

**PAC BUDGET MEETING AGENDA**

Monday, November 15 at 6:30pm by ZOOM

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**2021-2022 PAC Executive Members:**

Co-Chairs – Kerry LeCorre, Kimiko McDonnell

Vice-Chair – *currently vacant*

Co-Treasurers – Alicia Purvis / Danny Raposo

Secretary – Michelle Blackwell

DPAC – Samantha Kuypers

Hot Lunch Lead – Carla Pasqua

Volunteer Coordinator – Kimberley Thompson-Suzuki

Communications Lead – Sonya Burdett

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In Attendance: Mark Clay, Kathryn Jung, Kimiko McDonnell, Alicia Purvis, Michelle Blackwell, Samantha Kuypers, Carla Pasqua, Kimberley Thompson-Suzuki, Sonya Burdett, Cherri, Danny Raposo, Fiona MacEachern, Jacalyn Brown, Jay Blackett, Jillian Eaton, Karen Pyne, Brenda Van Hemmen, Patrick Smith, Susan Duguid, Suzanne, Terri Besworth

**1. Land Acknowledgement** (Kimiko)

**2. Welcome and Introductions of PAC members** (All)

**3. Approvals – 2 mins**

- a. Tonight's Agenda - approved
- b. Minutes of the October 18 PAC Meeting - approved

**4. Principal & Vice Principal's Report – 20 mins** (Mark/Kathryn)

- Feelings at the school have been very raw over the last couple of weeks. It has been an emotional time. Laughs and smiles too.
- Virtual Remembrance Day was a special moment. Kids were very respectful and were able to connect with the importance of compassion and caring.
- Student leadership program is really taking off. The first council meeting has taken place. There are several different portfolios that children can engage with.
- Health and Safety: masking up, washing up, keeping our distance, managing traffic flow.
- Scholastic Book Fair: Starts today. Look for link. Closes on Friday.
- Immunization: Grade 6 on Dec 10<sup>th</sup> and June 10<sup>th</sup>. Grade 7 are Nov 19<sup>th</sup> and May 19<sup>th</sup>. If you have forms at home, please fill them in and send to school. Grade 8's should contact Fraser Health if they are missing any immunizations.
- Early dismissal @ 12:15pm and teacher conference on Wednesday and Thursday.
- Parent question about education in/outside of the curriculum. For example: sex education, mental health awareness, drug education and virtual safety. Some of these are covered through Choices and Challenges. This may vary depending on the teacher. Open Parachute is a program that the kids will be using to cover some of these topics within the classroom. This was used last year. Some teachers really liked it and used it from front to back. Parent concern that there isn't a consistent approach and is dependent on the specific teacher. Topic to be added to next meeting agenda. Committee of parents (Sam, Alicia, Kamiko, Terri, Michelle) to meet and explore what parents would like kids to hear about.

**LAND ACKNOWLEDGMENT:**

We recognize and honour all of the First Nation's Ancestors and their Relations who called this land, on our Mother Earth, home.

We acknowledge that our children learn on the shared land of the Musqueam (MUSS-quee-um)

Qayqayt (Kee-kite)

Stó:lo<sup>-</sup> (STOH-lo)

Squamish (SKWA-mish) and

Tsleil-Waututh (tSLAY-wah-tooth)

Nations.

**All my relations.**

- Parent education on the above topics is also suggested.
- Trying to give kids more time for eating lunch before heading outside.
- Lockers are not yet an option. Will look at this again in the new year.
- We still need noon hour supervisors if anyone is available please visit the school district website to apply.

[Human Resources - School District No. 43 \(Coquitlam\) \(sd43.bc.ca\)](https://www.sd43.bc.ca)

## [Human Resources - School District No. 43 \(Coquitlam\)](https://www.sd43.bc.ca)

Interested in joining SD 43?. At School District No. 43 (Coquitlam), we see our employees as our greatest asset and this has helped our district to consistently rate above the provincial average in all student outcome categories and stand among the leaders in all categories of all 60 school districts in B.C.

### 5. Executive Reports -- 15-20 mins

- Co-Chair's *(Kerry and Kimiko)*
  - No updates
- Treasurer (Budget)** *(Alicia and Danny)*
  - See attached budget
- DPAC *(Sam)*
  - See attachment notes

### 6. Current and Upcoming Fundraising Program Updates – 10 mins

- Hot Lunch/PAC Parent Portal *(Carla and Kelly)*
  - Hot lunch up and running. Register in new portal and start ordering.
  - Potentially need to order bins for hot lunch delivery

[Parent Council On-Line - EMMSOTA - E'cole Moody Middle School of the Arts](#)
- Fresh to You *(Kathryn)*
  - 80 bundles sold. Thank you to everyone who participated. That means 80 bundles will also be given to families within our school community that are needing extra support.
- Christmas Purdy's Chocolates *(Sam)*
  - Purdy's Fundraiser has started. Closes on Nov 26<sup>th</sup>.
- Year-round fundraisers (Port Moody Liquor, Cobs, etc.) *(Alicia)*
  - Try blue bag bottle return by sending labelled bags home with students. Will try one pod first to evaluate success.
  - Cobs will not let you double dip for loyalty points and school fundraiser.

### 7. New Business – 10 mins

- Open positions – Vice Chair
- Potential Fundraiser – Raise The Funds – moved to next meeting
- Other?
  - Epicure fundraiser suggested for the new year.

### 9. Adjournment 8:23pm

**10. Next Meeting: December 13<sup>th</sup> @ 6:30pm, 2021, potentially in person**

Moody Middle PAC. Financial Statement as of		15-Nov-21	June 30 2021											
	Projections	YTD Actuals	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
<b>FUNDRAISING &amp; OTHER INCOME</b>														
Gaming Grant estimate	\$ 8,300.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
50/50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hot Lunch	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pub Night	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Purdy's	\$ 1,000.00		\$ -	\$ -	\$ -	\$ -	(18.24)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Winter Concession	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Spring Concession	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Thrifty's last payment	\$ 15.00	\$ 15.00			\$ 15.00									
Recycle Depot	\$ 25.00	\$ 5.30			\$ 5.30									
Global Coffee	\$ 500.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cobbs	\$ 100.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tru Earth	\$ 100.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Babysitters Course	\$ 50.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Liquor Store	\$ 500.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Donations held by Moody	\$ 2,000.00	\$ 1,030.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL FUNDRAISING &amp; OTHER INCOME</b>	<b>\$ 12,790.00</b>	<b>\$ 1,050.30</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20.30</b>	<b>\$ (18.24)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>EXPENSES &amp; DISBURSEMENTS</b>														
Field Trips/Outdoor Spaces	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Performances/presentations	\$ 1,000.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Art Installation and Dally Art Kit Replenishing	\$ 1,500.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Environmental Classroom/Garden	\$ 2,500.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outdoor Play Equipment	\$ 1,500.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Library/Maker Space Items	\$ 1,700.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Board Games for Classrooms	\$ 500.00	\$ -												
Team Shirts	\$ 1,200.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
E Prep materials	\$ 500.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Steam Materials	\$ 650.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hot Plates (Science and Art)	\$ 350.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Numeracy Supplies	\$ 500.00		\$ -	\$ -	\$ -	\$ -	113.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pocket Microscopes	\$ 500.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Staff Appreciation	\$ 1,000.00		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc supplies	\$ 500.00	\$ 113.48												
Teacher class fund- Approved Oct 18/21	\$ 3,350.00													
Grade 8 Leaving	\$ 1,000.00													
<b>TOTAL EXPENSES &amp; DISBURSEMENTS</b>	<b>\$ 21,250.00</b>	<b>\$ 113.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 113.48</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
NET INCOME/(LOSS)			\$ -	\$ -	\$ 20.30	\$ (18.24)	\$ (113.48)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>ACCOUNT BALANCE @</b>														
Operating Account	\$ 6,685.14		\$ -	\$ -	\$ 6,685.14	\$ 6,666.90	\$ 6,700.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Gaming Account	\$ 334.94		\$ -	\$ -	\$ 334.94	\$ 334.94	\$ 334.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parent Donations												\$ 1,030.00	\$ 1,030.00	\$ 1,030.00
<b>TOTAL BALANCE</b>	<b>\$ 7,020.08</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,020.08</b>	<b>\$ 7,001.84</b>	<b>\$ 7,035.08</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,030.00</b>	<b>\$ 1,030.00</b>	<b>\$ 1,030.00</b>
<b>RECONCILIATION (OPERATING)</b>														
Balance	\$ 6,685.14		\$ -	\$ -	\$ 6,685.14	\$ 6,666.90	\$ 6,700.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less: Outstanding Cheques	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Final Balance	\$ 6,685.14		\$ -	\$ -	\$ 6,685.14	\$ 6,666.90	\$ 6,700.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>RECONCILIATION (Gaming)</b>														
Balance	\$ 334.94		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less: Outstanding Cheques	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Final Balance	\$ 334.94		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**DPAC General Meeting  
Wednesday, October 27, 2021  
Virtual Meeting via Zoom**

Marvin called the meeting to order at 7:01 p.m.

80 participants

55 schools represented – quorum met

Schools with a representative in attendance:

**Elementary:** Alderson, Anmore, Baker Drive, Birchland, Blakeburn, Bramblewood, Cape Horn, Castle Park, Cedar Drive, Central, Coquitlam River, Glen, Hampton Park, Harbour View, Heritage

Mountain, Irvine, Kilmer, Leigh, Lord Baden-Powell, Mary Hill, Miller Park, Moody, Mountain Meadows, Mountain View, Mundy, Nestor, Parkland, Porter Street, R.C. MacDonald, Ranch Park, Riverview Park, Rochester, Roy Stubbs, Smiling Creek, Walton

**Middle:** Citadel, Como Lake, Eagle Mountain, Hillcrest, Kwayhquitlum, Maillard, Maple Creek, Minnekhada, Moody, Pitt River, Scott Creek, Summit

**Secondary:** Centennial, Dr. Charles Best, Gleneagle, Heritage Woods, Pinetree, Port Moody, Riverside, Terry Fox

DPAC Executive in attendance: Marvin Klassen – President, Rosey Manhas – Vice President, Jamie

Manchester – Treasurer, Judith Obatusa – Newsletter Editor, Zainab Alkassab - Parent Education

Coordinator, Ernest Wu – Health & Safety Coordinator, Andrea Howorth – PAC Communications

Liaison, Nipa Bhalla – Member at Large, Corrie Noble – Member at Large, Joanne Chng – Member at

Large, Rayne Johnson - Member at Large, Laura Code – DPAC Administrative Assistant

Regrets: Ashley Sorensen – Secretary

Special Guests: Trustee Craig Woods, Assistant Superintendent Reno Ciolfi, Craig Mah, District Principal of School Services and Special Projects (Programs of Choice), Josh Keller, Communications

and Education Consultant from Post-Secondary BC

Minutes taken by: Laura Code

- **Please send in contact info from your school** to Laura [office@dpac43.ca](mailto:office@dpac43.ca)

### **1. Approval of Agenda**

**MOTION** moved by *Terry Fox Secondary*, seconded by *Mountain View Elementary*, to accept the

Agenda as amended. **CARRIED**

### **2. Approval of Previous Minutes**

**MOTION** moved by *Citadel Middle*, seconded by *Dr. Charles Best Secondary*, to accept the minutes from the May 26, 2021 Annual General Meeting. **CARRIED**

### **3. Treasurer's Report - Jamie Manchester**

- Jamie discussed the financial statement with the group and she said the monthly TELUS bill and all Payroll costs have been paid. She also highlighted the fact that this year's Gaming 1100B Winslow Avenue, Coquitlam BC V3J 2G3 | Phone: 604.939.3690 | Email: [office@dpac43.ca](mailto:office@dpac43.ca) | Website: [www.dpac43.ca](http://www.dpac43.ca)

Grant of \$2,500 and the School Board Funding of \$10,000 has been deposited into the bank.

### **4. Superintendent's Report - Reno Ciolfi & Craig Mah**

- After introducing themselves and thanking the parents for volunteering their time with PAC, Assistant Superintendent Reno Ciolfi and Craig Mah began the SD43 Superintendent's Report for DPAC. This PowerPoint presentation can be found on the DPAC website [www.dpac43.ca](http://www.dpac43.ca) under Presentations.

- Framework For Enhancing Student Learning

- o The initial data was presented to DPAC in April 2021.
- o Among the five student groups, two had strong performances, one had a good performance and two were a focus for improvement.
- o The successes are attributed to good governance and the strong relationships that are built across the community and within the district.
- o There was consultation with the Student Achievement Advisory Committee and Reno Ciolfi acknowledged Rosey Manhas and Nipa Bhalla and thanked them for their input on the committee.

- Directions 2025: Action Plan for Learning (APL)

- o APL takes into account Directions 2025, the Framework For Enhancing Student Learning and the Equity Scan. APLs are created at the school level and the current template was launched this year.
- o How many of you have read the APL at your school? Yes/No, if you haven't seen it, it's on your school's website under the heading About and then click APL.
- o There are four pages that are included in the APL; Intellectual Development, Human and Social Development, Indigenous Learners and Indigenous Ways of Learning and finally Reflection. Within this document there are goal setting sections, evidencebased plans for action, indicators for success, and school community engagement.
- o The Reflection page summarizes what the cross-cutting themes of the past year were and helps everyone move forward into the next successful school year.

- K-12 Student Reporting Policy Update

- o Discussed several items that will be staying the same under the redesigned policy, e.g., 5 mandatory reporting events per year, and then highlighted some of the improvements to the redesigned policy, e.g., student self-assessment and goal setting will be for all Grades K-12, not just Grades K-9. This year working on the implementation of the new policy and getting feedback from the public. Once finalized the new policy will start in September 2022.

- COVID-19 Update

- o A mask mandate is in place for K-12 and it's going well and the transition went

smoothly. There is a news release on the SD43 website [www.sd43.ca](http://www.sd43.ca) under SD43 Announcements regarding the potential COVID-19 vaccine mandate for all K-12 staff.

- There is limited extracurricular activities to keep the students safe as we go forward in the school year.

- Both of them answered several questions that were sent in by parents, as well as, raised by the group. For example, questions about sports in schools and if spectators are allowed to watch the games? There are no spectators and things are moving slowly and cautiously, being very careful and keeping everyone's safety in mind.

## **5. Planning for Post-Secondary Education - Josh Keller**

- Josh Keller introduced himself and began his DPAC43 Presentation Post-Secondary BC. This PowerPoint presentation can be found on the DPAC website [www.dpac43.ca](http://www.dpac43.ca) under Presentations.

- British Columbia has the most advanced 'transferability' credit system in North America. The BC Council on Admissions and Transfers (BCCAT) is a government ministry agency, that has an online transfer guide and it can be found on their website [www.bccat.ca](http://www.bccat.ca)

- Today, there are 30 members of Post-Secondary British Columbia (PSBC), and there are so many options for students graduating from Grade 12.

1100B Winslow Avenue, Coquitlam BC V3J 2G3 | Phone: 604.939.3690 | Email: [office@dpac43.ca](mailto:office@dpac43.ca) | Website: [www.dpac43.ca](http://www.dpac43.ca)

- There are three program entry processes;

- Competitive Admission – 500 applications for 80 seats e.g., Nursing program

- Limited Admission – first qualified gets accepted and it's a competitive process

- Open Admission – minimal requirements and it's a non-competitive process

- Admission to Post-Secondary Institutions – Students must keep in mind all of the prerequisite "minimums" that are required to be accepted in to the college or university programs of their choice. Always check the college and university websites for the most up to date admission requirements.

- High School Counsellors are generalists and not specialists, because they have so many roles and responsibilities, but they are a good resource to get started on the path to postsecondary education. Students and parents must do the application process work.

- Graduation Requirements – Students must complete the new Grade 12 Graduation Literacy Assessment, as well as, the new courses Career Life Education and Career Life Connections (depends on which grade your school decides to offer it for the students).

- It's never too late to apply for post-secondary education, but the earlier the better!

- Ask Your Student the following questions: What do you like to do? What are you good at? What kinds of careers allow you to do that? What kind of environment do you see yourself working in? Indoors or outdoors, city or rural? How do you think you learn best? What is the difference between university and colleges?

- Please know that very few students actually know what they want to do once they graduate from Grade 12. Post-secondary education is part of the process of 'exploring' and many students change their mind. Student experiences are very valuable for the admission process, and parents are advised to start a 'resume' of all of their high school experiences.

- One third of the Post-Secondary BC website [www.postsecondarybc.ca](http://www.postsecondarybc.ca) is for the parents. You can find a Glossary of Terms, the latest information on all of the virtual parent sessions, as well as, you are able to download credited resources to help you understand the process. Parents can email any questions they might have to [info@postsecondarybc.ca](mailto:info@postsecondarybc.ca)

- Parents are to keep in mind, once your student engages in the application process, the student and the post-secondary are in an adult relationship, you as a parent do not have access to the information and the student is the only one who can act on their own behalf.

- Josh answered numerous questions from the group.

- If you have any questions, please contact Josh Keller at [joshkeller@gmail.com](mailto:joshkeller@gmail.com)

## **6. Executive Member Reports - DPAC Executive**

- Marvin spoke about the French Advisory Committee and he highlight the fact that Canadian Parents for French (CPF) is looking for fresh faces to join their organization. If you would like more information about this organization, please go to the CPF website [www.cpf.ca](http://www.cpf.ca)

- If you or someone you know is interested in volunteering for the French Advisory Committee, please contact Marvin at [president@dpac43.ca](mailto:president@dpac43.ca)

- Rosey spoke about the upcoming guest speakers DPAC has organized for this year. She said

if you have any suggestions regarding guest speakers or hot topics you would like to hear at a DPAC meeting, please feel free to email your ideas to our Parent Education Coordinator Zainab Alkassab at [parented@dpac43.ca](mailto:parented@dpac43.ca)

- DPAC is working on a succession plan, as this is Marvin's last year as the President, so there may be different Executive members chairing the upcoming meetings.

**7. Looking Ahead - Marvin Klassen**

- DPAC's Theme for 2021-2022 is Reconnecting with the Community

- Next DPAC General Meeting is on Wednesday, November 24, 2021 starting at 7:00 p.m.

**8. Adjournment**

**MOTION** moved by *Pitt River Middle*, seconded by *Walton Elementary* to adjourn the meeting at