

Ecole Moody Middle School of the Arts

PAC Meeting Minutes

January 15, 2018, 6:30 p.m. Library

Attendees:

Kara Crawford (Chair)

Trevor Kolkea (Principal)

Maria Conde (Co-Treasurer)

Kathryn Jung (Vice Principal)

Pam Morris (Co-Treasurer)

Jenny Severs (DPAC)

Samantha Kuypers (Secretary)

Heather Skipworth

1. The meeting was called to order at 6.33pm

2. Approvals:

- a) A motion was made to adopt the Agenda with a couple of additions, moved by Maria Conde, seconded by Heather Skipworth, passed unanimously.
- b) A motion was made to adopt the minutes of the November PAC meeting, moved by Kara Crawford, seconded by Jenny Severs, passed unanimously.

3. Executive Report:

a) Principal's Report:

Mr. Kolkea thanked the PAC members and many volunteers who contributed to the success of the Middle School Reunion. He estimates about a 1000 people passed through the school during the event including past alumni, teaching staff, parents, trustees. It was an important opportunity to honour the past and recognize the learning on the site over the years and to appreciate the past staff and community. There was close to \$500 in sales of memorabilia which provided a great opportunity to put left over school items in the hands of those who would enjoy them and keep them out of the landfill.

This term, Term 2, we are getting focused on progress, getting ready for the move, focusing in ward, in class and not getting too stretched while planning what will make Term 3 awesome.

Grade 8 articulation is beginning with 47 students going to Port Moody Secondary School, 13 to Glen Eagle and others in Late French Immersion going to Charles Best. Grade 5's are coming in to tour the school while Ms. Jung and Mr. Kolkea are visiting the feeder schools to provide information to students there. Right now monitoring cross catchment.

New school info. No move in date yet. Taking it day by day so not ideal to do an Info Presentation. New school capacity 450, current school is at 315 and full. New school will have four neighborhood learning spaces in 4 classrooms. Ideas for these spaces include Artist in Residence, home to daycare.

Vice Principal Kathryn Jung commended staff on successful roll out of the first time using the new report cards. 30-40 hours of teacher time in prior month necessary to get them out. They seemed well received. Continuation with Term 2 report cards before Spring Break.

b) Vice Principal's Report

Ms. Jung commended staff on the first round of new report cards and informed us that about 30-40 hours of work in the month prior go into getting them out. They seemed to be well received and work will continue before spring break. There will be a presentation of learning coming up and work is being done a new student learning satisfaction survey in line with the new curriculum, asking students about their learning, how their days are spent. This is being done earlier this year to obtain results sooner. No password will be required, grade 7 students are also welcome to participate.

February 28 is Pink Shirt Day on the them 'Cool to be Kind'. February 11-15 will be random acts of kindness week. The spirit group will be working on positive messages on pink hearts. Weekly circle activities will include different ways to show we care, think about how are we being kind.

c) Treasurer Update:

- i. Maria Conde reported that the operating account contains \$5647.89 and the gaming account contains \$5725.89.
- ii. A small change was made to the budget, switching the Spirit Wear expense from Operating Account to Gaming Account category.
- iii. The PAC Accounts at the Bank of Montreal have now been updated to reflect the following new signers: Kara Crawford (President), Maria Conde and Pam Morris (Treasurers).

d) DPAC Report: At DPAC meeting there was discussion regarding assessment and new reporting format, as well as 2020 direction, 320 new teachers in SD43, kids learning outcomes, pace, funding for capital projects, future funding for labour, technology and school playgrounds.

4. Fundraising & Events:

- a) Hot Lunch Program: It was decided to move ahead with four dates prior to Spring Break and to offer Subway, Montana's and two Pizza Days to be held on February 2 and 16, March 2 and 16. A notice will be circulated asking for volunteers, ideally three per lunch to help administer the program. A co-chair to help support the actual events would be ideal, while Jenny Severs handles the numerous behind the scenes duties such a processing orders, updating the site and dealing with vendors.
- b) Treat Days: Heather will be organizing the next treat day on February 8th ahead of the February 9th Pro D day. Future treat days will be set at the February PAC meeting.
- c) Purdy's Holiday Fundraiser: Big success. Decided to pass on the Easter Purdy's fundraiser in light of the many other fundraisers happening. One December order did not have a name on it and was not picked up in the office prior to the holidays. We may have located the individual and will ensure they receive their order.
- d) Direct Donation Letter: Kara given the late start and samples received in November, we will have this ready to go out to parents with back to school materials next September instead.

- e) Scholastic Book Fair: To be held November 20 to 23 and set up in the school foyer. The Librarian will be holding book talks, two daily draws to be held giving students a chance to win a \$10 voucher towards books.
- f) Thrifty's Smile Card Program: we will make these available to parents at the Book Fair, Christmas Concert, advertise to parents on Facebook.
- g) Student Art Auction: discussion regarding a possible art auction will be deferred for further discussion to the February meeting. This might work nicely with Community Artist in term 3 and provides an opportunity to showcase visual art.

5. Other Business:

- a) Grants: Samantha identified three grants made available through the City of Port Moody (closing January 31), Port Moody Foundation (closing February 12) and TD Friends of the Environment (closing January 15). Mr. Kolkea will look at them and consider how best to match the school's needs with these opportunities. Other suggestions are welcome.
- b) Social Media: Facebook page has been set up called Ecole Moody Middle School of the Arts PAC. Public can private message, cannot post but can comment on posts. The site will be carefully monitored and is intended as a forum for the PAC to communicate events, fundraisers and other notifications to parents on Facebook. The page will be advertised in the parent newsletter. Parents are encouraged to invite any fellow EMMSOTA student's parents they know to 'like' the page.

The next PAC meeting will be held on Monday, February 19 in the School Library at 6:30pm.

There being no other business, the meeting was adjourned at 8:20pm.