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Sent on behalf of École Maillard Middle School Administration...

Good day École Maillard Middle Parent/Guardian Community!

Please ensure you have reviewed the attached 2024 25 Maillard eForms & Fees.pdf, and completed all the necessary documents for this school year & paid for your child's Student Activity Fee, Emergency Preparedness Fee, and Athletic Fee if playing a sport this school year. An optional Yearbook Invoice is also loaded in your School Cash Online account, if you wish to purchase a 24/25 Yearbook for your child.

Thank you for your attention to this!

School Emergency Preparedness Information 43

IMPORTANT EMERGENCY PREPARATION INFORMATION FOR STUDENTS & THEIR FAMILIES

Please read the following information and talk to your child to ensure that you and your family respond appropriately and effectively to an emergency situation at the school.

Your informed and measured response will help the school to manage the emergency effectively and will assist the student release procedures that your school has put in place.

STUDENT RELEASE PROCEDURES In case of an incident at the school or in the community, it may be required to release students to parents? guardians from the school or school grounds or move students from the school area to an alternate location for release. These are the procedures for our school: <u>Mailard Mode School</u>

- 1. Students will be released from the school, outdoor evacuation area or alternate location subject to the
- If we need to move from the school grounds, we will relocate to: 2.
 - Alternate Location #1: Rochester Elementary Lower Field Alternate Location #2: Millside Centre
- The school and school district will communicate with parents on information about picking up their child via email when possible, and school/district websites.



WHAT IS STUDENT RELEASE? In the event of an earthquake or other necessary situation, the school will implement a controlled release of students for their safety and wellbeing

Should this be necessary, the school will only release your child to **an authorized adult** as identified on your "Student Identification Emergency Release Form", or if necessary, to emergency medical personnel. You identified alternative(s) has been authorized to pick up your child should you be unable to reach the school. Designated alternatives should live within walking distance of the school, if possible

In the event of a situation requiring release, the I will re nd as fol

- The <u>"Student Identification Emergency Release</u> <u>Form</u>", which is filled in by parents usually in September and kept on file, will provide the necessary information for student release.
- Students will be released from the school to an authorized adult (as listed on the "Student Identification Emergency Release Form") and when it is deemed safe to do so.
- When Emergency Responders and the School Board Emergency Operations Centre (EOC) has given clearance for student pick up, parents will be notified and allowed to pick up their child.

These School District Student Release Procedures have been developed with your child's safety as the top priority.

/3J0M6 • Phone (604) 939 9201 • www.sd43.bc.ca

School Emergency Preparedness Information 43

FAMILY EMERGENCY PREPAREDNESS FAMILY EMERGENCY PREPAREDRES You need to be ready to care for your family and respond effectively after an emergency or disast whether at home, school or work. Preparing ahe can reduce the fear, anxiety and loss that can accompany an emergency event.

Consider signing up for one of the Tri-City's free emergency preparedness workshops. You will be better able to help family and friends. For more information on workshops, visit the

individual municipality websites: • <u>Coquitlam</u> or email

emergencyprogram@coquitlam.ca; Port Coquitlam or email ep@portcoquitlam.ca;

Port Moody

You can help the school be prepared by promptly returning any Student Identification Emergency Release Forms that come home for parents to complete. Without these the process to release your child will be slowed down - both in our practice drill and in the event of a real emergency.

TALK TO YOUR CHILD

- We strongly recommend that you speak to your child about the following:
- That their school has emergency plans in place to ensure student safety immediately following an emergency or disaster event.
- The potential risk of gas leaks, downed "live" power lines, debris, etc. which may make street: and roads impassable and therefore not safe for your child to attempt to walk home.

School District No. 43 (Coquitlam) 1080 Winslow Avenue, Coquitlam, BC V3J0M6 • Phone (604) 939 9201 • www.sd43.bc.ca

 The importance of remaining at the school until given instructions by authorized school staff. Students will NOT be permitted to leave to pick up younger siblings at nearby schools.

 The importance of the student release procedures at the school and that you and your child need to follow the school student release procedures.

DO'S & DON'TS

re. Belcarra, Coquitlam, Port Coquitlam and Port Moody

- DO check the school or district website (www.sd43.bc.ca) for information and updates, follow SD43's Twitter feed @sd43bc.
- DON'T trust or share unofficial information on non-SD43 websites or social media channels which can be inaccurate, and lead to misinformation and anxiety.
- DON'T phone the school following an emergency or disaster event. Telephone lines may be needed for emergency communications
- DO walk to the school if possible or necessary once authorization to pick up your child has been given.
- DON'T drive! Streets may be littered with debris. School access routes and street entrances must remain clear for emergency vehicles.
- If you are at home, DO ensure your home is safe to return to with your child.

For more information, visit our Emergency Information Page on our website.



District Emergency Procedure Information for Parents

HOLD AND SECURE Used to secure building because of an emergency situation outside such as a police incident (e.g. suspect pursued by police near building). Allows building to continue with the normal day but forbids outside activity and unnecessary room-to-room transit.

During an emergency five key responses can be implemented based on situation and context. Regular school safety drills are conducted throughout the year.

DROP, COVER & HOLD ON

Used in the event of an earthquake or explos

- Used in the event of the account of the procedures; DROP to the ground. Take COVER under a sturdy desk or table, and HOLD ON until the shaking stops. Wait 60 seconds and the VACUATE (see Evacuation Procedures).

EVACUATE

Used when a building or area becomes unsafe due to: fire, flood, chemical accident or following an earthquake.

<u>Procedures:</u> • Exit the building via the pre-planned shortest safe route Report to designated assembly area.

SHELTER IN PLACE

SHELTER IN PLACE Used when personal safety is in danger if anyone leave the building. Usually associated with an environmenta hazard outside such as a gas leak, chemical spill, or will animal near the building (e.g. cougar or bear). Procedures: Proc

- Return to building from outside and stay indoors.
- Close exterior doors and windows. Turn off ventilation and heat, tape window seams
- if applicable.
- DO NOT approach the site until clearance has been given by school district or emergency personnel.

STUDENT RELEASE

In case of an incident at the school or in the community, it may be required to release students to parents/guardians from the school or school grounds or more students from the school area to an alternate location for release. For more information, please refer to your School **Emergency Programstane** from the school area.

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On the Calendar: View this year's upcoming events at Maillard School Calendar

Maillard Spirit Wear-

Magical Maillard Community-If you are interested in ordering Maillard Clothing, please visit this link https://ecolemaillardfall24.itemorder.com/shop/home/Orders, Orders are due today. Sunday, October 6, 2024 at 11:59PM!

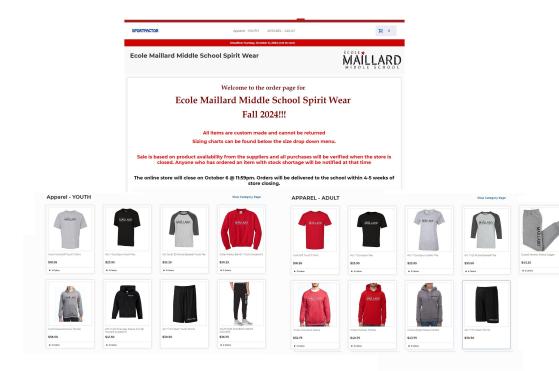
- Procedures:
 Close and lock exterior doors and windows Dos on an entrance.
 DO NOT allow unauthorized personnel into building.
 Continue activities inside as per usual; limit internal
 - movement if necessary. DO NOT approach the site until clearance has been given by school district or emergency personnel. •

LOCKDOWN

Used when there is an immediate and imminent threat to the building population. Most commonly implemented when the building has an active intruder.

- Close and lock exterior doors and windows, secure and barricade doors.
 Stay or gather into a secure room as quickly as nossible.
- : Turn out lights, pull shades
- Get out of line of sight of doors and windows, hide, don't talk.
- Turn off and do not use cell phones
- Normal activity ceases. Await police response. DO NOT approach the site until clearance has been given by school district or emergency personnel.

During an emergency we ask parents not to call the school as telephone lines may be needed for emergency communications. Please monitor school email and school or district websites for official information and updates



PAC News Update First PAC Meeting! The first PAC Meeting of the year will be held on Monday, Oct 7 at 6:30pm in the Learning Commons on the 3rd Floor.

The Agenda for the meeting is attached. Our big item for the meeting will be to approve the PAC budget for the year (also attached). We have also attached last year's AGM minutes.

Please come and join us! All our welcome.

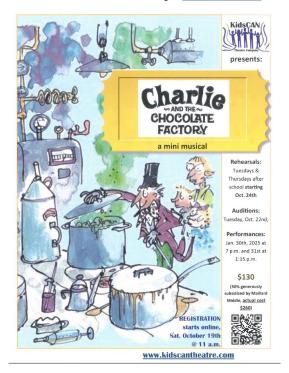
HOT LUNCH

The Next Hot Lunch is Dominos on Thursday, October 10th. Just a reminder, that Munchalunch will send a reminder email the day prior to the hot lunch date, if you have already placed an order.. The PAC would like to send a big *thank you* to all the amazingly generous parents who have made donations for Maillard Students in need of hot lunch through Munchalunch. We have been able to provide lunches for the whole year to several very hapy students. This couldn't have been done without your help! If you would also like to contribute, you can still donate \$2, \$5 or \$10 increments through Munchalunch off of any menu available. 100% of these proceeds go towards buying lunches for students in need. Thank you for your support!

https://munchalunch.com/login Lunch orders are still being accepted via https://munchalunch.com/schools/maillard/ . Note that orders need to be placed 8 days prior to the Hot Lunch Date

Community Information:

KidsCAN Theatre is back for 2024/2025! Please go to www.kidscantheatre.com for more information, or view the attached KidsCan Theatre-2024 2025.pdf.



COME & LEARN WITH US!

FamilySmart Event for Parents and Caregivers

DATE: Wednesday, October 16th TIME: 6:30pm - 8:30pm LOCATION: Murrayville Community Hall, Langley COST: Free

REGISTER AT: Familysmart.ca/Events

With gratitude, FamilySmart would like to acknowledge the generosity of the Ministry for Child & Family Development for sponsoring this event.

DEEPENING OUR UNDERSTANDING OF EMOTION REGULATION - SUPPORTING OUR YOUNG PEOPLE WITH THEIR BIG EMOTIONS

Have you ever found yourself looking at your child's emotional outburst and thinking, "what the heck is happening,"or "what on earth are they so upset about - it's not that big a deal?" If so, you are certainly not alone! Many parents describe feeling like they are walking on eggshells or avoid taking their children out in fear of a "meldown" which can be embarrassing and can lead to some pretty big emotions for the grown ups as well.

Join us for an evening filled with information about what can lead to big emotions and some concrete strategies for responding skillly to those situations. Nicole Allen will lead participants through an evening of experiential learning to deepen their understanding and practice.

Speaker: Nicole Allen is a Registered Clinical Counselor, Mom, Wife and dog lover, who over the past decade, has worked with young people and their caregivers to build relationship and emotion regulation strategies especially in times of mental health crisis. Nicole has private practices in Abbotsford and Fort Langley.

FamilySmart

Familysmart.ca

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Attachments:

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-KidsCan Theatre-2024 2025.pdf -Fraser Forum Oct 16_2024 In Person event.pdf -School Emergency Preparedness Parent Information Flyer.pdf -District Emergency Response Information for Parents.pdf -2024 25 Maillard PAC Agenda.pdf -Waillard PAC Budget 2024_25-Summary Budget.pdf -Maillard Middle Hot Lunch Schedule 2024_2025.pdf -2024 May 6 Maillard Middle AGM Minutes.pdf

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