurt
26-Jan		(\$451.21)	Costco	Hot lunch - Jan 28	hot dogs, drinks, chips
26-Jan		(\$247.82)	Costco	Hot lunch - Jan 14	drinks, chips
28-Jan	\$2,286.16		Munchalunch	Hot lunches	January revenue
28-Jan		(\$1,610.00)	Red Robin	Hot lunch - Jan 14	Burgers, etc
TOTALS	\$8,265.18	(\$6,026.90)			
JANUARY CLOSING	\$23,395.60				

January Gaming Account Summary:

GAMING ACCOUNT

OPENING BALANCE	\$5,680.00		VENDOR	EVENT	ITEM
17-Oct		(\$100.00)	BCCPAC	Admin	annual membership fee
October		(\$0.90)	Vancity	Admin	e-transfer fees
3-Nov		(\$1,085.00)	Lepp Farm	Principal Wish List	pumpkin patch
November		(\$0.90)	Vancity	Principal Wish List	e-transfer fees
5-Dec		(\$1,622.25)	Pebble Star Artists	All School Event	Krystal Dos Santos all school performance
December		(\$0.90)	Vancity	All School Event	e-transfer fees
TOTALS	\$5,680.00	(\$2,809.95)			
CLOSING BALANCE	\$2,870.05				



February 1, 2025
KELLY JEANINE CONTRERAS

GENERAL ACCOUNT 100079751736 : \$23,395.60
Relationship # 91084456

Date	Description	Credits	Debits	Balance
28-Jan-2025	Cheque cleared Cheque 96 Cheque # 96 Cheque Account Number 1542100079751736		\$1,610.00	\$23,395.60
28-Jan-2025	Preauthorized credit MunchaLunch Other Reference # 460	\$2,286.16		\$25,005.60
26-Jan-2025	Charges applied to account Send Money e-Transfer FeeCAP		\$0.90	\$22,719.44
26-Jan-2025	e-Transfer debit Ref 20250126091010668120 Memo PAC - Tanya Brown		\$699.03	\$22,720.34
26-Jan-2025	Charges applied to account Send Money e-Transfer FeeCAP		\$0.90	\$23,419.37
26-Jan-2025	e-Transfer debit Ref 20250126090639668500 Memo Vendor - TCYB Maple Ridge		\$220.00	\$23,420.27
24-Jan-2025	Mobile deposit Other Reference # 19806740	\$100.00		\$23,640.27
22-Jan-2025	Preauthorized credit MunchaLunch Other Reference # 460	\$3,571.09		\$23,540.27
19-Jan-2025	Charges applied to account Send Money e-Transfer FeeCAP		\$0.90	\$19,969.18
19-Jan-2025	e-Transfer debit Ref 20250119190045669617 Memo Erin Regan		\$201.03	\$19,970.08
19-Jan-2025	Charges applied to account Send Money e-Transfer FeeCAP		\$0.90	\$20,171.11
19-Jan-2025	e-Transfer debit Ref 20250119190005668875 Memo Parent - Brenda van Hemmen		\$1,766.35	\$20,172.01
15-Jan-2025	Preauthorized credit MunchaLunch Other Reference # 460	\$1,816.84		\$21,938.36
12-Jan-2025	Charges applied to account Send Money e-Transfer FeeCAP		\$0.90	\$20,121.52
12-Jan-2025	e-Transfer debit Ref 20250112091620668961 Memo PAC - Aleta Chivas		\$1,271.00	\$20,122.42
12-Jan-2025	Charges applied to account Send Money e-Transfer FeeCAP		\$0.90	\$21,393.42



February 1, 2025
KELLY JEANINE CONTRERAS

Date	Description	Credits	Debits	Balance
12-Jan-2025	e-Transfer debit Ref 20250112091556669374 Memo Vendor - TCYB Maple Ridge		\$204.00	\$21,394.32
12-Jan-2025	Charges applied to account Send Money e-Transfer FeeCAP		\$0.90	\$21,598.32
12-Jan-2025	e-Transfer debit Ref 20250112091527667292 Memo Teacher - Viame Yau		\$49.19	\$21,599.22
07-Jan-2025	Mobile deposit Other Reference # 19827576	\$460.00		\$21,648.41
06-Jan-2025	Preauthorized credit MunchaLunch Other Reference # 460	\$31.09		\$21,188.41