



PAC MEETING MINUTES
Tuesday, December 12th, 2017
École Mary Hill Elementary School

1. Call to Order at 6:35pm.

2. Opening

2.1. Welcome from the Chair, Melody McKiernan

2.2. Approval of tonight's agenda

Moved by Claudia Herrera Seconded by Tara Pelaez Motion Carried

2.3. Approval of November's Minutes

Moved by Claudia Herrera Seconded by Janine Inotai Motion Carried

3. Reports

3.1. Principal's Report – Michele Reid

3.1.1. First report cards on the new template go home on Friday, December 15th. If parents have any questions, they can come and see Michele.

3.1.2. The Christmas Concert is on Thursday, December 21st at 1:15pm and 7:00pm; doors open 30 minutes before. Only Door #4 will be open. The concert will be approximately one hour long.

3.1.3. So far the school has received \$7808.25 from the PAC. Darlene will provide receipts for everything.

3.1.4. Is the PAC going to approve the bulletin boards for the Staff Wish List? Michele would also like to know if the teachers have the PAC's approval to spend the Learning and Literacy Resources money (\$156 per class) on books for the classroom. Melody will send Michele an email with the answers to these questions.

3.1.5. A Mary Hill parent came to Michele with an offer of Starbucks merchandise for raffle prizes. Michele will let her know that we are interested.

3.1.6. Registration for next year is coming up. Information can be found on the school website and in the local newspaper.

3.2. Treasurer's Report – Janine Inotai & Anasabina Dys

3.2.1. Raffle ticket sales currently sit at \$2542.

3.3. Poinsettia Fundraiser – Anasabina Dys

3.3.1. Total sales came to \$396. Only being able to purchase online may have affected sales. People like the option of cash or cheque as well.

4. Updates

4.1. DPAC – Geoffery Kehrig

4.1.1. The DPAC meeting was last week. A superintendent spoke about the district's initiative to fund emergency preparedness in the schools. They want all the PACs to communicate their school's needs so they can start replacing and providing supplies. Their goal is to have every school ready for an emergency. Yvette was going to do an inventory this year but hasn't done one yet.

4.2. SFSPE – Geoffery Kehrig

- 4.2.1. The February event will be Digital Awareness by Jesse Miller, but it is still in the planning stages.
- 4.3. Canadian Parents for French (CPF) – Sonia Gill (Absent)
 - 4.3.1. There is a family skating event in January.
- 4.4. Grade 5 Committee – Dimpy Bhopal (Absent)
 - 4.4.1. The committee only needs one more movie night to make the money they need. It will take place on February 16th.
 - 4.4.2. They still need to book the pool for the grade 5 year end event.
- 4.5. Christmas Raffle Tickets – Jessica Oliviera (Absent)
 - 4.5.1. The PAC plans on selling raffle tickets and hot chocolate before the Christmas Concert.
 - 4.5.2. Suggestions for next year include selling raffle tickets in the spring instead. This time of year a lot of families have already sold raffle tickets for soccer, etc.
 - 4.5.3. Michele will ask teachers to remind students about raffle ticket sales. Claudia will also send Michele a blurb about the raffle tickets for the morning announcements.
 - 4.5.4. Jessica is working on a couple of donations for extra prizes. Melody has a new set of Paderno pots and pans to donate. We also have a \$100 Spa Utopia gift card. A Mary Hill parent who works at a spa approached Tara and offered to donate prizes as well. Tara will give her Jessica's contact information.
- 4.6. Christmas VIP Seats – Jessica Oliviera (Absent) & Claudia Herrera
 - 4.6.1. So far 47 tickets have been sold for a total of \$235. We are hoping sales will increase. It was suggested that the table be moved to the doors by the kindergarten classes to catch those eager first time parents!

5. Unfinished Business

- 5.1. PAC Hot Lunch 2018 – Melody McKiernan & Tara Pelaez
 - 5.1.1. As of the end of October, PAC Hot Lunch has brought in \$577.
 - 5.1.2. Tara has sent info for 2018 to Leanne and is waiting to hear back from her. PAC Hot Lunch will continue to be every Friday.
- 5.2. Family Donation 2018 – Melody McKiernan
 - 5.2.1. Donation forms will be sent out in the new year.
 - 5.2.2. Can parents donate online? Pitt River has this option, but can the online system provide a tax receipt? This question came up at the DPAC meeting. Michele will look into it. It would be nice to provide families with several options (online, cash or cheque) for donating.

6. New Business

- 6.1. PAC Meetings 2018 – Melody McKiernan – Jan. 23rd, Feb. 20th, Mar. 13th, Apr. 17th, May 15th, June 12th
- 6.2. PAC Fundraising 2018 – Melody McKiernan
 - 6.2.1. New initiatives to be discussed over the break by the Executive.
 - 6.2.2. In 2018 there will continue to be movie nights, and there will be another Clothes for Cash after Spring Break.
 - 6.2.3. The date for the Excel Martial Arts Movie Night has already been set. Michele will get back to us and let us know when it is taking place.
- 6.3. PAC Executive Elections – Melody McKiernan
 - 6.3.1. Chair
 - 6.3.2. Vice-Chair
 - 6.3.3. Secretary
- 6.4. KM Club – Melody McKiernan & Paula Clarke (Absent)

6.4.1. KM Club usually starts right after Spring Break. Consent forms need to go out in early March. Melody has the consent form; she will update it and send it to Paula.

6.4.2. Carmela volunteered to do the spreadsheets. Pamela will do the labels. Planning for KM Club will start in early February.

6.5. Triathlon – Pamela Farmer

6.5.1. The triathlon is in its sixth year. Pamela has spent a lot of her own money over the past few years on this event and she would like to know if she can come to the PAC for funding. The answer is yes.

6.5.2. It was also suggested that she charge each child \$15 to cover extra expenses. She would need to make it clear on the registration form what the extra money is for and also include the date for the wrap up BBQ. It will be easier for the PAC to collect the money from students and then write a cheque to Trio for the registration fees.

6.5.3. The PAC needs to remember to add the triathlon costs to its budget for next year.

6.6. Saleema Noon – Janine Inotai (Paula Clarke absent)

6.6.1. The presentations Paula has booked will take place in March. March 8th will be the parents only evening. March 15th and 16th will be the student presentations in school. There is a permission form for parents as well as a flyer for advertising purposes.

6.6.2. A discussion on approving funding will be had after Christmas when the total for the raffle ticket sales is tallied. The presentations would probably qualify for the gaming grant.

6.6.3. The presenter prefers the library over the gym for presentations. The library should be fine for the evening parent session, but Michele is not too sure about the student daytime sessions. A classroom might be a better option, according to Michele.

7. Announcements

7.1. Next Meeting

7.1.1. January 23rd, 2018

8. Adjournment at 8:00pm.