

**PAC MEETING**  
**December 3, 2018**

**Present:**

Kara Crawford – Chair  
Samantha Kuypers-Co-Chair  
Jen Montgomery/Pam Morris- Treasurer  
Connie Caldwell – Secretary  
Heather Skipworth –Volunteer coordinator

**Absent**

Veronica Sanchez - DPAC  
Jennifer Cox – Hot Lunch Co-coordinator

**Meeting called to order at 6:35**

Adoption of Agenda and additions to agenda – Approved

- Motion to pass minutes from Oct (still in draft) by Kara and seconded by Heather.
- Motion to pass minute from November by Heather and seconded by Pam.

**Principals report:**

- Conferences were very successful and just want to thank all the families that participated.
- This year there was more time allotted to teachers in the day to do conferences so the appointments weren't as condensed
- This year we had 90-95% of the school population participated compared to 60- 75% last year.
- Teachers reported they enjoyed observing the positive interactions between parents and students and the celebrating the learning.
- New report card template will be coming out this year, report cards will go home December 14<sup>th</sup>.
- Report cards will include a letter grade, student reflections and comments will be around competencies.
- The school calendar originally said Dec 21, but this has changed to the 14<sup>th</sup> to line up with conferences.

- WE Leadership students provide our local food bank with much needed **non-perishable food items** this winter. *The 12 Days of giving* food collection contest runs for 2 weeks beginning December 4<sup>th</sup>.
- Team skating is coming up; the school has covered the cost for the skate.
- The winter concert will be Dec 13<sup>th</sup>. A 1 pm show for the school and a 7 pm show for parents, there will be no theatre production this year.
- Facilities update-playground equipment has been purchased and includes swing, zip line, climbing apparatus, and spinning equipment. We are awaiting cost for site prep, but the proposed site is above the amphitheater.
- School has made request for construction companies to limit trucks during pickup and drop off times, as well as fixing pot holes.
- There should be progress over the next 2-3 months with paving out front, staff parking and the drop off drive through.
- Team shirts have come in and previewed at the meeting.
- Students will be getting their school shirts on Thursday in time to wear them Friday for spirit day
- Terry Fox students have designed a new pink shirt for anti-bullying day in Feb, and these will be available for order. All proceeds go to kidsport.

Ms. Jung

- Battle of the Books is now called Book of the year. Students are encouraged to read some of the books over winter break and a contest will be held in the New Year. Students don't need to read all of the books as long as someone on the team has read the book and can answer the questions. Other middle schools are participating in this.
- Health and Safety committee has looked at safety with the changing weather. Salt has been ordered and icy outdoor areas are being salted. Please be careful
- Any district-wide or partial-district closure will be decided and communicated by 6:30 a.m. via the School District 43 website [www.sd43.bc.ca](http://www.sd43.bc.ca) and CKNW AM 980 radio, CKWX 1130 radio and CBC (690) radio.
- Make sure phone numbers and addresses are updated with the school in case changes occur regarding school staying open.
- This year's school goal is focused on building capacity around numeracy. Sessions focusing on activities for math and science have occurred and the next area of focus will be humanities. The school is working with Jenn. The focus on Numeracy is being worked on across middle schools.
- Middle Years Instrument (MDI) survey will occur mid-January to mid-February. The survey is for grade 7 students and is done in partnership with UBC Human Early Learning Partnership (HELP). The survey will look at the social and emotional learning, and self-regulation practices of students. The survey is used to understand general trends on student learning in and out of school. The information is used to look at programming. The consent is a reverse consent so it should be sent back if you don't want your child to participate.
- The choir will be performing at the holiday train on Dec 18<sup>th</sup>.
- Spirit week is planned for the last week of school in December. This will include a year-

end assembly, PJ day and pancake breakfast for students. Have students bring their own plate and cutlery.

- Ms. Jung will be taking a leave at the beginning of January for the rest of the school year.

#### **PAC meetings:**

- Jan 14, Feb 4, March 4, April 1, May 6, June 3

#### **Executive Reports**

##### **Treasurer's update**

- 400 cheques have been found so no need to purchase new cheques.
- Still some outstanding deposits from pub night
- Difficulty teasing out the amount made from hot lunch. Joanne suggested downloading a transaction report from the munch a lunch site to see what is being paid for admin fees and what is profit. The administrator of the site needs to run the report. Kara will access the TX report and provide the report. Suggestion that Jenn is made the administrator.
- Copy of budget provided: Gaming account \$7631.89, Operating Account \$6039.94
- Pub night amount needs to be changed on budget as not correct.
- On track with fundraising in budget.

##### **Book Fair**

- Goal was \$3000 and made \$3668 in gross sales and \$3411 in net sales which we get 60% of. \$1691 was spent on books and prizes and a request for the remainder in cash was made which will be \$170
- Family draw and golden ticket winners were drawn and picked up prizes.
- Discussion about how we use the \$800 credit with scholastic books to purchase teacher wish list items. Mr. Clay will bring this idea up with staff.
- Thanks to Heather Skipworth and all the parent volunteers for making the book fair a success.

##### **Hot Lunch**

- Munchalunch is set to go for the New Year. Lunches will be Pizza, White Spot, Subway, Pizza with add on of cookie and drinks. Subway has added a turkey choice and an extra pizza slice option has been added. This will be sent out before Christmas break.
- The following information provided via email:
  - Jan 9 - Pizza (Fresh Slice) - an "Extra Slice" option has been added to all pizza days
  - Jan 23 - White Spot
  - Feb 6 - Subway (Turkey sandwich has been added to the menu)
  - Mar 6 - Pizza (Fresh Slice)
- Treat Day will be February 20, but I've talked to Heather about this and it will not be going through Munchalunch.

### **Winter concert concession**

- Application for 50/50 has been submitted
- Concession will have chocolate, drinks, chips, cookies. Volunteers for concession will be needed. 2-3 for the concession and 1 for 50/50. If people want to donate baking they can. Heather has sent out email for volunteers.

### **Purdy's**

- Pick up after school and before the concert on the 13<sup>th</sup>.

### **Cash4clothes**

- Discussion around running this fundraiser, and if the neighbourhood learning centre space could be used to collect items. Decision that this fundraiser was not worth the work involved in organizing the event.
- Query about the collection bins across from the school and who was getting the funds from this. Unknown at this time.

### **Future fundraising ideas**

- Sam raised a bottle fundraising idea and will bring the information to the January meeting.
- Spring bulbs and flower seeds were also raised, but suggestion that hanging basket may be a better option. This to be discussed at January meeting.

### **DPAC report**

- Veronica Sanchez not present at meeting, but email with the following information sent regarding DPAC:
- 1.- The Superintendent Patricia Gartland presented "Directions 2020" The strategic Goals & Objectives for school district 43
- Quality learning opportunities for all students of all ages.
- Believes: Instilling a passion for learning.
- Safe inclusive and socially responsible learning communities just to mention some.
- 2.- The speaker for conflict resolution couldn't attend.
- 3.- Red Fox Society did a presentation ,it is a non-profit organization that supports indigenous youth.
- 4.- DPAC wants to hear from all school about the budget for 2019.
- Many parents were talking about spending some money on traffic signs or other programs to make it safe for students to cross the streets and in general to avoid accidents.

Meeting closed at 8:05 pm