



District Parent Advisory Council

DISTRICT PARENT ADVISORY COUNCIL

1100B Winslow Avenue, Coquitlam BC V3J 2G3

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DPAC General Meeting Wednesday, January 28, 2015 Gallery Room, Winslow Centre

Craig Woods called the meeting to order at 7:05 p.m.
25 schools represented – quorum met.

Schools with a representative in attendance:

Elementary: Baker Drive, Birchland, Bramblewood, Castle Park, Eagle Ridge, Hampton Park, Irvine, Kilmer, Mary Hill, Mundy Road, R.C. MacDonald, Ranch Park, Walton

Middle: Banting, Citadel, Como Lake, Eagle Mountain, Maillard, Montgomery, Pitt River, Scott Creek, Summit

Secondary: Gleneagle, Heritage Woods, Riverside

DPAC Executive in attendance: Craig Woods – Vice President, Paula Fowler – Treasurer, Tony Jan – Newsletter, Corrie Noble & Lance Gueck – Co-Health & Safety, Teri Towner – PAC Communications Liaison, Anna Teglassi – Member at Large, Irene Harrison – Parent Ed, Heidi Gable – Past President

Regrets: Misty Troisi – Secretary

Special Guests: Trustees - Diane Sowden, Chuck Denison, Carol Cahoon; Julie Pearce – Assistant Superintendent, Cindi Seddon – Principal Summit Middle, Kaeli Seddon

Minutes taken by: Sandy Maloney

1. Approval of Agenda

MOTION made by Pitt River Middle, seconded by Riverside Secondary to accept the Agenda as presented. **CARRIED**

2. Approval of Previous Minutes

MOTION made by Birchland Elementary, seconded by Heritage Woods Secondary, to accept the Minutes of the November 26, 2014 General Meeting as presented. **CARRIED**

3. Treasurer's Report

- Paula Fowler

- Profit & Loss Budget vs Actual – to 31Dec2014

4. Superintendent's Report

- Patricia Gartland

- Finances:
 - 2014/2015 balanced budget
 - 1st period confirms balanced
 - No anticipated need for mid-year cuts
 - No job reductions beyond those done April 2014
 - Carry-forward fully funded as of July 1/14
 - Minimum debt repayment of 2.5M > part of current budget
 - \$850,000 to cover Sept. 19 teacher pay has been covered in the budget
 - 2015/16 "status-quo" budget, continue debt repayment

5. Safety Committee

- Julie Pearce & Cindi Seddon

- Presented by Julie Pearce (Assistant Superintendent) & Cindi Seddon (Principal – Summit Middle)
- Lance & Emil were the DPAC Representatives sitting on this committee
- Safe Schools approach > pro-active / responsive
- Policy & Procedures:
 - Link to area on district website
 - <http://www.sd43.bc.ca/Board/Policies/Pages/default.aspx>
 - Policy 17 (District Code of Conduct of Students) & Policy 18 (Violence, Intimidation & Possession of Weapons)
 - AP355 > Suspension of Students
 - 3 levels
 - School Codes of Conduct (schools build their own, the District provides a template that includes the stuff that must be in it)
- Ministry of Education
 - ERASE reports (have had for 3 years, 24 reports – 21 legitimate)
 - ERASE training > have district people that have completed Level 1 & 2, Level 3 training coming up
- Safe Schools Framework
 - Steering committee & framework origins/development
 - Schools & SEL (Social Emotional Learning) focus
 - Alignment with LWB (Learning Without Boundaries)
 - Safe Schools Framework (can find it on the District website at <http://www.sd43.bc.ca/Publications/Safe%20Schools%20Framework.pdf>)
- Restorative practices in schools
- What do our students say?
 - EDI (Early Development Instrument)
 - MDI (Middle Development Instrument) > Gr. 4/7 & soon Gr. 10)
- Protective Factors:
 - Family meals
 - School connectedness
 - Positive family relationships
 - Caring adults outside the family
 - Knowing where to turn for help
 - Good nutrition
 - Feeling valued and engaged
 - Positive future aspirations
 - Stable home
 - 9 hours of sleep
 - Neighborhood safety
 - Community connectedness
 - Pro-social peer relationships
- “We are not raising children, we are raising adults”

6. Interim Elections

- Lance Gueck

- President (term to end June 30, 2016)
- Member at Large (term to end June 30, 2015)
- Vice President (term to end June 30, 2015)
- All voting done by secret ballot even if only 1 candidate
- 25 schools represented – quorum has been met
- The following were elected to fill vacant spots:
 - President: **Craig Woods** (he resigned his VP position)
 - Member at Large: **Shari O’Neill**
 - Vice President: **Edward Ram**

MOTION made by Pitt River Middle, seconded by Kilmer Elementary to destroy all ballots.

7. Executive Report

- Craig Woods

- PoCo Self Help Matching Grant Program – available for Port Coquitlam Schools
 - Deadline March 31
 - http://www.portcoquitlam.ca/City_Government/City_Departments/Parks_Recreation/Grants/Self-Help_Matching_Grant_Program.htm
- EDI/MDI Parent Ed Session (Early Development Instrument/Middle Development Instrument)
 - Date: April 9/15
 - Time: 7-8:30pm (doors open at 6:30pm)
 - Location: Gallery Room – Winslow Centre
 - Presenters: Susan Foster & Angelo Lam
 - Registration required: not yet open but will be done using Eventbrite
- Self-Regulation
 - Date: May 11/15
 - Time: 7-8:30pm (doors open at 6:30pm)
 - Location: Gallery Room – Winslow Centre
 - Presenters: Lynda Swain
 - Registration required: not yet open but will be done using Eventbrite
- Coquitlam Foundation Grant – <http://www.coquitlamfoundation.com/grants-bursaries>

8. Looking Ahead

- Craig Woods

- Budget > please bring back to your PACs: "What do your schools want to recommend to the Board regarding budget for next year?" and then bring back your feedback to share at the Feb. 25 DPAC General Meeting

9. Any questions?

- Wednesday Feb. 4 is Global School Play Day

10. Adjournment

MOTION made by Hampton Park Elementary, seconded by Banting Middle to adjourn the meeting at 9:13 p.m. **CARRIED**