



Draft I

**Lord Baden Powell Parent Advisory Council Meeting**  
**December 7<sup>th</sup>, 2021**  
**Meeting Location: Virtual via Zoom**

Item	Minutes	Lead
Welcome Call to order	Meeting called to order: 7:05pm	Lana & Hollie
	Land Acknowledgment	
Approval of agenda December 7 <sup>th</sup> , 2021	Motion to approve agenda: 1 <sup>st</sup> : Christine Quan 2 <sup>nd</sup> : Sergio Perez	Lana
Approval of minutes October 26 <sup>th</sup> , 2021	Motion to approve minutes: 1 <sup>st</sup> : Stacy Savidant 2 <sup>nd</sup> : Christine Quan	Hollie
<b>Principal's Report</b>	<ol style="list-style-type: none"> <li>1. Finding a Way- I am very thankful for the commitment, resilience, and grit of the LBP staff. With all of the challenges facing them these past 2 years and the expectations constantly being updated, they find a way to continue to educate your children and bring smiles to their faces each day.</li> <li>2. Mask consumption- We are going through children's masks at a very rapid pace. If children could be equipped with their own reusable, cloth masks it would be appreciated.</li> <li>3. A note of recognition goes out to the following teachers for their dedicated contributions to the District: <ul style="list-style-type: none"> <li>• Ms. Clay- 25 years</li> <li>• Mr. Preshaw- 25 years</li> <li>• Ms. Thibault- 25 years</li> <li>• Ms. Barnett- 20 years</li> </ul> </li> </ol>	Daren
<b>Teacher's Report</b>	<ul style="list-style-type: none"> <li>• Christmas concert will look very different. LBP prides itself on its huge productions. Working with grade 5s on speaking piece.</li> <li>• Filming this week and Mr. Dramer will put it all together over the weekend and disseminated as early as Thursday next week.</li> <li>• Going to start collecting for SHARE - Food donations – reminder to go out to bring a non-perishable food item to school.</li> </ul>	Department Heads



Executive Reports		
Chair	<ul style="list-style-type: none"> <li>The Legion has given us \$6000 for the courtyard garden:               <ul style="list-style-type: none"> <li>Building of planting table and purchase of three trough style planters (Porter Elementary has the same ones – got quote from Porter)</li> <li>Learning accessories (spades, seeds, gloves, shovels, buckets, watering buckets etc.)</li> </ul> </li> <li>Kirsten Lopson will volunteer to be the teacher representative for the courtyard garden and will bring updates to staff.</li> <li>Kirsten will work with Lana at every stage and may come to PAC meetings to give updates.</li> <li>January is the go date to start work on the garden.</li> </ul> <p><b>Action:</b> check in with woodshop teachers about getting high school students to build the planting table.</p>	Lana
Vice Chair	<ul style="list-style-type: none"> <li>Explored option of having a PAC website.               <ul style="list-style-type: none"> <li>Potentially \$20-\$30 a month if we want to upload documents.</li> </ul> </li> </ul> <p><b>Suggestion:</b> use a Google Doc through a url posted on the LBP site.</p> <p><b>Response:</b> there is a person attached to the Google Doc and due to transition, we need to build a system that can change hands on a regular basis.</p> <ul style="list-style-type: none"> <li>May need a PAC external hard drive to pass on.</li> </ul> <p><b>Action:</b> Daren will contact the District to determine what needs to be deleted from the LBP site every year, if anything.</p> <p><b>Action:</b> Christine to look into a Gmail account.</p>	Hollie
Treasurer	<p>See Treasurer’s Report</p> <ul style="list-style-type: none"> <li>Received \$6000 from the Legion into the general account.</li> <li>Munch a Lunch deposits into general account every week.               <ul style="list-style-type: none"> <li>\$1000+ in deposits from the first round of hot lunch (\$500 profit).</li> </ul> </li> </ul> <p><b>Expenses</b></p> <ul style="list-style-type: none"> <li>Reimbursement cheque to Lana and Christine for the meet and greet (plinko board and snacks).</li> <li>\$306.27 for Subway and \$391.68 for hotdogs.</li> <li>\$13,958.62 in the general account.</li> <li>Gaming account hasn’t changed.</li> </ul>	Christine



	<ul style="list-style-type: none"> <li>• \$2,005 in the School Cash Online/PAC account.</li> <li>• Top money maker so far is hot lunch.</li> <li>• Purdy's money not included because we don't have the money yet.</li> </ul>	
Secretary	<ul style="list-style-type: none"> <li>• Minutes drafted and disseminated to PAC participants.</li> <li>• Finalized October 26th, 2021 minutes and uploaded to the LBP website.</li> <li>• Minutes and newsletters have been deleted from the LBP website. Need to come up with a plan to maintain continuity.</li> </ul>	Hollie (acting)
DPAC Coordinator	<ul style="list-style-type: none"> <li>• No vaccine mandate for teachers as there is worry about unintended consequences.</li> <li>• No vaccinations will be given in schools.</li> <li>• Technology update on transdisciplinary learning.</li> <li>• Will continue with webinars as they've been very successful.</li> <li>• My Education BC Family Portal – online report cards – should be active in June and includes yearly start up forms.</li> <li>• Tech improvements in schools – upgrading wifi and bandwidth.</li> <li>• Loaner devices to students for equity. Subsidy program where PAC pays half of iPad and district pays the other half. The PAC utilized this program in the past.</li> </ul>	Stacy
Hot Lunch	<ul style="list-style-type: none"> <li>• 2 hot lunches so far and made approximately \$200 each lunch.</li> <li>• Joined a Facebook group where people share experiences with different vendors for hot lunch and new fundraising ideas.</li> </ul> <p>New vendor ideas for hot lunch:</p> <ul style="list-style-type: none"> <li>• White spot</li> <li>• Nandos chicken</li> </ul>	Stacy
Fundraising	<ul style="list-style-type: none"> <li>• Domino's on December 16th for "Pizza and a Concert"</li> <li>• Purdy's gave us an \$800 profit. Check to be picked up on December 15<sup>th</sup>.</li> </ul> <p>Action: Sergio to email Jennifer Batac to warn her of the Purdy's arrival.</p> <p>Action: Stacy and Lana to organize distribution on December 14<sup>th</sup> then distribute on the 15<sup>th</sup>.</p> <p><b>Mask fundraiser update</b></p>	Sergio



	<ul style="list-style-type: none"> <li>• We did not receive permission to use all the current house logos on the masks.</li> <li>• We can use the LBP logo and Coyote design.</li> <li>• Waiting for permission to use the Salmon design.</li> <li>• Cannot use the Orca or Bear as they are by non-indigenous creators.</li> </ul> <p>Motion to reimburse Sergio \$599 for the masks.            1<sup>st</sup>: Lana Matheson            2<sup>nd</sup>: Hollie Jones</p>	
<p><b>Grade 5 Activity Coordinator</b></p>	<ul style="list-style-type: none"> <li>• All parents received notice/request to pay \$50 deposit for camp.</li> <li>• Contract to be signed in January.</li> <li>• Following the contract, cost per family break-down will be given.</li> <li>• Pizza day for grade 4/5 classes will run as a camp fundraiser to help bring down the cost per child.</li> <li>• Pizza day is only for grade 4/5 class because fundraiser is specifically for the grade 5s.</li> </ul>	<p>Lana</p>
<p><b>New Business</b></p>	<ul style="list-style-type: none"> <li>• Pancake breakfast December 17<sup>th</sup>.               <ul style="list-style-type: none"> <li>○ Reached out to Dennys to see if they can make the pancakes.</li> <li>○ \$1227 medallion sized pancakes (3 for primary, 6 for intermediate) for \$825.</li> <li>○ Candy canes and colouring pages packaged for kids – Santa to give out.</li> </ul> </li> </ul> <p>Motion to pay up to \$925 for Santa pancake breakfast            1<sup>st</sup>: Christine Quan            2<sup>nd</sup>: Stacy Savidant</p> <ul style="list-style-type: none"> <li>• Holiday ornament fundraiser to be done last week before Christmas break: wooden ornament and candy cane for \$2 each.</li> </ul>	<p>Lana</p>
<p>Meeting Adjourned</p>	<p>Meeting adjourned: 8:15pm</p>	<p>Lana</p>



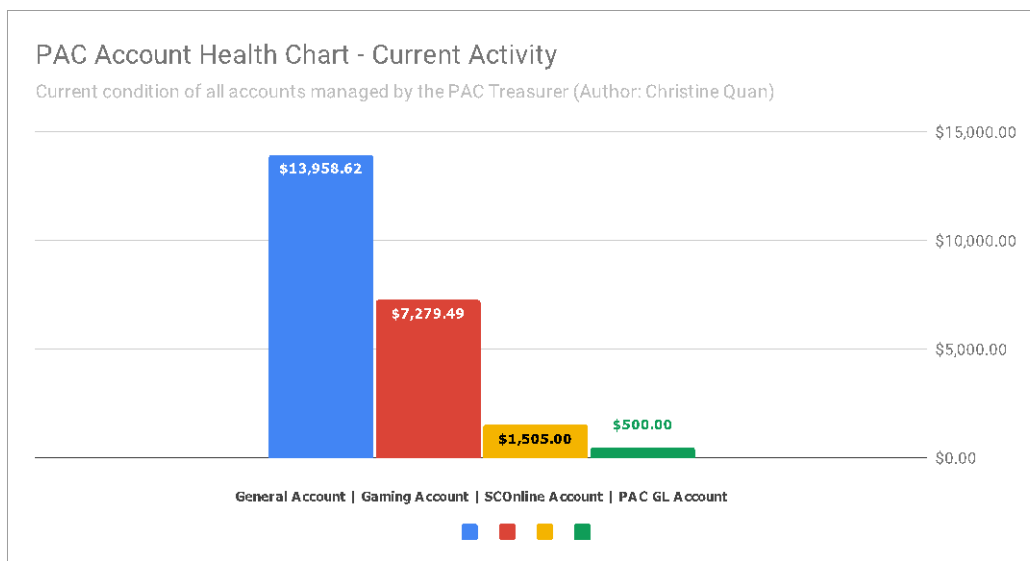
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**Lord Baden Powell - Parent Advisory Committee  
Income/Expense Statement for all PAC Accounts Monthly Treasurers Report  
For the month of: November 2021**

REVENUE:	Details	General	Gaming	SCOnline	PAC GL	Total
Cash Donations		\$0.00		\$0.00	\$0.00	\$0.00
Corporate Donations - Royal Canadian Legion	Legion 263	\$6,000.00			\$0.00	\$6,000.00
FlipGive		\$0.00				\$0.00
Mabels Labels		\$0.00				\$0.00
Flash Sales		\$0.00				\$0.00
PAC Munch-A-Lunch deposit		\$1,142.49				\$1,142.49
Purdy's Fundraiser		\$0.00	\$0.00			\$0.00
		\$0.00		\$0.00		\$0.00
		<b>\$7,142.49</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$7,142.49</b>

EXPENSES:	Details	General	Gaming	SCOnline	PAC GL	Total
Monthly Banking Service Fee	October	\$1.50	\$1.50			\$3.00
Lana Matheson Chq# 102 (Re-imbusement for goodies)	Meet n' Greet	\$54.41	\$0.00			\$54.41
Christine Quan Chq# 103 (re-imbusement for Plinko/prizes)	Meet n' Greet	\$48.00	0			\$48.00
Subway Chq# 104	Hot Lunch	\$306.27	\$0.00			\$306.27
Fuel Catering Chq# 105	Hot Lunch	\$391.68	\$0.00	\$0.00	\$0.00	\$391.68
				\$0.00		
		<b>\$801.86</b>	<b>\$1.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$803.36</b>

CASH FLOW		General	Gaming	SCOnline	PAC GL	Total
November 1st Opening Balance:		<b>\$7,617.99</b>	<b>\$1,480.99</b>	<b>\$1,505.00</b>	<b>\$500.00</b>	<b>\$9,645.52</b>
Revenue		\$7,142.49	\$5,800.00	\$0.00	\$0.00	\$12,942.49
Expenses		-\$801.86	-\$1.50	\$0.00	\$0.00	-\$803.36
<b>Account balances as of December 7th, 2021</b>		<b>\$13,958.62</b>	<b>\$7,279.49</b>	<b>\$1,505.00</b>	<b>\$500.00</b>	<b>\$21,784.65</b>

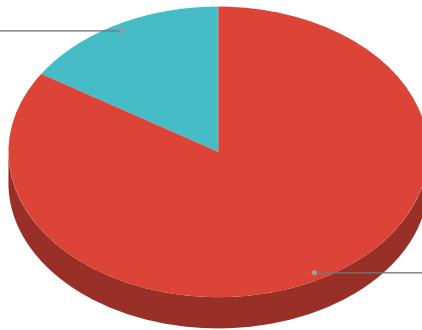




### Top Money Makers

PAC - Top Revenue Funds for past month will show here based on data from Income Statement

PAC Munch-A-Lunch deposit  
16.0%



Corporate Donations - Royal  
84.0%