

## **Leigh Elementary PAC**

**November 6, 2013 @7:00 pm**

### **Meeting Minutes**

**In Attendance:** Christine Cyr, Daniele Geliebter, Allison Sanderson, Shelley Verbeek, Kielli Yee, Michelle Tuan, Shauna Boyd, Lori Daoust-Chow, Natalie Walker, Christine Knoll, Tracy Scribner, Barb Wolgemuth, Kelli Forster

#### **i. First Aid presentations**

- a. Jeff outlined potential offer to provide Emergency Awareness Education for parents. Usually it is run as a 2 hour evening information session at \$60/person or \$80/couple for groups of 12. Offered it is a possible fund-raising activity where PAC could raffle off a session.

#### **ii. Principal Report**

- a. "We day" complete – went very positively.
- b. Safety incident at Surrey school – Reviewed the current safety measures at Leigh – during recess and lunch have 1 supervisor by the forest, 1 by soccer field, 1 by school and 3 additional.
- c. Technology education – changed the focus this year to safety and responsible usage (kids now learn the technical side very quickly so new focus is on social responsibility and safety). Have "Tech Tuesdays" where the kids partner to use Ipads.
- d. Christmas Concert – Each family gets 2 tickets, separate concerts by age – one for K-2 and one for 3-5.
- e. Assemblies – changed format and going well.

#### **iii. PAC Chair Report**

- a. September was very busy with many successful initiatives.
- b. Purchase of books for literacy kits is approved.

#### **iv. Treasure Report**

- a. Reviewed the updated Budget.

#### **v. Committee updates**

- a. Fruit & Veggie – more volunteers needed.
- b. Hot Lunch – more volunteers needed and Robin will need to start training someone to take-over next year.

#### **vi. Fundraising**

- a. Family photo night – went very well.
- b. Unwrapped – November 22<sup>nd</sup> - added to the newsletter.
- c. Entertainment books – was very successful. In the process of getting gifts out to high sellers.

- d. Snowflake ball – Feb 28<sup>th</sup> – Three committee members planning the event and will need additional volunteers and help finding sponsors.
- vii. **Emergency preparedness**
  - a. Currently reviewing what we have in place and what needs are outstanding.
  - b. Will review getting someone from Coquitlam to come to a PAC meeting to give additional information.
  - c. May add an Emergency Preparedness section to the PAC newsletter.
- viii. **Other business**
  - a. Computers – currently have 20 laptops and 20 I pads, students are sharing to learn the social side of technology and communication skills.
  - b. Parking and traffic by school – concern about traffic violations such as parking in the cross-walk and not following current signs. We will send a letter to the city regarding safety of kids and the cross walks in an effort to get additional signs or possibly traffic police.