

Meeting MINUTES September 29 2025

Meeting Date: September 29 2025
Location: Minnehada Middle School - In Person

In Attendance:

- PAC Executive: Anita Wilson (Chair), Kristy Dastur (DPAC), Breanna Cook (Fundraising), Luisa Martin (Hot Lunch), Katarina Halszova (Treasurer), Krista Stusiak (Secretary), Corinne Vanden Hoven (Communications), Stacey Gokool (Member at Large).
- Guest - Mariah Lasseter Bojko (Previous Treasurer)
- School Administration: Jill Reid – Principal, Kirsten Patterson - Vice Principal

PAC Meeting Minutes

1. Social Meet and Greet - Beverages and snacks served while attendees socialized.
2. Call to Order
 - 2.1. Anita Wilson called meeting to to order 7:02pm and did Territory Acknowledgement.
 - 2.2. Members of PAC and attendees did introduction/hello.
3. Call for New Business - No additional business not on the agenda was added to the meeting.
4. Approval of Agenda - moved and seconded - PASSED.
5. Approval of Past Minutes - Added Krista Stusiak as election chair missing from meeting minutes. Moved and seconded to adopt to record - PASSED.
6. Presidents Introduction
 - 6.1. Anita Wilson did brief overview of meeting.
 - 6.2. Anita Wilson reminded everyone that every household has a vote - parents are a member of PAC even if they are not on the Executive Committee.
 - 6.3. Expense requests procedure overview - if you incur expenses for the PAC you need to fill a form and provide receipt - then authorized signatures will approve and reimburse. Expenses must be approved - items in the budget are already approved.
 - 6.4. Main form of communication for PAC is through Jill Reid's Mustang Minutes.
7. Committees Reports
 - 7.1. DPAC Kristy Dastur
 - First meeting is Wednesday October 1 2025- "PAC 101".

Thank you for attending the Minnehada PAC Meeting. We appreciate all our parent volunteers!

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| 7.2. | Hot Lunch | Luisa Martin |
| | <ul style="list-style-type: none"> Brief overview of upcoming Hot Lunch. Luisa Martin requested permission from to use the Fruit & Veggie bins for Hot Lunch distribution. Jill Reid and Kirsten Patterson confirmed that is OK. Anita Wilson brought up the idea using surplus Hot Lunch funds to support families in need. | |
| 7.3. | Fundraising | Breanna Cook |
| | <ul style="list-style-type: none"> Breanna Cook gave brief update on current fundraising and future plans. Considering running Spirit Wear fundraiser before year-end. | |
| 7.4. | Communications | Corinne Vanden Hoven |
| | <ul style="list-style-type: none"> Corinne Vanden Hoven gave brief update. Planning on once a month newsletter at beginning of month distributed through Jill Reid. Anita Wilson reminded that any discussion of school policy, administration or staff or posting community events is not permitted on the PAC Facebook page. | |
| 7.5. | Members at Large | Stacey Gokool, Tia Tang |
| | <ul style="list-style-type: none"> No report. | |
| 7.6. | Secretary | Krista Stusiak |
| | <ul style="list-style-type: none"> No report. | |
| 7.7. | Treasurer | Katarina (Kat) Halszova |
| | <ul style="list-style-type: none"> Katarina Halszova gave brief report and advised Gaming Grant was approved for \$16,000. Mariah Lassetter Bojko (Guest attendee) shared some general knowledge and information as previous Treasurer. Gaming Grant Summary Report is due as soon as possible to avoid missing deadline. Anita also gave a brief overview of the Budget. Budget is balanced for this year and includes the Gaming Grant. | |
| 8. | MMS Administration Report | Jill Reid - Principal |
| | Jill Reid gave brief overview of beginning of school year. Scholastic Book Fair will be week of October 27th and Tia Tang (Member at Large) will assist. | |
| 9. | President's Report | Anita Wilson |
| | Anita Wilson gave brief report. PAC will look in to sending a Donation Request Letters/outreach to parents who may be interested in donating to fundraising initiatives. | |

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10. New Business

PAC has discussed having a set date for future meetings.

Katarina Halszova will send an email proposing fundraising idea about having a Pro-D Day workshop (portion of fee would be donated to PAC) with STEM Activities - to be discussed/planned in the future.

11. Summary of Meeting & Action Items

- 11.1. ACTION ITEM - Make a decision by Monday, October 6 2025 on PAC Meeting Schedule going forward.

12. Meeting Adjournment - There being no further business, the meeting adjourned at 8:27pm.

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