



**PAC MEETING MINUTES**  
**Tuesday, October 17<sup>th</sup>, 2017**  
**École Mary Hill Elementary School**

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**1. Call to Order at 6:35pm.**

**2. Opening**

2.1. Welcome from the Chair, Melody McKiernan

2.2. Approval of tonight's agenda

*Moved by Claudia Herrera*

*Seconded by Erin Varga*

**Motion Carried**

2.3. Approval of June's Minutes

*Moved by Claudia Herrera*

*Seconded by Anasabina Dys*

**Motion Carried**

2.4. Approval of September's Minutes

*Approval pending until next month's meeting.*

**3. Reports**

3.1. Principal's Report – Michele Reid

3.1.1. Halloween will be an early dismissal day at 1:30. There will be a costume parade in the gym from 12:45-1:15. Classroom celebrations will still occur, and students can come dressed in their costumes in the morning. More information to follow via email on appropriate costumes, etc.

3.1.2. There have been negative comments and misinformation about Sports Day on the Mary Hill parent Facebook page. The reason Sports Day was moved to the beginning of the year was in order to create a bonding experience for the students. A lot of things have also been added to the end of the year, including the dance show, the talent show, etc. Michele will send out an email to parents explaining the reasoning behind the Sports Day change.

3.1.3. It was suggested that the PAC meeting agenda be added to the weekly email being sent out to parents. It was also suggested that a link to the school's website be included in emails to parents.

3.1.4. There continue to be parking issues during pick up and drop off times. There have been complaints about parents not following the rules of the road and demonstrating unsafe behaviours. Michele will send out a reminder on safe protocols via email.

3.1.5. Mary Hill is now a scent aware school.

3.1.6. There are several students with severe, life-threatening nut allergies. One student has an airborne allergy, and Michele may have to make the ban on nuts school-wide instead of class specific.

3.1.7. See school calendar for upcoming dates and information.

3.1.8. Ms. Kochen will be retiring. Her last day is October 31<sup>st</sup>. There will be an assembly in the gym on the 30<sup>th</sup> from 1:30-2:15.

3.1.9. There is an ArtStarts presentation coming up. Michele needs to pay the presenter approximately \$800. She will give an invoice to the PAC.

3.1.10. The KEV system includes online permission forms and payments. Cash is not accepted. Michele is going to check about keeping details on field trips available online after payment has been made. She will also look into whether it is possible to make online donations through KEV.

3.1.11. The school has received a \$2000 grant for Field of Streams, and Michele is going to apply for a second grant of \$1500 and give \$850 from the school if the PAC is willing to cover the remaining \$725 needed for the program.

*Motion on the Floor to approve Michele's request for \$725 to cover the remaining cost for the Field of Streams program.*

**Motion Carried** 2 abstaining

3.2. Treasurer's Report – Janine Inotai & Anasabina Dys

3.2.1. The PAC has received the Gaming Grant, which came in at \$6,420.

3.2.2. Yearly fundraising totals have been projected at a conservative \$13,350. With the Gaming Grant that comes to a total of \$19,770.

3.2.3. Yearly expenses are projected to be approximately \$16,500.

3.3. Grade 5 Committee Update – Dimpy Bhopal, Anasabina Dys & Phelesha Van de Kuijlen

3.3.1. Grade 5 movie nights will take place on November 17th, February 16th, April 27th and June 8th. They will be from 6:30-8:30.

3.3.2. The Grade 5 Committee will not be organizing the bottle collection this year as no one has stepped up to do the job. The PAC will let Michele know if they find anyone to take over, otherwise she will organize a group of students to do so.

3.4. Entertainment Books – Julie Yu

3.4.1. 324 books were sold and approximately \$3800 was raised. Four VIP tickets for the Christmas concert are now spoken for as prizes. Julie will provide the PAC with the winning children's names.

3.5. September Family Movie Night – Tara Pelaez (not in attendance)

3.5.1. The PAC made \$233. Michele will include information on movie nights provided by the PAC in the daily school announcements to increase student interest and help spread the word.

3.6. Clothes for Cash – Tracey Hefferton (not in attendance)

3.6.1. Yvette will take on the next Clothes for Cash.

**4. Unfinished Business**

4.1. PAC Budget 2017/2018 Approval – Melody McKiernan & Janine Inotai

*Motion on the Floor to approve the PAC Budget for 2017/2018.*

**Motion Carried** 2 abstaining

4.2. New PAC Coordinators – Melody McKiernan

4.2.1. Fundraising/Event Coordinator- Jessica will be taking on this position, with help from Danielle.

4.3. PAC Hallowe'en Dance – Janine Inotai

4.3.1. There will be a DJ with live music. Pizza, drinks, snacks and frozen yogurt will also be available at the concession.

**5. New Business**

5.1. PAC Chair – Update – Melody has rescinded her resignation.

5.1.1. PAC Communications Chair (new position) – Justine

5.1.2. The PAC email will be switched to [maryhillpac@gmail.com](mailto:maryhillpac@gmail.com) as gmail has no limit on the number of email recipients. Weekly emails will be sent out on Thursdays instead of Sundays.

5.1.3. Email permission forms for kindergarten parents need to be sent out again.

5.2. Facebook Group – Erin Varga & Claudia Herrera

5.2.1. There have been a lot of negative comments on various subjects posted on the Mary Hill parents Facebook page, as well as questions about school and PAC events already distributed via email and available on the

school's website. Melody is an administrator on the page but does not have the time to monitor comments or answer questions.

- 5.2.2. Discussion on whether the Mary Hill parent Facebook page should be shut down. It has been agreed that Melody will post an announcement that the page will be shut down shortly.

*Motion on the Floor to dissolve the Mary Hill parent Facebook page.*

**Motion Carried** 2 abstaining

### 5.3. Sexual Health Educator, Saleema Noon – Paula Clarke

- 5.3.1. These sexual health packages include an hour and a half evening parents' session, where the presenter will explain the topics to be discussed with the students. Students will then take part in a workshop. There are three different grade groupings for the workshop: k-grade 1, grades 2-3 and grades 4-5. Parents will be able to opt out if they don't want their child to participate.
- 5.3.2. The first package costs \$900, with the three workshops taking place during one day. The second package costs \$1400 and is spread out over two days, with smaller groups of students in each workshop. Paula recommends the second package, as she believes it would be more beneficial for the students.
- 5.3.3. As demand for these workshops is very high, Paula has booked a package for our school, which can be cancelled at no cost if we so choose. The parent presentation would take place from 6:30-8:00 on March 8<sup>th</sup>. Students would participate in workshops during the school day on March 15<sup>th</sup> and 16<sup>th</sup>.
- 5.3.4. How will the PAC pay for this? Is this something we want to do every two years? This discussion will be added to the agenda as Unfinished Business for our next PAC meeting.

## 6. Announcements

### 6.1. Next Meeting

6.1.1. November 21<sup>st</sup>, 2017 @ 6:30pm

## 7. Adjournment at 8:45pm.