



## **CODE OF CONDUCT 2017-2018**

### **Statement of Purpose**

- To establish and maintain a safe, caring and orderly environment conducive to the pursuit of knowledge and excellence
- To clarify behaviour expectations for students so that they understand what it looks like to be positive, responsible, respectful members of our school community

### **Conduct Expectations**

Students, while attending school and school-sponsored functions and activities, shall be subject to the district Code of Conduct for students and the school's rules of conduct and deportment established by the principal. Students may be subject to discipline under the school and/or district Code of Conduct for any conduct which has the effect of negatively impacting the school environment, whether that conduct occurs on or off School District property, at a school-sponsored function or activity, or otherwise.

The following statements apply to student conduct at school, while going to and from school, and while attending any school function at any location:

### **Acceptable conduct**

- Respect self, others, the school and the school environment
- Help to make the school a safe, caring and orderly place
- Arrive to class on time, with materials, and be ready to learn
- Take responsibility for your own learning and respect the rights of others to learn
- Follow the individual rules, guidelines, and instructions of all teachers and staff
- Inform an adult, in a timely manner (in advance, if possible), of incidents of bullying, harassment, or intimidation
- Act in a manner that brings pride to Maillard Middle and shows respect of property
- As per Section 8 of Human Rights Code of British Columbia, students shall not discriminate against others on the basis of the race, religion, colour, ancestry, place of origin, marital status, family status, age, sex, sexual orientation, gender identity or expression, or physical or mental disability. Furthermore, as per Section 7 of the Human Rights Code of British Columbia, no student shall publish or display anything that would indicate an intention to discriminate against another, or expose them to contempt or ridicule, on the aforementioned bases

## **Unacceptable conduct**

The following statements apply to student conduct at school, while going to and from school, and while attending any school function at any location. The cited behaviours are examples only, not an all-inclusive list:

Behaviours that:

- Interfere with the learning of others
- Are unsafe or cause others to feel unsafe
- Interfere with an orderly environment
- Disrespect the school facility/environment

Acts of:

- Bullying, harassment, or intimidation, including 'cyber bullying'
- Inappropriate language and put downs
- Retribution against a person who has reported incidents
- Physical violence
- Aggressive horseplay/hands on behaviour
- Disrespect or insubordination towards teachers or staff
- Unethical behaviour, such as cheating and plagiarism

Illegal acts, such as:

- Possession, use, or distribution of illegal or restricted substances, including e-cigarettes and paraphernalia related to vaporizing
- Possession or use of weapons
- Theft of or damage to property

Students may be subject to discipline under the school and/or district Code of Conduct for any conduct which has the effect of negatively impacting the school environment, whether that conduct occurs on or off School District property, at a school-sponsored function or activity, or otherwise.

## **Note: Use of Cell Phones and Technology in the School Community**

Cell phones or electronic devices, iPads, iPods and laptops, which may include internet, cameras, text or video capabilities, must be **used appropriately** at school and during school activities. Students may be subject to discipline for **on or off campus** misuse of technology that negatively impacts an individual or the school community.

## **Rising expectations**

- Increasing accountability for academic program
- Increasing expectations in terms of social responsibility including personal responsibility and self-discipline
- Increasing levels of consequences for inappropriate behaviours

## **Consequences**

- Disciplinary action, wherever possible, is intended to be preventative and restorative, rather than merely punitive; students are encouraged to assist with the development of meaningful consequences for violation of the established Code of Conduct
- Responses to unacceptable conduct are pre-planned, and every attempt is made to ensure that the responses are as consistent and fair as possible
- Consequences are delivered in a progressive manner, always considering the severity and frequency of the unacceptable conduct
- Each situation will be treated according to the particular circumstances and with the intention of meeting the needs of the students involved
- Special considerations may apply to the imposition of consequences on a student with special needs, if the student is unable to comply with this Code of Conduct due to a disability of an intellectual, physical, sensory, emotional or behavioural nature.
- The school and school board will take reasonable steps to prevent retaliation by a person against a student who makes a complaint of a breach of the Code of Conduct.

***Examples of Maillard Middle's approach to progressive discipline include: Teacher interventions; classroom problem solving circles; in-team consequences; office referrals; peer mediation; restorative conferences; parent notification; loss of privileges; in-school suspensions; formal suspensions***

## **Notification**

School officials may be required to advise other parties in the event of serious breaches of the Code of Conduct, including the following:

- Parents of student offender(s) – in every instance
- Parents of student victim(s) – in every instance
- Follow-up calls and conversation with the victim(s) - in every instance
- Follow-up calls and conversation with the victim(s) parents in every instance, and an opportunity for counselling if requested/deemed necessary
- All parents – when deemed important, to reassure members of the school community that school officials are aware of a serious situation or incident and are taking appropriate action to address it
- School district officials – as required by school district policy
- Police and/or other outside agencies – as required by law

## **COQUITLAM SCHOOL DISTRICT 43 CODE OF CONDUCT**

Complete copies of the policies and administrative procedures are available at the school office and on the district website at <http://www.sd43.bc.ca/Board/Policies> or by calling 604 939 9201.

## **Student Rights**

- A search by school officials of a student under their authority or a search of student property may be undertaken if the school has reasonable grounds to believe a school rule has been or will be violated, and that the evidence of that violation will be found in the location or on the person of the student being searched. Students know that their teachers and other school authorities are

responsible for providing a safe learning environment and maintaining order and discipline at school. As a result, they must know that, where reasonable grounds exist, this may require searches of students, their lockers and their personal effects and the seizure of prohibited items.

- Students should also be aware that the schools may collect, use and disclose personal information about students for the purposes of investigating and addressing student misconduct, safety and maintaining order and discipline in school. Such collection and use of student information may include information that is obtained from witnesses or collected from other secondary information sources (e.g. social media). All personal information of students collected by the school will be collected in compliance with and under the authority of the Freedom of Information and Protection of Privacy Act (ss. 26(a), (b), and(c)) and the School Act. Questions about the collection, use or disclosure of student personal information should be directed to the Associate Director of Information and Learning Technologies Stephen Whiffin, at [swhiffin@sd43.bc.ca](mailto:swhiffin@sd43.bc.ca).

