

École Moody Middle School PAC Meeting Minutes for September 18, 2017 7:00pm

Attendees:

Jennifer Peltier (Chair)
Tina Muma (Treasurer)
Joanne Winsor (Secretary)

Trevor Kolkea (School Principal)
22 additional parents in attendance

Adoption of Agenda: Motion: Jennifer; Second: Tina; Motion carried - all in favour

Adoption of June 12 PAC Meeting Minutes: Motion: Tina; Second: Jennifer; Motion carried - all in favour

School Update: (Mr. Kolkea)

Many new students have registered since June, bringing the current total number of students to 309, making up 12 classes in four PODS.

With the current PAC executive members stepping down from their positions it would be good to identify what events need to take place and plan fundraising opportunities and committees early in the school year. With this information parents in attendance can determine if they would like to be nominated for a position or lead a committee or fundraising project.

All ideas are welcome! Bringing new things to the table will allow us to expand our fundraising efforts.

Some of the events planned for the upcoming school year for which volunteers are needed include the following:

- Reunion: Before the old school building closes a reunion is planned to allow former staff and students the opportunity to revisit the school one last time. Tentatively scheduled for **November**. Volunteer parents would be helpful.
- New school fundraising initiative for library and playground: A family within the school has many business connections and would like to secure support from those within the community to contribute to these initiatives. A group of 2 or 3 volunteers to oversee this would be ideal, meeting to discuss how the business community can be involved and how money would best be spent. This would be a **year-round** project.
- Hot Lunch: The school is now in a position to offer a **year-round** hot lunch program. A hot lunch coordinator would run this program on a regular basis and be responsible for receiving orders, collecting payment, buying or ordering food and distributing lunches, ideally with a support team.

- BBQ and Treat Days: These special fundraising days have been quite popular over the last couple years and successfully raised funds for the school. The person responsible for this would need to shop for food, coordinate volunteers and set up tables on treat days. They would also be responsible for keeping track of the monies collected that day and maintaining a budget and inventory. This would take place **year-round**.
- Grand Opening: This will most likely take place in the **spring**. A volunteer for this event would coordinate with the school community to organize a welcoming committee, etc. Most of this will be planned by the principal and vice-principal, but some parent support would be helpful.
- Book Fair: A Scholastic book fair is currently booked for November. A volunteer running this event would start organizing in **mid-November** and should have everything wrapped up by **early December**. There is also the opportunity to hold another book fair in the **spring**.
- Grade 8 Leaving Ceremony: A committee is required for this and will start planning in the **spring**, with the ceremony taking place at the end of **June**.
- Staff Appreciation: A small committee can run this in **May**. Volunteers would need to collect donations and organize a luncheon for the staff. It would involve sending out letters to families to request donations, getting information out, choosing the menu, etc. Much information is available from previous years.
- Concession (Spring Musical): This is often run by the same people running treat days since they are familiar with the inventory, but can be run with new volunteers. This would be held during the 3 nights of the spring musical in **April**.
- Raffle Baskets (Spring Musical): Baskets would need to be assembled to raffle off during the spring musical. Donations would need to be secured (letter templates are available) and baskets put together. This would take place during the 3 nights of the spring musical in April, but would need to be planned well in advance to seek donations, ideally starting in February. (**February to April**).
- Purdy's Chocolates: This fundraiser has been held in previous years around **November-December**. Involves sending home order forms, collecting money and distributing orders.
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- Thrifty's Smile Cards: **Year-round**. The PAC already has a parent volunteer to run this.
- Volunteer Coordinator: It would be great to have a person keeping track of all the above committees, who is involved, who is needed, and reaching out to school families to ask for volunteers.

- Fundraising Coordinator: It would be helpful to have a person keeping track of the fundraising activities, what they entail, and other fundraising opportunities as they arise.

For any of the above volunteer opportunities it would not be necessary to attend all PAC meetings. Any commitment is appreciated! For more information or to offer your talents, please contact the current PAC executive or email Tina Muma at tina_muma@hotmail.com.

By-Election

A by-election was held to replace all PAC executive members. All previous members have resigned from their positions. The new 2017-18 PAC Executive Members are:

Chair: Kara Crawford

Treasurer: Maria Conde with Pam Morris

DPAC: Jenny Severs

Secretary: Samantha Kuypers

Treasurer Report: (Tina)

- \$7.89 remains in the Gaming account. All gaming funds were spent as allocated in the budget. The application for the Gaming Grant for the 2017-18 school year has already been submitted. These funds should be deposited by the end of September.
- \$2421 remains in the Operating account. A large portion of this is due to higher than anticipated fundraising results.
- With the new school building opening soon, additional funds will be required to meet needs as they arise. The PAC hopes to contribute by increasing fundraising efforts this year.

DPAC Report:

No DPAC meetings have been held yet for the current school year. However, a PAC 101 Orientation Night will be held on October 4, 2017. Registration is required. More information can be found at <https://dpac43.ca/pac-101-orientation-night-3/>.

Open Forum

- Joanne W. asked if Visual Art explorations will still be taking place this year. Mr. Kolkea explained that yes, they will, but will not be part of the 4-part rotation that was used last year. Instead they will take

place on Wednesdays, Thursdays and Fridays throughout the school year. Music, tech. ed., and drama will make up a 3-part rotation during the school year.

-Patrick W. asked if there was any separate policy for foreign students with regards to fundraising. It was explained that no, in the public school system all students are given the same fundraising opportunities and benefits and nothing more is expected on top of their international student fees.

-Jennifer F. asked if there will be a kitchen in the new school building to be used for any hot lunch program or special meal days. There will not be a full kitchen, so if there are any hot lunch days food will have to be ordered from vendors (pizza, subs, sushi, etc.) rather than be prepared at the school.

-Samantha K. inquired about a teacher wishlist. This will be presented at the budget meeting in October.

-Jenny S. asked what will happen to the old school building once the new school building is opened. Mr. Kolkea explained that the old building will be demolished and the site will be used to construct the new Moody Elementary School. The old Moody Elementary site will eventually be sold.

The next PAC meeting will be the Budget meeting on October 16, 2017.

Meeting adjourned at 8:05pm