



Lord Baden Powell Parent Advisory Council Meeting
January 25th, 2022
Meeting Location: Virtual via Zoom

Item	Minutes	Lead
Welcome Call to order	Meeting called to order: 7:03pm	Lana & Hollie
	Land Acknowledgment	
Approval of agenda January 25 th , 2022	Motion to approve agenda: 1 st : Hollie Jones 2 nd : Christine Quan	Lana
Approval of minutes December 7th, 2021	<ul style="list-style-type: none"> • Adjustment made to correct the SCO and PAC GL accounts to reflect \$2,005. Motion to approve minutes: 1 st : Christine Quan 2 nd : Stacy Savidant	Hollie
Principal's Report	<ol style="list-style-type: none"> 1. Enrolment remains steady- families leaving and families filling the available spots (304 students) 2. Welcome to Ms. Tia Kooner who joins LBP on Tuesday afternoons and Wednesdays 3. We thank Ms. Lana Murray for her time here at LBP and welcome back Ms. Carolina Funes Fedosenko from maternity leave. 4. District found a way to take away my teaching time and I am very appreciative. 5. Attendance of teaching staff had a brief blip but has since balanced. Educational assistant team had the most significant hit but has settled down as well. 6. Student attendance- formula created a threshold- if we exceed the threshold, we have several steps to follow: <ol style="list-style-type: none"> a. Contact my Assistant Superintendent b. Determine the absences by grade c. Determine the absences by division 7. New "What to do when?" document sent home today <ol style="list-style-type: none"> a. Helps to clarify what was conflicting information from the PHO and CDC originally 	Daren



	<p>8. Staggered start issues at the beginning to work out for 14+ families with children on both schedules.</p> <p>a. Teachers have resolved this by holding on to children 15 minutes longer or accepting them early</p>	
Teacher's Report	<ul style="list-style-type: none"> Pancake breakfast went really well, and the kids loved it Online Christmas concert was great-looking forward to getting back to normal (1,100 YouTube views for Christmas concert) Kids are adjusting to staggered start/end times 	Department Heads
Executive Reports		
Chair	<ul style="list-style-type: none"> Review of Santa's breakfast <ul style="list-style-type: none"> Thank you to Denny's Enjoyed using Denny's vs having volunteers cook at the school at 6am Had a lot of extras - left overs were given to the food bank Look into doing Denny's again next Christmas Denny's would like some pictures from the event Look into doing a thank you to Denny's and do up some photos to place in the restaurant Permissions for photographs doesn't seem to be an issue Garden build: January 20th – May 24th Partner, Kristin Loptson, will help Lana bring everything together Brandon Huber – Department Head of Tech. Ed at Centennial Secondary – is very excited about the project and says his woodshop students will build the potting station Visualization of the garden drawn up by Patsy Reis-Powers (did the initial visualization of the courtyard project) Garden station will include a storage cabinet, potting table and three child sized benches on casters so they're movable Galvanized steel troughs (stock tank) from Otter Co-Op are \$799 each – plan is to purchase three Hopefully classes will be able to work in the garden by May 	Lana
Vice Chair/Secretary	<p>Nothing to update regarding file storage on website – it will cost PAC approximately \$25+ per month.</p> <p>LBP PAC email created when looking into website and Christine may be able to set up file storage for each PAC member.</p> <p>Christine: Gmail google docs will be our best bet with cloud storage and would be free</p> <p>Lana: there are existing email addresses</p>	Hollie/Hollie (interim)



	<p>Action: Stacy to look up the email addresses</p> <p>October's minutes finalized and posted to LBP website. Follow up with Daren – did he find out if the district will allow us to keep the PAC minutes and newsletters on the site</p>	
Treasurer	<p>See Treasurer's Report</p> <ul style="list-style-type: none"> • Purdy's fundraiser made \$802.72 • Munch a Lunch cheques come in about once a week depending on when parents order • Ornament flash sale made \$621.30 (50% to PAC and \$310.65 to SHARE) • Pizza night at Domino's wasn't busy but the PAC got \$50 • Cheque for Sergio was written • Looking to see what past Santa breakfast events cost when pancakes are made by parents vs going through Denny's – estimating approx. half of what Denny's cost • Reimbursed Stacy for hot lunch supplies • General account - \$12,830 • Gaming account - no change • SCO account – no change • PAC GL – no change • Accounts are looking great 	Christine
DPAC Coordinator	Next meeting January 26 th at 7pm	Stacy
Hot Lunch	<ul style="list-style-type: none"> • This round very popular. So far \$940 paid for 3 lunches between now and spring break • Domino's very cheap. Solid markup should be good profit for LBP • Had difficult time booking vendors for this hot lunch. Have already made bookings for final term of the year <p>3rd Term Hot Lunch Dates: April 21st May 6th May 20th June 3rd June 17th</p> <ul style="list-style-type: none"> • No other hot lunch activities (i.e. pizza flash sales) allowed beyond scheduled days. This may change in the future but for now, we must stick to set hot lunch activities 	Stacy
Fundraising	<ul style="list-style-type: none"> • Purdy's Chocolate sale made \$800 profits 	Sergio



	<ul style="list-style-type: none"> • Domino’s Pizza night, December 16th, made \$36 profit but Domino’s topped up to \$50 (very generous) • Need a plan for masks <ul style="list-style-type: none"> ▪ 500 masks total – 5 types (75 child, 25 adult in each design) ▪ Have permission to sell LBP logo & Coyote (wolf) ▪ Waiting on permission to sell the salmon logo ▪ Do not have permission for the bear & orca logos – need to find out if we can give these away <p>Recommendation: have a mask sale ASAP for LBP, Coyote & Salmon (permission pending) to recoup cost of masks. Action: persevere trying to get permission from Indigenous Learning at SD 43 to see if masks with bear and orca logos can be used (not sold)</p> <p>Recommendation from teachers: flash sales in classrooms very efficient and well loved. More fundraisers of this type are welcome.</p>	
<p>Grade 5 Activity Coordinator</p>	<p>Update: Grade 5 camp</p> <ul style="list-style-type: none"> • Draft contract • Scheduled for May 31st • 45 students participating • 9am-7pm • Schedule created • Canoeing, kayaking, archery, rock climbing and more • 2 meals – lunch and dinner • Finish off with a group game in the last hour • Approx. \$120 per student 	<p>Lana</p>
<p>New Business</p>	<ol style="list-style-type: none"> 1. PAC Secretary position – no interest 2. May PAC meeting change of date (May 31st to May 24th) 3. Request to hire Laura Johnson to paint the rest of the murals in the courtyard. (Approximate cost is \$9,000) <p>Action: Lana to reach out to Laura about painting the rest of the mural this summer</p> <p>Questions -none</p>	<p>Lana</p>
<p>Meeting Adjourned</p>	<p>Meeting adjourned: 8:15pm</p>	<p>Lana</p>



Lord Baden Powell - Parent Advisory Committee
Income/Expense Statement for all PAC Accounts Monthly Treasurers Report
For the month of: December 2021/January 2022

REVENUE:	Details	General	Gaming	SCOnline	PAC GL	Total
Cash Donations		\$0.00		\$0.00	\$0.00	\$0.00
Corporate Donations		\$0.00			\$0.00	\$0.00
FlipGive		\$0.00				\$0.00
Mabels Labels		\$56.64				\$56.64
Flash Sales (Christmas Ornament SHARE Fundraiser)	50/50 split SHARE	\$621.30				\$621.30
PAC Munch-A-Lunch deposit		\$42.88				\$42.88
Purdy's Fundraiser		\$802.72	\$0.00			\$802.72
Pizza Night Fundraiser (December 16th)	Dominos	\$50.00		\$0.00		\$50.00
		\$1,573.54	\$0.00	\$0.00	\$0.00	\$1,573.54

EXPENSES:	Details	General	Gaming	SCOnline	PAC GL	Total
Monthly Banking Service Fee	Dec & January	\$3.00	\$3.00			\$6.00
Sergio Perez Chq# 106 (re-imburement - face masks)	Fundraiser	\$599.87	\$0.00			\$599.87
Fuel Catering Chq# 107	Hot Lunch	\$548.90	\$0.00			\$548.90
Denny's Chq# 108 (Pancakes whole school)	Santas Breakfast	\$866.25	\$0.00			\$866.25
Stacy Savidant Chq# 109 (re-imburement for supplies)	Hot Lunch	\$375.32	\$0.00	\$0.00	\$0.00	\$375.32
SHARE Society Chq# 110 (proceeds from Ornaments)	Fundraiser	\$310.65	\$0.00	\$0.00		\$0.00
		\$2,703.99	\$3.00	\$0.00	\$0.00	\$2,706.99

CASH FLOW		General	Gaming	SCOnline	PAC GL	Total
December 7th 2021 Opening Balance:		\$13,958.62	\$7,279.49	\$1,505.00	\$500.00	\$23,243.11
Revenue		\$1,573.54	\$0.00	\$0.00	\$0.00	\$1,573.54
Expenses		-\$2,702.49	-\$3.00	\$0.00	\$0.00	-\$2,705.49
Account balances as of January 23rd, 2022		\$12,829.67	\$7,276.49	\$1,505.00	\$500.00	\$22,111.16

