

## **Leigh Parent Advisory Council (LPAC)**

### **Meeting Agenda: Tuesday, May 5, 2015**

#### **7:00 pm in the school Library**

**Call to Order – 7:03 pm by Laura Cain – PAC President**

**Approval of minutes from LPAC meeting – April 7, 2015 – Shelley approved, seconded by Laura**

**President's Welcome – Laura Cain**

- Election night – welcome and thanks for coming out
- Focused on Carnival
- Staff appreciation lunch – Ingrid – thank you!!
- Boys Night – Natasha – thank you!!

**Principal's Report – Remi Collins**

- Thank you to Ingrid and PAC for great staff appreciation day/lunch today.
- Thank you for the technical supplies for teachers. Some teachers already proficient and others interested to learn now that they are seeing the potential.
- Social Responsibility – talking in some classrooms about the mood meter to understand and explain how they are feeling.
- Jesse Miller came in to talk to the grade 3 and the grade 4 and 5. Teaching about social media such as account settings, sharing, and appropriate use.
- New portables coming on May 22<sup>nd</sup>
- Code of conduct on-line under "About Leigh". Have a look and if you have any feedback, let Remi know.
- Notice will be going out shortly on Activity day and the colors for each child.

**Treasurer's Report – Christine Cyr**

- No major changes
- A bit higher right now since amounts for the plants came in but not paid for the plants yet
- A few more expenses and fundraising is still to come in
- Raised a 1000 extra from snowflake ball (outside of the fundraising)
- Boys Night also raised extra since there was also more people that came than expected

#### **Committee Reports**

- **Hot Lunch Coordinator – Mary Lo-Sng**
  - More than enough help for the first time this year – thank you to all the volunteers!
- **Communications Coordinator – Shelley Verbeek**

- Email out for volunteers for lunch worked well
- Trying to find the right balance of e-mail and paper communication to parents
- Concerned that we might be missing up to 200 parents with the e-mail distribution list
- Need to send out a formal type form at the beginning of the year so that people know to sign up and get communication all year long, see if we can
- **Fruit & Veggie Coordinator – Lori Daoust-Chow**
  - have renewed again for fruit and veggie and milk for K to grade 2
  - Thank you so much for to Lori and her family for taking care of it single-handedly!
- **Grade 5 Committee – Kay Friio**
  - Working on the yearbook, teachers are involved to help with write ups, info going home in planners, then will review where the gaps are with pictures etc. Need to get order in by June 1, 2015
  - Total costs – 2,900, including pizza lunch, bus etc. Budget was 2,000. Due to a misunderstanding of allocation of the bus, it is a bit over budget
  - PAC agreed to charge 20.00 for yearbooks as they are nice hardcover picture books and will be a great keepsake
  - This should reduce the costs to be closer to budgeted amount
  - Voted and unanimously agreed to accepting cheques for the yearbooks cost
  - Review budget for the grade 5 grad events for next year, may need to be more (and review #s graduating)
- **Boys Night Out – Natasha Rozner**
  - Great event, thank you to all the volunteers
  - Had more people than expected
- **Carnival – Laura Cain**
  - Tickets for the games and punch card for the other events
  - Volunteers needed for Carnival, can also have older siblings (graduated from grade 5) who can come and help out
- **Staff Appreciation**
  - Thank you to everyone for donating food and money
  - A special thanks to Mary (and Danny), Ingrid, Kay, Anna, Tia and Laura
  - Great work and it was very appreciated!!

## **New Business**

### **Elections**

#### **Executive Positions:**

**-Vice President – Nomination – Kay Friio – congratulations!**

**-Secretary – Nomination – Tammy Pastro – congratulations!**

**-Treasurer – Nomination – Tia Tang– congratulations!**

**-DPAC Representative – Nominations – Serena Bourassa– congratulations!**

These positions must be filled first to have a functioning PAC in the 2015/2016 school year. The committee positions were also voted on:

**-Committee Positions:**

**-Hot Lunch Coordinator – 3 positions needed – Mary Lo-Sng, Christina and Jen**

**-Communications Coordinator – Shelley Verbeek**

**-Fruit and Veggie Coordinator - Lori Daoust-Chow**

**-Fundraiser Coordinator – Serena Bourassa**

**-Traffic and Safety Coordinator - vacant**

**-Emergency Prep. Coordinator - vacant**

**-Munch a lunch Coordinator – 2 positions – Natasha Sheppard and Shelley Verbeek**

**-School Planning Council – Kay Friio(exec rep), Shelley Verbeek, Kuelli Yee**

**-Middle Schools Liaison – 2 positions - vacant**

**-Parent Education Coordinator - Serena Bourassa**

**-Members at Large – everyone**

**- Grade 5 Grad for next year – Natalie Walker**

**Thank you to everyone who has volunteered to be an active member of the PAC. We really appreciate your time and efforts!**

**Motion to Adjourn – Laura Cain – 7:55pm**

**Next Meeting – June 2<sup>nd</sup> 7:00pm Leigh Library**