



District Parent Advisory Council

**DPAC General Meeting  
Wednesday, April 24, 2019 – 7:00pm  
Gallery Room, Winslow Centre**

Marvin called the meeting to order at 7:04 p.m.  
23 schools represented – quorum met.

Schools with a representative in attendance:

**Elementary:** Aspenwood, Cape Horn, Castle Park, Coquitlam River, Kilmer, Moody, Mountain Meadows, Mundy Road, Porter Street, Ranch Park, Rochester, Smiling Creek, Westwood

**Middle:** Maple Creek, Montgomery, Scott Creek

**Secondary:** Centennial, Gleneagle, Heritage Woods, Pinetree, Port Moody, Riverside, Terry Fox

DPAC Executive in attendance: Marvin Klassen – President, Edward Ram – Treasurer, Maria Ledezma – Newsletter, Shari O'Neill - Parent Ed, Corrie Noble – Member at Large(arr 7:47pm), Gina Gonzales – Member at Large(left 8:41pm), Lan Ti Tsai - Member at Large(arr 7:12pm), Teri Towner – PAC Communications Liaison(left 8:51pm), Helen Zeng – Member at Large, Judi Zaklan – Secretary, Laura Code – DPAC Administrative Assistant

Regrets: Superintendent Patricia Gartland, Charlie Loo –Vice President, Hui Wang –Health & Safety Coordinator

Special Guests: Director of Instruction SD43 - Stephen Whiffin, Trustee Craig Woods, Trustee Lisa Park, Trustee Barb Hobson, Tanya Scaiano –Compliance Gambling Auditor-BC

Minutes taken by: Judi Zaklan

- **Please send in contact info from your school** to Laura [office@dpac43.ca](mailto:office@dpac43.ca)

**1. Approval of Agenda**

**MOTION** made by *Rochester*, seconded by *Coquitlam River*, to accept the Agenda as presented. **CARRIED**

**2. Approval of Previous Minutes**

**MOTION** made by *Montgomery Middle*, seconded by *Cape Horn*, to accept the Minutes of the Apr 3, 2019 General Meeting as presented. **CARRIED**

**3. Treasurer's Report**

**- Edward Ram**

- Balance Sheet as of April 24, 2019
- Profit and Loss Statement (Cash Basis) 01Jul2018 – 30Jun2019

**4. Superintendent's Report**

**- Stephen Whiffin**

- Thanks to those who came out to the Budget meetings
- The Board did pass a budget last night.

**Selecting Tech** – 17 schools are BYOD (1/2 of Middle schools are); family purchased tech (multi-faceted reasons why).

- Building good digital habits – this needs to be throughout school career
- Role of devices have changed – children's choices are massive (habit building increasingly important)
- A world of choice (dozens manufacturer/ hundreds of models (90% Of kids entering gr 6 have smartphone) (400 devices will be made available for families that don't/can't purchase)
- Concerns about what will and won't work
- Students have lots of advice for you

## 5. PAC Grants & Auditing

- Tanya Scaiano

- Gaming funds must be deposited into an identifiable gaming account; spend the money on eligible disbursements
- 2 people having signing authority for cheques; ensure proper recording of revenues and disbursements
- Mail should always go to the school office and then put into the PAC mailbox
- The original bank statement should be available at every meeting (and looked at by another exec member)
- Ensure the beginning and ending balances of your Gaming Account Summary Report can be reconciled to your Gaming bank account
- Gaming Grants Application is due by June 30<sup>th</sup> (done online) and Gaming Account Summary Reports should be done by the current treasurer and submitted within 90 days of the organization's fiscal year end
- More information can be found at the British Columbia Gambling & Fundraising website <http://www.gaming.gov.bc.ca>
- *\*\*Presentation is available on the DPAC43 website\*\** <https://dpac43.ca>
- To find the presentation; please look under DOCUMENTS>under the PRESENTATIONS heading on The DPAC43 Document Library>on PAGE 2>**Laura Code Coquitlam DPAC Presentation April 24 2019**

## 6. PAC Successes – no presentation

### 7. Executive Report

- All Executive

- Budget meetings – new budget passed and approved for next year
- Large delegation of EA's presented (two weeks ago) their challenges to Board; 10 new positions (how easy will positions be filled?)
- Traffic safety in PoMo schools; funding coming from City.
- New DPAC43 website still in the works; will be more user/mobile friendly.

### 8. PAC Voice

- Have a discussion about the Funding Model Review with your school community(see BCCPAC website for a review)
- Trustee Woods is reiterating the importance of advocacy and continued input by stakeholders.

### 9. Looking Ahead

- Marvin Klassen

- Thinking of running for the DPAC43 Executive? Fill out a nomination form or speak to one of the current executive members about their role.
- Send your proxy vote in with the DPAC delegation - is your PAC is a member and won't be present at this years' AGM?

## 10. Adjournment

**MOTION** made by *Cape Horn*, seconded by *Gleneagle* to adjourn the meeting at 9:02 p.m.  
**CARRIED**