

# Ecole Moody Middle School of the Arts

## PAC Meeting Minutes

February 26, 2018, 6:30 p.m. Library

### Attendees:

Kara Crawford (Chair)

Pam Morris (Co-Treasurer)

Samantha Kuypers (Secretary)

Jenny Severs (DPAC)

Trevor Kolkea (Principal)

Kathryn Jung (Vice Principal)

Tina Muma

Patrick Wang

### 1. The meeting was called to order at 6.33pm

### 2. Approvals:

- a) A motion was made to adopt the Agenda, moved by Tina Muma, seconded by Pam Morris.
- b) A motion was made to adopt the minutes of the January PAC meeting, moved by Kara Crawford, seconded by Jenny Severs, passed unanimously.

### 3. Principal & Vice Principal's Reports

#### a) Principal's Report:

Mr. Kolkea discussed the preparation underway for the opening of the new school and hopes for a spring break move. Required inspections are being conducted and transition planning is ongoing. The library is working on reorganizing its resources and reducing its inventory by about 3,000 books. These books will be mostly non-fiction titles and criteria examined includes frequency of borrowing, age of materials with a focus on quality over quantity. Instead of stacks a different flow of book shelves is being considered. Resources are being modified based on use, with an emphasis on digital products. A new emphasis on school libraries as being a 'learning commons' as opposed to book warehouses is a district wide focus.

A new logo was chosen by the students from a number of creations by local parent Rick de Courtney. New spirit wear will feature the new logo.

Grade 8 trip planning is in progress and there may be some changes to the tradition of going to Loon Lake in pods. Cost challenges and declining participation has prompted a rethinking of the purpose of the trip 'bringing kids together' and deciding how best to achieve this.

#### b) Vice Principal's Report

Ms. Jung is working on Pink Shirt Day, celebrating kindness, recognition of good acts. The movie Wonder was shown to the students in two groups - in French as well as in English. Student Brick groups have inserted fun days into the week's theme. Weekly circle activities will include different ways to show we care, think about how we are being kind.

Report card preparation over the last two weeks have kept everyone very busy. Everyone is looking forward to clarity about the move.

### 4. Upcoming Dates / Needs:

Upcoming events affecting PAC include tournament concession. From 3:15pm to 5:45pm.

Discussion included how does the event work, how concession fit into it, what items to offer for sale. Possible move-in BBQ for the new school.

Spring concert is currently scheduled for evening shows on April 10, 11 and 12<sup>th</sup>. It is likely the concert will move to May on account of proximity to move to new school and becoming familiar with the new space. Year-end items to be determined.

### 5. Executive Reports

#### a) Chair Update:

Kara Crawford has found volunteers for March 2<sup>nd</sup> hot lunch, will try for concession.

b) Treasurer Update:

- i. Maria Conde reported that the operating account contains \$6,474.68 and the gaming account contains \$5,725.39
- ii. Pam Morris is looking for a few outstanding receipts from hot lunch and reunion.
- iii. There has been about \$1,500 in gross revenue from Munch a Lunch with an estimated \$650 aggregate net profit for four days.
- iv. Receipts for school wish list items include cameras, magnets, bags.
- v. We are ahead of expected earnings on fundraising events so far however since we're not requesting direct donations this year, we're at a break even on our income projections.

c) Fundraising & Events:

i. Hot Lunch

Given the number of lunch items, four volunteers are necessary to keep things moving. So far orders have been 35, 67, 62 and 73 lunch orders, a steady increase over time.

Efforts will be undertaken to promote Hot Lunch Days and Treat Days in the weekly school newsletters. Now planning ahead for vendors and dates for the remaining school year and to sign up volunteers to help on those dates.

ii. Treat Days - discussion deferred to next meeting.

iii. Spring Concert Planning

Planning to be discussed next meeting. Concert date might change based on school move.

iv. Student Art Auction

Ideally late May or June on account of the logistics of the move to the new school. Mr. Kolkea mentioned on My 31<sup>st</sup> there will be a presentation of learning which would provide an ideal tie-in and opportunity to host an open house for new school. Depends on a few factors including the artist in residence, art teacher, school move. It is still possible for this school year however we will have a better idea at the next meeting regarding timing and logistics.

v. Thrifty's Cards / Passive Fundraising

Pam Morris discussed Thrifty's Smile card, Suter Brook Cobs, Return it Depot, Boston Pizza and the Port Moody Liquor Store. Details on Thrifty's Smile Card have been shared in the school newsletter and PAC Facebook page. Further information on which programs are available and how to access them will be published in the newsletters and Facebook as our participation in each is confirmed.

d) DPAC Report

The Parent Conduct Policy was discussed. It was created due nothing else of its kind in place before. Further discussion and presentation on the opening of new schools and buildings and celebrating aboriginal culture in schools.

The next PAC meeting will be held on Monday, March 12 in the School Library at 6:30pm.

There being no other business, the meeting was adjourned at 7:58 p.m.