

Leigh Elementary PAC

November 4, 2014

Meeting Minutes

In Attendance: Ingrid Baling, Laura Cain, Shelley Verbeek, Kay Friio, Jennifer Knight, May Lo-Sng, Tia Tang, Natasha Rozner, Kelli Forster

i. PAC Chair Report

- a. Minutes approved by Shelley and moved by Ingrid
- b. Laura getting a meeting together for playground swings and climbing
- c. DPAC info session for exec members, some good info. People having problems getting approval for email permissions. Some people are using e-forms.

ii. Principal Report

- a. Christmas concert ½ on Wed and ½ on Thurs (intermediate and primary will be mixed because top heavy on primary.
- b. Working on traffic and safety – working on not having the construction trucks come down the main road here
- c. One day of discrepancy on set days for Teachers – may mean the district is short
- d. Make arrangements for children going home ahead of time and then is too difficult for the office and call if people are not going to be in ahead – it can be done on the e-forms for vacation or sick days (then do not need to call in)
- e. Remi will talk to Christine about how teachers get amounts for Special Purpose fund – what form is desired

iii. Treasure Report

- a. No report – no changes

iv. Committee updates

- a. Hot Lunch – Mary –cookie day went well. Tomorrow is popcorn day. Hot lunch is next week. Considering if need a fridge. Hot lunch funds accumulating in Munch a lunch – transfer to paypal shortly and will be on the next treasury update

v. Emergency Preparedness Coordinator – Allison

- a. Considering where can put the comfort kits and basic supplies – possibly get containers to hold them (outside or somewhere with outside access)
- b. Got extra first aid kits for the classrooms

vi. Newsletter/Parent Communication – Shelley

- a. Need information to populate the newsletter – might be quarterly given limited amount of updates from PAC for now and then December will be next one

vii. Fundraising – position vacant

- a. Me and Ed fundraiser – potential to make some money on it – on hold until have specific need
 - b. Remi to come to the Jan meeting with wishlist to spend some of the money we have in the bank to best meet student needs. Give update in December to give parents a heads up of the vote on how to spend some of PAC funds. Teachers may also come in for PAC meeting to discuss
 - c. Anyone can come forward with ideas for fundraising at any time
- viii. **Fruit & Veggie Coordinator – Lori – no update**
- ix. **Grade 5 Committee – Kay Friio**
 - a. Have \$2000 for field trip and annual and DVD (and concrete if it is not donated)
 - b. Starting planning now – getting classlists, updates throughout year based on additional students coming to school
 - c. Will use the gym for pictures
 - d. Looking into hoodies, t-shirts etc with a new vendor
 - e. Looking to involve the Grade 5s in fundraising activities
- x. **Other business**
 - a. Volunteers for upcoming events – tabled for future meetings
 - b. Ideas for speakers/programs – Remi has contacted Jesse Miller (regarding internet safety) and talking to RCMP contact regarding inappropriate picture posting. Also looking at Selena Moon and someone to come in to talk to Grade 5 about youth at risk (contact from hyde creek)
 - c. Will be a new elementary school in 2017 – need to start planning on how fundraising will transition
 - d. Next PAC meeting is on Dec 2, 2014 @7:00 pm
- xi. Meeting Adjourned – 7:59 pm