

## MAPLE CREEK PAC MEETING MINUTES

### GENERAL MEETING

Monday, September 12, 2022 at 7pm

Maple Creek Library

### **PAC Executive:**

PAC Chair – Mike van der Velden

Treasurer – Jennifer Jarvis

Secretary – Angela Mudie

DPAC – Nathalie Wang

- 1) Welcome/ Call to Order at 7:02pm by Mike van der Velden
- 2) Approval of Agenda (no additions)  
Motion to approve by Jennifer, seconded by Angela; approved.
- 3) Approval of Minutes from May 2022 Regular PAC Meeting  
Approval deferred to October meeting to allow PAC time to review.
- 4) PAC Membership:

#### Executive:

Chair - Mike van der Velden

Treasurer - Jennifer Jarvis

Secretary - Angela Mudie

DPAC - Natalie Wang

#### Standing Committees:

Communication Coordinator - Amir Keibi

Emergency Preparedness Coordinator - Aviad Itckovitch

Canadian Parents for French Rep (CPF) - Charles Yeh

Hot Lunch Coordinator - Jennifer Sam

Fundraising Coordinator – *vacant*

Student Leadership Liaison – Margaret Houston

Volunteer Coordinator - *vacant*

Grade 8 Leaving Ceremony Coordinator – *vacant*

Staff Appreciation Lunch Coordinator – Jennifer Sam

Mike gave a brief description of vacant positions to non-executive parents in attendance.

- 5) New Business:
  - a) PAC Meeting Dates
    - i) Dates confirmed with MC Administration:
      - September 12
      - October 24
      - December 5
      - January 9
      - February 6
      - March 6
      - May 1
      - June 5 Annual General Meeting

- b) Fundraising Overview
    - i) Fundraising Goals: Staff appreciation Lunch; Grade 8 Leaving Ceremony; recess equipment; year-end field trips; outdoor classroom {administration is investigating and will report back after they hear back from the district}.
    - ii) Parent Donation Letter/ School Cash Online: Executive decided to go ahead with the passive fundraiser by letter to parents to canvass for donations. The letter will explain the PAC fundraising goals. Mike will coordinate with administration for distribution.
    - iii) Fundraising Suggestions
      - (1) Hot Lunch: Hot lunches are back this year. Jennifer will meet with administration to arrange dates and will report at the October meeting.
      - (2) Flipgive: No discussion held.
      - (3) Pizza Night: There is interest to do this again. The low uptake with the last fundraiser was due to the lack of communication to the parent community. There will be better results with more communication.
      - (4) Movie Night: A parent suggested a movie night fundraiser. Administration stated that while these are good community builders and fundraisers they could become difficult to remain as a family event when some grades are old enough to attend without a parent.
      - (5) Freezie/ Fro-Yo/ Popcorn/ Cookies sales: a suggestion was made to food sales after school as a potential fundraiser.
      - (6) On Going Fundraisers
        - (a) Return-It Account – active and needs to be communicated to parent community.
        - (b) Cobbs Breads – active and needs to be communicated to parent community.
      - (7) Student Leadership to be involved with fundraisers; Grade 8 volunteer hour
      - (8) Fundraising Coordinator: there was discussion held to possibly change the title/ description of Fundraising Coordinator and have separate committees for each fundraiser. A decision was made to create a Student Leadership Liaison role that will coordinate volunteer requirements with the Teacher.
  - c) Dates to schedule in advance
    - i) Staff Appreciation Lunch: April 28th
    - ii) Grade 8 Leaving Ceremony: no confirmed date; last week of June
    - iii) Parent Open House: September 21<sup>st</sup>. team leaders have met and decided teams will be the primary focus this year; leaders will give an intro/ welcome to the team; exploration teachers will be downstairs; suggested a table for PAC
  - d) Teacher Wish List – details to be provided for October meeting
- 6) Ongoing Business:
  - a) Principal's Report – Darren Macmillan
    - i) Grade 8 WEB leaders with Mrs. Roberts welcomed Grade 6s
    - ii) New office staff: Vanessa Head Secretary; Kelly Secretary
    - iii) Enrollment up – projection in April was 560 currently at 585
    - iv) 23 divisions were allotted and are now up to 24
    - v) 30 kids enrolled after day 1; 10 left
    - vi) Asking district for more student services for EAL;
    - vii) Organization:
      - (1) Black Orcas: 5 classes (3/2); Green Turtles 4. All straight 8. Dimitri Dedes / Dana Asher
      - (2) Blue Llamas: 4 classes (2/2) – Tiffany Gaudin. All 6/7
      - (3) Red Pandas: 4 classes Darren Domingo. All 6/7
      - (4) Pink Foxes: 4 classes Mason Foulkes (new teacher to be determined) All 6/7
      - (5) Purple Hippos: 3 classes Lee Roberts. All FI. All 6/7

- viii) Staff List: Once hiring is complete the staff list will come home on Wednesday and classes will be set by Thursday
- ix) Daily
  - (1) Students were in their classes today
  - (2) Explorations: Grade 8 on Wednesdays; Grade 6/7 on Fridays
  - (3) Student services will be connecting with new students to get to know them.
  - (4) Settling into class/ school routines
    - (a) Kids can enter school early
    - (b) Lockers: Grade 8 will be assigned on Friday; Grades 6/7 next week
    - (c) New expectations
- x) Calendar Items
  - (1) Band starts soon – equipment rental is on Monday, September 19
  - (2) Class pictures next Wednesday, September 21
  - (3) Open House Next Wednesday, September 21 from 6:30 – 7:30
  - (4) Pro-D Day on Friday, September 23
    - (a) School wide reading assessment review – not about leveling but about strengths and stretches for class/ school and to identify student to keep an eye on
    - (b) Connectedness and Community Building
    - (c) Supporting all students in the school
    - (d) Plans for Indigenous / Reconciliation D Day
- xi) Budget
  - (1) Working with staff on wish list – want to know what PAC would like to support
  - (2) School budgets working out – big ticket items and program budgets
  - (3) \$35 school fees will be collected this year
  - (4) Ministry \$ is available for school supplies and support for meal programs for those in need of support
- b) Vice Principal's Report – Ian Robertson
  - i) First week observations: Students and teachers connecting; student settling in
  - ii) COVID Protocols:
    - (1) When sick stay home
    - (2) Respect for choice of wearing or not wearing mask; 10% of students wearing mask
    - (3) Hand Hygiene
    - (4) Respect ones comfort level with personal space
  - iii) Building
    - (1) Tours for new families were done at the end of summer
    - (2) Open house – encouraging touring school if never visited before
  - iv) Looking ahead
    - (1) Band back in full swing; band rental night September 19
    - (2) Clubs starting back up; information on the white board
      - (a) Ski club is back and dates are booked
    - (3) French Immersion trip to Quebec for Grade 8s planned for May 2023
    - (4) Parent in attendance ask a question about school dances; these occur during school hours and runs like a club
- c) Executive Reports:
  - i) Chair: No formal report
  - ii) Treasurer:
    - (1) There will be a full review of the budget in October

(2) Grant status still pending; estimated it will be around \$13K which mainly goes towards bus trips, classroom funds and technology



Maple Creek PAC  
Budget & Expenses

- iii) DPAC – no report
- d) Mail and Communication
  - i) Correspondence: No correspondence
- 7) Adjournment 8:23 motioned by Mike and seconded by Amir; approved.
  - a) Next PAC Meeting: October 24

**Attendance:**

Name
Mike van der Velden
Shila Jafari
Heathw McMullen
Candice Thomas
Amir Keibi
Margaret Houston
BRIAN TONG
(Charles) steb. I Yeh
Joanna Daniels
Valerie Law
Angela Mudie
Jennifer Sam
SHAWA HOD
Roy SLOVITZ
Pauline Miller
Winnie Li
Leah Barrington
Jenn Jarvis
Saherch Mostafavi
Aviad Itzkovitz
Amir Sharifi