



MAPLE CREEK PAC MEETING
Monday, September 13, 2021 at 7pm

Location: via Zoom <https://us02web.zoom.us/j/87889486808>

Join by phone: 778-907-2071; Meeting ID: 878 8948 6808

1. **In Attendance:** Andrea Gretchev, Laura Woodward, Andrew Graham, Raquel Cooper, Ian Robertson, Amir Keibi, Jennifer Jarvis, Jennifer Sam, Megan Keller, Joseph Wong, Brittany Anderson, Maxim Dobrojan, Daniele Bartel, Dirar Teckle, Elham Ebrahimi, and Natalie Wang.
2. **Approval of Agenda (additions):** Laura Woodward made a motion to approve and Jennifer Jarvis seconded. **Motions carried**
3. **Approval of Minutes from May 3, 2021:** Andrea Gretchev made a motion to approve and Laura Woodward seconded. **Motions carried**
4. **PAC Membership**

Executive:

Outgoing chair - Andrea Gretchev
Incoming chair - Mike van der Velden
Treasurer - Jennifer Jarvis
Out going Secretary - Laura Woodward
DPAC - Natalie Wang

Members at Large:

Jennifer Sam - hot lunch, fundraising coordinator
Megan Keller
Raquel Cooper

5. **New Business:**

1. Elections
 - 1.1. **Elections of chair** - nominee Mike van der Velden - Laura Woodward made a motion to approve and Jennifer Jarvis seconded. **Motion carried**
 - 1.2. **Election of secretary** - Nominee Amir Keibi - Laura Woodward made a motion to approve and Jennifer Sam seconded. **Motions carried**
2. Signing authority and handover of materials. Materials have been handed over to Jennifer Jarvis. She will follow up with Andrew for School Cash Online Account.

3. PAC meeting dates (min 6 meetings/year plus one executive meeting in June to draft budget)- PAC executive to set dates prior to the next meeting.
4. Fundraising overview - Jennifer Sam will put together a proposal for fund-raising for the year. She will review and present a plan next month. She will also look at how to communicate information to families. Brittany Anderson would be interested in being a communication coordinator.
 - 4.1. Parent donation letter - school cash online system set-up
 - 4.2. Hot lunch website (used to use Hotlunches.net - Jennifer may switch to Munch a Lunch)
 - 4.3. Cobbs bread (previously with Port Moody, Coq Sunwood Square, Poco Oxford Market - confirm continuation with program)
 - 4.4. Flipgive - hand over account information
 - 4.5. Shopping night (was done in the past)
 - 4.6. Other ideas - Return it express account, Bottle Drive, Take out Tuesday, On the go First Aid course, clothing drives, Purdy's chocolate sales, and Neufeld farms.
5. Dates to schedule in advance:
 - 5.1. Staff appreciation - Friday May 6th
 - 5.2. Grade 8 leaving ceremony - June 28th or June 29th
6. Parent Open House - PAC will come on to introduce themselves to everyone. Andrea will ask Mike to come on the call. If Mike is unable to attend Laura Woodward will attend. Open House is Wednesday September 22
7. Teacher wish list - Andrew will address at the team meeting on Friday. In the past the team was told the budget from PAC. Andrew presents the wish list with pre approval (by Principal and VP) to the PAC. Jennifer Jarvis agreed that seemed to be a good process for the incoming year. Jennifer suggested a school wide wish list as well.

6. Ongoing Business:

6.1 Principal's Report - Andrew Graham

Happy to be starting the school year with a bit more flexibility. Starting the year with about 625 students (a stable amount for the last few years). Maple Creek has 25 divisions this year. The 25th division was added this week so students were not placed in classes until Monday. Due to covid kids were placed in classes that had been planned in June for the first week. Students were shuffled a bit today but the staff helped kids transition.

Students are now allowed in mixed groupings for Exploration classes. These will not be set up until the end of the week as a lot of planning needs to go into these transitions.

Lots of new staff and previous staff welcomed at the school this fall. Changes are happening slowly. Field trips and athletics are back this year. School doors are no longer kept locked. More information to come in October.

6.2 Vice Principal's Report – Ian Robertson (welcome to the community!)

Ian has really enjoyed his first week at Maple Creek. Ian previously worked as classroom and exploration teacher. In the last few years he worked for the district in the

learning services district department as a mentor and in restorative practices. He has been focussed on the Covid Safety Plan for this year. Masks mandate continues. Entry is controlled by class. There is no longer a 2 metre distancing rules but staff and students are asked to respect each others spaces. No cohorts this year. Students and staff are looking forward to being closer to the traditional middle school format. Teachers within the same team will be allowed to move classrooms within the team. Nut break and lunch students will be allowed to mix with other students within the team in a specified zone. The zone which students will be in will rotate so children will get a turn in each area. Fraser Health will be responsible for all communication in regards to cases. The school will not be responsible for these plans. Middle School Athletics program will be meeting this week for the first time since covid to look at sports and discuss what might be possible this year. Lots of lessons on hygiene and keeping kids safe.

6.3 Executive Reports:

6.3.1 Chair – Mike van der Velden - Looking forward to working with everyone this coming year. He has worked as a PAC chair at the high school level.

6.3.2 Treasurer – Jennifer Jarvis - Approve Budget for 2021/2022 and grant status. See attached budget. Andrew suggest it be amended to reflect the additional divisions. Mike made a motion to accept the budget and Jennifer Jarvis seconded. **Motion Carried**

6.3.3 DPAC - Natalie Wang

6.4 Mail and Communications

6.4.1 Review correspondence

7. Adjourned at 8:35 pm