



Lord Baden Powell Parent Advisory Council Meeting
February 22nd, 2022
Meeting Location: Virtual via Zoom

| Item | Minutes | Lead |
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| Welcome Call to order | Meeting called to order: 7pm | Lana & Hollie |
| Approval of agenda December 7 th , 2021 | Motion to approve agenda: 1 st : Christine Quan 2 nd : Hollie Jones | Lana |
| Approval of minutes October 26 th , 2021 | Motion to approve minutes: 1 st : Christine Quan 2 nd : Lana Matheson | Hollie |
| Principal's Report | <p>COVID</p> <ul style="list-style-type: none"> • Recent Minister's Bulletin <ul style="list-style-type: none"> ○ Positive signs for school gatherings <ul style="list-style-type: none"> ▪ Grade groupings (Intermediate/Primary) for assemblies ○ Progression after Spring Break <ul style="list-style-type: none"> ▪ Could see an end to Staggered schedule ▪ Large play zones for 4 classes • Rapid Antigen at-home Tests <ul style="list-style-type: none"> ○ Coming to schools in the next 10 days ○ Each student to receive 5 tests in a box; two kids, two boxes <p>Cross-catchment</p> <ul style="list-style-type: none"> • Hope to find out soon about the list being official • Currently we have 4 wishing to leave and 1 wanting to come at K (-3) • 1 grade 1 student wanting to switch schools (-1) <p>Kindergarten Registration is 42 with 3 departing so 39 on paper; this should grow but maybe we have plateaued</p> <p>School Goals- APL- 3 phases</p> <ul style="list-style-type: none"> • Assessment <ul style="list-style-type: none"> ○ CBA data was compared with the 1st reporting period marks <ul style="list-style-type: none"> ▪ Reading comprehension ○ Numeracy information | Daren |



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| | <ul style="list-style-type: none"> ▪ 1st term with Intermediate students not receiving ▪ On-going debate about Developing/Proficient • Human Development <ul style="list-style-type: none"> ○ Staff recently surveyed for anecdotal data <ul style="list-style-type: none"> ▪ Friendship groups, creating safe spaces, role-playing, lots of visuals, group projects to build community, value of soft start, mood metre, Zones of Reg, etc. • Indigenous Learning | |
| <p>Teacher's Report</p> | <ul style="list-style-type: none"> • Pink shirt day on Feb 23rd which will include virtual assembly. <ul style="list-style-type: none"> ○ Kids doing activities around kindness and anti-bullying. • Thanks for the hot lunch coordinators – it's a lot of work. • Heart and Stroke Foundation Skip-a-Thon <ul style="list-style-type: none"> ○ Foundation will send skipping ropes. Will get prizes depending on how much money is raised. • Thanks to parents for Valentine's Day and bringing back a sense of normalcy. • Working on report cards which will go home on March 10th. <p>Question: why did the letter grades change to performance standards?</p> <p>Answer: 5 elementary schools left in the school district that have letter grades and now only 1. They will transition by the end of the year. Teachers prefer the performance standards model. Middle schools using performance standards so kids would have 2 years of letter grades and then go back to performance standards.</p> | <p>Department Heads</p> |
| <p>Executive Reports</p> | | |
| <p>Chair</p> | <ul style="list-style-type: none"> • PAC priority is the outdoor garden. • Connected with the Tech Ed head at Centennial who did up a builder's design for the potting table. <ul style="list-style-type: none"> ○ we gave 4 items to build but they can only do 2. They will do the teachers potting table and storage cabinet (6ft tall, 3ft wide and 2ft deep). ○ storage cabinet is a priority build (locked storage) ○ students are really excited to do the build. Parents are hoping to see the courtyard and their children's work installed. • 10ft stock tanks from Otter Co-Op are no longer in stock. Had to get the smaller ones that are 8ft. | <p>Lana</p> |



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| | <p>Action: Daren and Lana are going to look into moving the rain gutter so that it drains into the 3 water barrels.</p> <ul style="list-style-type: none"> • Reached out to Laura Johnson to get a quote for the remainder of the mural to be painted on the ground. Section between the water station and the eagle wall will be painted as well as the ground painting. <ul style="list-style-type: none"> ○ working on a tight budget for painting. Laura is charging \$9975 for the wall and ground painting. Cost of paint not included. | |
| <p>Vice Chair</p> | <ul style="list-style-type: none"> • PAC Google Drive has been created and folders for each position created. • Minutes and newsletters since September 2020 have been added to the drive in the Secretary and Vice Chair folders respectively. • PAC contact list Google doc is available on the drive. • New PAC email address for the Vice Chair position was created in the same format as the others and with the same password. • Vibrant Photos offering a fundraising opportunity. LBP will offer locations. <p>Action: Hollie to get in touch with vibrant photos about fundraising opportunity.</p> <p>Action: Christine to scan all paper files and add to Google Drive.</p> <p>Question: do we have to keep the minutes for a certain period of time?</p> <p>Answer: keeping the election minutes is particularly important but keeping all of the minutes is helpful when trying to plan the year. Looking at history and patterns help in planning.</p> | <p>Hollie</p> |
| <p>Treasurer</p> | <p>See Treasurer's Report</p> <ul style="list-style-type: none"> • Not a lot going on other than Hot Lunch. • Munch-a-Lunch deposits happen weekly depending on orders. <ul style="list-style-type: none"> ○ January 24th and 31st deposits equal nearly \$2500. ○ Paid for Dominos and Los Takos for hot lunch. • Cash donations through SCO are \$240 since October (\$1745 in SCO account to date). • Prospera Bank – limited what we can and cannot do. Banking fees monthly are \$3 total. As of January 1st, there are no account fees – saves PAC \$36 per year. | <p>Christine</p> |



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| | <ul style="list-style-type: none"> • \$6000 from Legion is in the general account which is allocated for the outdoor garden. Painting will be paid for from gaming account. • Need to use most of the gaming account by the end of the year. Recommended to keep approximately \$500 as a buffer. | |
| Secretary | <ul style="list-style-type: none"> • Minutes drafted and disseminated to PAC participants. • Finalized January 25th, 2022 minutes and uploaded to the LBP website. | Hollie (acting) |
| DPAC Coordinator | <ul style="list-style-type: none"> • January 26th meeting – gave COVID update and program of choice. • Grief and mourning presentation Question: why the grief and mourning? Answer: Greif tied in to COVID. Not having proper funerals; suddenness of losing someone to COVID; dealing with guilt for not being able to say goodbye to their loved ones etc. | Stacy |
| Hot Lunch | <ul style="list-style-type: none"> • Had difficulties with unlabelled food – didn't know which pizza belonged to which child and ended up handing out as is. • Dominos was very successful. | Stacy |
| Fundraising | <ul style="list-style-type: none"> • Masks are up on Munch-a-Lunch. <ul style="list-style-type: none"> ○ \$6 per mask. 25 adult sized and 75 child sized in each style (200 masks total). Hoping to sell all 200 to recoup costs. ○ Order until Feb 28th. Delivery to everyone before spring break. Action: Stacy to remove limits on purchasing masks. • Purdys sale after spring break. Action: Sergio to create poster. Vibrant photos fundraiser Action: Hollie to check in with them to see about fundraising opportunity. Question: do we know if we can give away the bear and orca masks? Answer: do not have an answer right now. Daren will decide what to do with them once Sergio drops them off to the school. | Sergio |
| Grade 5 Activity Coordinator | <ul style="list-style-type: none"> • Kids are excited for Camp Sasamat extended day camp. <ul style="list-style-type: none"> ○ Lunch and dinner included. ○ Parents are paying \$100 per child. Fundraising will hopefully keep it at \$100. • School wide pizza flash sale this Thursday February 24th. | Lana |



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| | <ul style="list-style-type: none"> • All proceeds will go towards the grade 5 camp. \$3 per slice. Getting 250 slices for the school. • Tables set up by the gym entrance/washrooms. One table to collect money and the other table to hand out pizza. No drinks, no desserts. Volunteers will not go into the class. Lana, Deepa and Shirin organizing. • Secretary to do message home to parents and teachers will promote to parents as well. • Ice cream sale on the last day before spring break. <ul style="list-style-type: none"> ○ 4 stations around the school and will be run by the grade 5's. proceeds will go towards camp. | |
| <p>New Business</p> | <p>PAC Secretary position No interest</p> <p>Idea: Spring/St. Paddy's day flash sale</p> <ul style="list-style-type: none"> • Bookmarks that you colour. 110lb card stock. Each bookmark costs the PAC \$0.37. Have capacity to make 600 and we'll charge \$2/bookmark. Run the last week of school before spring break. Total cost \$166.50. <p>Motion to spend \$166 on bookmarks 1st: Lana Matheson 2nd: Hollie Jones</p> <p>Thank-you gift card for Patsy Reis-Powers</p> <ul style="list-style-type: none"> • Did the courtyard vision drawings. <p>Motion to spend \$10 for gift card 1st: Hollie Jones 2nd: Christine Quan Lana Matheson</p> <p>Questions None</p> | <p>Lana</p> |
| <p>Meeting Adjourned</p> | <p>Meeting adjourned: 8:34pm</p> | <p>Lana</p> |



Draft I



| Lord Baden Powell - Parent Advisory Committee | | | | | | |
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| Income/Expense Statement for all PAC Accounts Monthly Treasurers Report | | | | | | |
| For the month of: February 2022 | | | | | | |
| REVENUE: | Details | General | Gaming | SCOnline | PAC GL | Total |
| Cash Donations (since October 2021) | numerous | \$0.00 | | \$240.00 | \$0.00 | \$240.00 |
| Corporate Donations | | \$0.00 | | | \$0.00 | \$0.00 |
| FlipGive | | \$0.00 | | | | \$0.00 |
| Mabels Labels | | \$0.00 | | | | \$0.00 |
| Flash Sales | | \$0.00 | | | | \$0.00 |
| PAC Munch-A-Lunch deposit (January 24th & 31st) | | \$2,476.63 | | | | \$2,476.63 |
| PAC Munch-A-Lunch deposit (February) | | \$294.15 | \$0.00 | | | \$294.15 |
| | | \$0.00 | | \$0.00 | | \$0.00 |
| | | \$2,770.78 | \$0.00 | \$240.00 | \$0.00 | \$3,010.78 |
| EXPENSES: | Details | General | Gaming | SCOnline | PAC GL | Total |
| Monthly Banking Service Fee - NO MORE BANKING FEES | As of Jan 1, 2022 | \$0.00 | \$0.00 | | | \$0.00 |
| Dominos Pizza Austin Heights Chq# 111 (Feb 4th) | Hot Lunch | \$555.45 | \$0.00 | | | \$555.45 |
| Loz Takos Port Coquitlam Chq# 112 (Feb 18th) | Hot Lunch | \$719.00 | \$0.00 | | | \$719.00 |
| | | \$0.00 | \$0.00 | | | \$0.00 |
| | | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| | | \$0.00 | \$0.00 | \$0.00 | | \$0.00 |
| | | \$1,274.45 | \$0.00 | \$0.00 | \$0.00 | \$1,274.45 |
| CASH FLOW | | General | Gaming | SCOnline | PAC GL | Total |
| January 24th, 2022 Opening Balance: | | \$12,739.82 | \$7,277.99 | \$1,505.00 | \$500.00 | \$22,022.81 |
| Revenue | | \$2,770.78 | \$0.00 | \$240.00 | \$0.00 | \$3,010.78 |
| Expenses | | -\$1,274.45 | \$0.00 | \$0.00 | \$0.00 | -\$1,274.45 |
| Account balances as of February 22nd, 2022 | | \$14,236.15 | \$7,277.99 | \$1,745.00 | \$500.00 | \$23,759.14 |

