

# Ecole Moody Middle School of the Arts

## PAC Meeting Minutes

May 11 2020, 6:30 p.m. Online-Via Zoom

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### Attendees:

Principal- Mark Clay  
Vice Principal- Kathryn Jung  
PAC Co-Chair- Samantha Kuypers  
PAC Co-Chair- Kerry LeCorre  
Co-Treasurer- Pam Morris  
Co-Treasurer- Jennifer Montgomery  
Secretary- Elisa Tjin  
Kelly Zimmer

Aina Adashynski  
Alicia Purvis  
Rakib Ahsan  
Gabriela Raymond  
Shahnaaz  
Hannah  
Jun Li

### Regrets:

DPAC- Lucy Kuwica  
Hot lunch Coordinator- Jennifer Cox

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### 1. Welcome and Introductions

The meeting was called to order at 6:33 pm.

### 2. Approvals

- a) May 11, 2020 Agenda- approved.
- b) Minutes of April 14 2020 PAC Meeting- approved.

### 3. Principal / Vice Principal's Reports

#### Vice Principal: Welcome!

- o Health and safety are still the first priority.
- o Helping out front line workers and their families. Working vulnerable students. Schedule two sessions each over four days. Support staffs and EA, 90 mins at a time
- o Feedback was positive-students coming in pick up things from locker.
- o Using Hand sanitizer
- o Set schedule for staff.
- o Students chose not to come in-locker content, missed the pick up, contact the school to arrange for pick up time.
- o Will continue to communicate with students and parents.

#### Principal:

- o Support providing for students. Reached out to students who need help with online studying. Having 6-14 students in the building at one time. Last Friday was the biggest attendances.
- o Reached out to numbers of students and parents-not being comfortable attending school during this time.
- o Good thing seeing the students went in the school, having contact with their school and teachers.
- o Being mindful... new and normal.
- o Lots of families are still anxious.
- o Transition for new students-upcoming Grade 6.

PAC Meeting Minutes

- Stay inform. Be Patience
- Leaving ceremony- Graduation is cancelled by BC Government, lots of disappointment. Will be and should not be large gatherings. Open up phase by phase.
- Known messages from the ministry:
  - wont be having face to face ceremony
  - no adult access to any building
  - Students have access to the school are for learning only
  - Family groups-purpose group only for transition
  - Off school ground-no gatherings
- What can we do:
  - Grade 8 leaving ceremony will look significantly different
  - Maybe video format or photo
  - Collaborating with other middle school to see what schools would do. Yearbook, certificate. Use pics from parents for slide show
  - Recognition in leaving ceremony-online. To ask some grade 8 to say something about grade 8. Live or prerecorded. June 25.
- Karry: Pic individually on greenscreen for Grade 8. Would that be possible?
- Principal: Will explore with local companies and being considered. Logistics issues-how to have students over the school.
- Virtual tour of the school, online meeting, Q&A, students leaders. Late May and early June.
- Report card-it will be adapted report card-might not be robust.
- Pick up opportunity at the end of June, or mailed no email, only papercopy.
- Rakib Ahsan suggested that school can use student ID card photo, and ask a company to do something –Ms. Jung said great idea. And will certainly talk about what is feasible, meaningful and memorable.
- Chose a school wide read-The science of unbreakable thing: blue orchid. Big unveil arts installation by Mr. Walker. Display in the front window or foyer and will do unveil online.

Vice Principal:

- Code of conduct: review and update
- Make changes and amendment
- Code of conduct Planner-deadline is end of this month
- Under publication, on school website.
- 16 pages in front of the planner-half of it is code of conduct.
- Sam: Expectation of students to wash hands, etc?
- Vice Principal: any inputs, please reach out to her.
- Jennifer M: digital citizenship?
- Vice Principal: Already encompass in it.

4. Executive Reports

a. Co-chairs:

- i. Kerry: Mark and Kathryn have done a great job.
- ii. Sam: nothing specific

b. Co-Treasurers

- Finance-have no change significantly since last month. \$21,316.70 is what we have in operating account, gaming account and parent donations.

- Expect only another \$800 worth of revenue to come in-Port Moody Liquor Store, Cobs and Thrifty.
- Expected expenditure that we could see : differ our munch a lunch fee till September before we renew.
- Karen at the office gave them receipt: three yellow boxes-classroom speakers (no receipt). \$15,637.74 expenses minus the \$700.
- Stage lighting \$2,500.
- If they were to cut a check to disperse everything \$15637.74, we would have around \$6,500 left in the account (include the \$800mexpetec revenue).
- What do we wanna do with the rest of the money? \$2500 might have to be in Sept. \$6,478.96 estimate remaining revenue.
- We need to have \$ 100 in gaming account left and \$ 1000 in the operating account-bylaw.
- Have not applied for gaming grant.
- Sam: wondering with the gaming-impact with COVID-19? Any affect? Is it ok holding the stage lighting till sept? -Principal: need to spend our school budget-if we have the receipt and submit in sept?
- End of June, will know better-----better to have more money for Sept.
- \$500 staff appreciation

c. DPAC

Lucy is not here

6. Upcoming Events, Issues

a. PAC Elections for 2020/2021 School Year/June? Executive and Volunteer Roles?

- How would we do it? Certain roles need to be dilled for instance: hot lunch and volunteer. Find out from DPAC , how other PAC does their election? Sharing roles? Sam will circulate an email: rules, what DPAC, options for reelection. Give two week's notice. Second week of June.
- Notice to all the parents. Two weeks election two weeks prior.
- Executives position need to be filled to apply grants. Jennifer and Pam decide to stay for next year. Everyone will stay till next year.
- Who will be contact for Thrifty, Liquor Store, Cobs, etc? Alicia Purvis volunteered.

b. Grade 8 Commencement

- No ceremony. Similar to staff appreciation, give the kids something like voucher-ice cream or staples, we asked parents to contribute for staff appreciation and grade 8 ceremony, reach out to them, to make donations? Gift or gesture?
- Kerry: munch a lunch is shut down. No collection of money can go through there. E-transfer? Clay: reluctant to reach out to parents for donations. Approximately 137-139 grade 8 students

c. Staff appreciation lunch

- Pro D day first week of June. Wondering whether they will gather separately on site. Purpose- maybe that's lunch on that day? Protocol? If food was to delivered, food will be individually packed. Leave on table, staff will go and pick up.
- Now 15-16 staff.
- Around 35 staff members or more including noon hour supervisors. Karen said 45 staff.
- Reach out to local businesses to support them like how they supported the school during fundraising.

- d. PAC Meeting dates for upcoming school year: Squeek and Squack might not be happening
  - o First day of school: **Monday, September 14, 2020**. First PAC meeting of the year.

7. Fundraising

- a. Thrifty Smile Card-allocation of funds
  - o Reapply for next year. This year, is around \$722. Seems worth to continue. When write the program, last year, they stated for field trip. This year, we might have to change the purpose to: artistic activities, Equipment, presentations, etc. Just apply and states “artistic activities”. Who would be taking it over: ALICIA PURVIS. Pam will email and introduce Alicia.
- b. Hot Lunch Program/ Treat Day
  - o We will pay the fee next year? We are all paid up. Resume business with them in the fall.
- c. Upcoming Events
  - Staff appreciation
  - Grade 8 leaving ceremony

8. New Business

- o Sam will circulate email about election-further discussion. (community meeting or zoom meeting).
- o Second email will be staff appreciation and grade 8 leaving ceremony.
- o June 1 pro d day lunch? Using local business such as Pasta Polo.
- o Any concerns/questions or wanna help, can email Sam!

9. Adjournment

8:23 pm

**Next PAC Meeting June 8 2020 at 6:30 pm.**