

Ecole Moody Middle School of the Arts

PAC Meeting Minutes

October 16, 2017, 6:30 p.m. Library

Attendees:

Kara Crawford (Chair)

Trevor Kolkea (Principal)

Maria Conde (Co-Treasurer)

Tina Muma

Pam Morris (Co-Treasurer)

Heather Skipworth

Jenny Severs (DPAC)

Samantha Kuypers (Secretary)

1. **The meeting was called to order** at 6.34pm

2. **Approvals:**

a) A motion was made to adopt the Agenda with a couple of additions, moved by Heather Skipworth, Seconded by Pam Morris, passed unanimously.

b) A motion was made to adopt the minutes of the September PAC meeting, moved by Tina Muma, seconded by Samantha Kuypers, passed unanimously.

3. **Principal's Report:**

a) Trevor Kolkea provided the school wish list (attached) for discussion. Furniture for flexible spaces, spirit wear helps foster inclusiveness and team spirit, furniture needs may be a bit different in the new space.

Field trip amount increased to reflect 12 divisions instead of 10 for an extra \$600.

Playground / outdoor activity and learning equipment was discussed. These needs will become more defined as the new school is completed.

New logos are being designed and will be voted on.

A reunion evening is contemplated before the old school is closed up, volunteers will be needed to help out.

4. **Executive Report:**

a) Chair update:

i. Kara will send PAC items to school secretary on Wednesday p.m. for inclusion in the newsletter by the noon Thursday deadline.

ii. Constitution and Bylaws appear fine upon review. Discussion regarding elimination of SPC role, renewal can wait a little longer, comments welcome, table to next meeting.

b) Treasurer Update:

i. Budget 2017/2018

The current school year's Gaming Grant has been received. The gaming account currently contains \$5,587.89 and the operating account contains \$3,461.49.

After discussion regarding the items on the school wish list and PAC programs a motion was moved by Samantha and seconded by Kara to adopt the budget (attached) for the upcoming year, it passed unanimously.

- ii. Approval of Signing Authorities for PAC account with Bank of Montreal: A motion was proposed that we remove the pre-existing signing authorities on the PAC Bank of Montreal account and appoint the following PAC officers as new signing authorities in their place: Kara Crawford (President), Maria Conde and Pam Morris (Treasurers) and Samantha Kuypers (Secretary).

c) Fundraising:

- i. Terry Fox BBQ, organized by Heather Skipworth, was a success. Heather will be coordinating future BBQ/treat days with the help of additional volunteers.
- ii. Purdy's Holiday Fundraiser – Samantha coordinating, info will be forthcoming.
- iii. Goals Next Steps:
 - Thrifty's Smile Card Program: is moving along nicely and is a year-round event. Thrifty's requires a stated purpose for the funds and field trips was given.
 - Volunteer Coordinator: Heather will touch base with Shahnaaz Balsara who has offered to help as volunteer coordinator.
 - Hot Lunch Program: Jenny Severs kindly offered to coordinate regular hot lunch program possibly two Fridays per month. A meeting will be held in the coming weeks to discuss options, payment systems, frequency with a goal to launch the program in the new year. Additional volunteers will be need to help make this program possible.
 - Scholastic Book Fair: Heather will be looking into and recruiting volunteers
 - Direct Donation Letter: Kara will redraft and circulate to solicit donations from parents who prefer this approach
 - Winter concert concession: ideas were discussed with more discussion to follow at November PAC meeting.
 - Art Auction Fundraising Evening: Maria proposed this event to compliment the opening of the new school. Successful at other schools and a good fit from a fine arts perspective. Tabled for further discussion.
 - Grants: Samantha offered to coordinate grants available from various organizations. If anyone has any suggestions please get in touch.

- Spring fundraising ideas such as raffle baskets for Spring Concert will be discussed in the new year.

5. **Other Business:**

a) Parent Communication:

After discussion regarding the types of posts allowed and student privacy, it was decided to proceed in creating a PAC Facebook page as an additional means to provide information to parents.

b) Future PAC Meetings:

Dates for future PAC meetings were set for the following dates:

- Monday, November 6th
- Monday, January 15th
- Monday, February 19th
- Monday, March 12th
- Monday, April 16th
- Monday, May 14th (AGM - PAC elections)
- Monday, June 11th

These meetings will be held in the School Library at 6:30pm.

There being no other business, the meeting was adjourned at 8:52pm.