



PAC MEETING MINUTES

Moody Elementary – October 7th, 2024

Executive:

Tanya Brown - Hot Lunch Lead	Aleta Chivas - Hot Lunch Lead	Kelly Contreras - Treasurer
Sarah Dhanji - Secretary	Jillian Eaton - Communications	Chantelle Lorieau - Vice Chair
Lydia Mynott - Chair	Monica Ritchie - DPAC Rep	Carlea Wolf - Member at Large

Attendees:

Lydia Mynott	Carlea Wolf	Jillian Eaton	Kelly Contreras
Chantelle Lorieau	Aleta Chivas	Carlie Rendquist	Denise Tin
Brenda van Hemmen	Sarah Dhanji	Alex Graf	Mehrdad Shoghi
Inesha Viskwakula	Yuko Kawano	Maxwell Yip	Monika Ritchie
David Kuk	Varsha Nair		

- **Call to Order**
 - meeting called to order at 6:31pm
- **Territorial Land Acknowledgment**
- **Approvals**
 - Agenda
 - Motioned - Aleta
 - Seconded - Jillian
 - Meeting Minutes from Sept 9, 2024
 - Motioned - Monika
 - Seconded - Chantelle

Lydia/Chantelle

- **Principal's Report (10 minutes)**

Sheila

- continue to be having a great start-up; lots of positive energy and excitement in the building; focusing on growth mindset and gratitude
- coming up:
 - Traditions: Turkey Trot run this Friday; pumpkin pie draw through Thrifty's (Ms. Panahi)
 - Pumpkin Patch- Oct 23: scarecrows, pumpkins, hot chocolate & a hoe down/dancing
 - Halloween Parade: morning of Thurs, Oct 31; send children in costumes. Parents can watch parade outside (buddy classes together). A reminder that cultural dress is not a costume and no weapons. Individual classes will be organizing the rest of the day.
 - Winter Concerts: long standing tradition (from Christmas Concert to Winter Concert); practice and sing; Mrs. Rodriguez plans for 4 concerts (afternoon and evening, Dec 16 & 18)- more details to come
 - New: Interim Reports (focusing on your child's transition into the classroom—teachers' professional opinion of how they get along with others; how they participate & effort they are putting in at school). Not a full "learning update" (formerly 'report card'), no academics at this time. To help you understand how they are settling in. Gr 1-5 checklist and separate one for Kindies. Meeting or Areas for Growth (needs reminders/support). Read, discuss, return to teacher. Teacher may request a conference or you can request one.
 - Recognition Assemblies: month assemblies to honour and recognize students for positive contributions. The teachers are working on details, but we are looking to be able to acknowledge every student throughout the year.

- **Officer Reports (15 minutes)**

Executive

- Chair
 - great start to year with BBQ, lots of volunteers, lots of attendees and good community connection
 - [results](#) from online survey on how PAC is doing. 33 responses
- Treasurer
 - September - 1 event, budgeted \$1000 profit, ended up with \$1132 profit
 - Gaming grant received \$5680, budgeted \$5900. Grant is calculated based on previous school year's student headcount
 - expenses - first aid training x 2
 - \$410 deposited from September BBQ

- Communications
 - WhatsApp - each class has a parent rep
 - some uptake on FB and Instagram followers
 - new linktree - easy links for PAC
- Hot Lunch
 - starts tomorrow (Tues Oct 8)
 - 245 orders
- DPAC
 - Oct 30 DPAC meeting scheduled
 - DPAC 101 - October 1 session notes -

Goals of DPACs

- Advocate for parents/schools on district wide issues
- Act as bridge between individual PACs
- Guidance and resources for individual PACs helping them run more effectively
- Educate parents on various topics

Goals of Elementary PACS

- Fundraising is important part of Elementary school, but we are there to gather collective voice of parents at the school – issues/challenges at school.
- Also foster relationship between admin staff – it's important to maintain a healthy relationship with school admin.

BCC PAC

- Purpose is to represent collective voice of PACS at provincial level
- Membership of BCCPAC provides resources available and gives us a right to vote in their election

SESSIONS

- Constitutional By-Laws
- Who can vote - Everyone with a child at the school gets one consensus vote

Mandatory roles

- Chair/President, Treasurer, Secretary, DPAC rep
- No other roles can be nominated until the mandatory roles are filled
- Fundraising should only be taken on when a clearly identified need is agreed upon by the PAC. Fundraising should not be viewed as or become the most significant contribution of a PAC

Anti-Spam legislation

- Express (ideally written) from every member you are sending communication form
- Consent form – online or offline but a record of consent must be available if requested. PAC must clearly state on the form why they are asking for express
- Opt out must be included in all communication
- E-mail to ask questions office@dpac43.ca

Conducting a Meeting

- Chair
 - Anyone can run a meeting, not just the Chair's responsibility
 - Keep meeting on track, ensure agenda is followed
 - Ensure everyone is heard/has a chance to speak
 - Enforce rules/bylaws
 - Don't have to follow Roberts rules of order – only DPAC enforces this. We have flexibility to create own rules
 - It's important that all attendees contribute ideas
 - Meeting minutes must include wording of motion and outcome of motion, clearly outlined

Hybrid meetings

- Don't have hybrid meetings for voting – to difficult to track votes
- Their recommendation is to do meetings either in-person or online – in-person encourages building relationships with other parents/community
- You can participate in multiple PACs if you have kids at multiple schools

- Member at Large
 - at BBQ, started volunteer and on-call lists, 16 people signed up
- Vice Chair
 - PAC sorting out fundraising and community and fundraising dates, communications to come once finalized

● New Business (45 minutes)

- **Current and Upcoming Events/Fundraisers**
 - Canucks 50/50 Fundraiser Kelly
 - this Friday Oct 11
 - 10 people participating to sell 50/50 tickets, PAC to receive \$1000 honourarium

- Sun-Oka Apple Fundraiser Jillian
 - closing Oct 9
 - 38 boxes sold to date = \$342 to PAC
 - apples to be delivered to school on Oct 28

- Pumpkin Patch Hot Chocolate Chantelle
 - hot chocolate bar w/marshmallows
 - will look for vegan and halal marshmallows
 - will also serve hot apple cider
 - Chantelle leading with Monika and Carlea assisting
 - will need volunteers to contain kids to front yard area and away from parking

- November Movie Night Lydia
 - likely to be Nov 22 or 29
 - possible holiday movie

- Dominos Family Pizza Fundraiser - October Jillian
 - date TBD, may not occur in October based on Dominos availability plus coordinating with other school events

- Purdy's Chocolate Fundraiser - December Lydia
 - link to be sent w/catalogue
 - 25% goes to PAC

- Spirit Wear
 - last year for current school logo
 - proposed sales from Nov 1-18
 - new logo to be created with indigenous artist in November

- School Carnival Kelly/Carlea
 - scheduled for June 5th in the evening
 - celebration to say goodbye to the school
 - high school volunteers to be requested
 - looking into donations
 - budgeted \$3500
 - looking for more volunteers
 - Aleta to help plan

- **New Fundraising Ideas**
 - Mitchell's Soup Co Fundraiser Aleta
 - dried soup product
 - full for fall
 - space available for winter/spring
 - taking orders for next fall
 - PAC gets 35% of each sale
 - shipping free for 48+ units, \$2 fee per online order
 - will try fundraiser in Jan/Feb

- Chantelle to assist
- Jars by Jodi Fundraiser Aleta
 - cookie and scone mixes
 - 40% off listing value
 - no minimum order
 - order through website and select Moody as fundraising org
 - pick up locally
 - costs typically \$10-\$20 depending on size
 - can run anytime
- Kernals Popcorn Fundraiser Sarah
 - 2 options, buy big bags and re-package and sell for \$2, buy prepackaged bags and charge premium on top of cost
 - shifted to be option for Grade 5 fundraising activity
- Read-A-Thon Fundraiser Jillian
 - website/app with US based company readathon.com
 - based on minutes of reading
 - all done online, pledge on website
 - have to set up PayPal account for PAC to receive funds
 - potential concern around it being a US based website
 - more discussions to be had
- **Safe Transportation to School**
 - New and Existing School Lydia
 - community concerns about safe walking paths to current and new school
 - Lydia to prepare points of concern on a map to collect feedback
 - need to sort out how to best advocate with municipality or school district. Info to be shared with Sheila so she can advocate as well

Meeting adjourned at 8:09 pm

Next Meeting November 4th, 2024 @ 6:30pm