



130 Buller Street, Port Moody, BC V3H 2C6 - 604.461.7384 – moodymiddle.ca – moodymiddlesecretary@sd43.bc.ca

AGREEMENT FOR USE: ÉCOLE MOODY MIDDLE SCHOOL OF THE ARTS STUDENT DEVICE (Laptop)

When a student is assigned a device (laptop) from École Moody Middle School of the Arts (EMMSOTA), the student is responsible for its safe keeping as well as any damage that may occur while in his/her possession.

- The device that you will be issued is the property of EMMSOTA and is made available to you as a tool for learning.
- Like textbooks and other school property, the device is assigned to the student and **MUST** be returned to EMMSOTA at the end of the semester or upon withdrawal or transfer or at the request of the teacher.
- The use of the device is a privilege that can be revoked. Inappropriate use or neglect of the device can result in limit to or loss of use of the device.
- We have a limited number of devices to loan, so please be prepared to explain your need to Mr. Clay directly by email or phone conversation, so we can adequately plan for the number of devices we will loan out.
- Students are not permitted to “jailbreak” the device to alter the configuration or functionality that has been established by EMMSOTA.
- Students must not leave the device unattended at any time while at school or must follow all school procedures for securing unattended devices when necessary (athletic activities, etc.). **Loss/theft of a device due to neglect will result in full replacement cost charged to the student.**
- EMMSOTA reserves the right to remove or disable any student-installed apps if they are judged to be inappropriate or interfere with the learning process.

GENERAL HANDLING AND REQUIRED CARE

- Student and Parent/Guardian will be charged for any damage resulting from abuse or mishandling, or loss of the device due to neglect.
- **Do not mark the device or the case in any way** with markers, stickers, etc.
- Students must have computer in a case at all times when carrying to and from school. Any damage resulting from failure to use the required case will result in fees being assessed for the full cost of repairs or replacement.
- Excessive scratches and scuffs to the device exterior can result in repair fees assessed to the student.
- If you have problems with your device, stop using the device immediately and ask your computer technician or teacher for help.

...Please turn over to sign the Internet Participation Agreement

| | | |
|--------------------------------|--|-----------|
| OFFICE USE ONLY | | Received: |
| Student Name & Division: _____ | | |
| Device Label(s): _____ | | |
| Barcode: _____ | | |
| Serial Number: _____ | | |

École Moody Middle School of the Arts Device and Internet Participation Agreement

Terms and Conditions of Use

In order to check out computers for the purpose using the wireless internet at École Moody Middle School of the Arts (EMMSOTA), students and their parents or guardians must agree to the following terms and conditions:

1. By authorizing your student to take possession of an EMMSOTA device you, the parent or guardian, are accepting responsibility for any loss, theft or damage that is incurred while in the student's exclusive possession. This responsibility includes the device plus any and all accessories included with the unit.

2. Students must abide by the School District #43 Policy II-B-77 District-Wide Network and Internet Appropriate Use and EMMSOTA's Appropriate Network and Internet Use Policy. Failure to do so may lead to disciplinary action under the District Code of Conduct, and/or suspension or limitation of network access privileges.

3. The student is responsible for redelivering the borrowed equipment to EMMSOTA at the designated due date as identified by the classroom teacher at the time of equipment check out.

4. In the event that an EMMSOTA representative specifically requests the return of the borrowed equipment, students or parents must return the equipment to the school within two (2) school days. Failure to do so represents the loss of equipment, resulting in parents accepting responsibility for such loss and associated costs.

5. Damage which may result in parents or guardians being found responsible include:
 - a. Any obvious physical damage to the device.
 - b. Any failure of system components attributed to dropping, improper storage, exposure to elements or other mistreatment of the device.
 - c. Failure to follow points stated on page one **Agreement** (included with this form).

| | | |
|---|-------------------|---------------------------|
| Student Name (Print): _____ | Student ID: _____ | Grade: _____ |
| Parent or Guardian Name (Print): _____ | Phone: _____ | Student Division #: _____ |
| Address: _____ | | |
| _____ | | |
| _____ | | |
| <p>By signing below, I agree to the terms and conditions for my student's participation in the Wireless Device Program at École Moody Middle School of the Arts and accept responsibility for any loss, theft or damage that may occur to the Device and its accessories while it is in the exclusive possession of my student.</p> | | |
| Parent or Guardian Signature: _____ | | Date: _____ |