

## **Leigh Elementary PAC**

**March 5, 2014**

### **Meeting Minutes**

**In Attendance:** Christine Cyr, Shelley Verbeek, Michelle Tuan, Vicky Jia, Lee Chen, Lori Daoust-Chow, Natalie Walker, Christine Knoll, Kelli Forster

#### **i. Principal Report**

- a. Looking at 430 students for next year (2 additional divisions to 18) max would be 446 to be able to fit and currently this year, there are 380 students. We have enough room for them now. This will help us to know how many teachers we need for the end of the year.
- b. Jump Rope for Heart – March 12<sup>th</sup> start with fundraising over spring break
- c. Track and Field dates – May 20<sup>th</sup> and April 16 – Como relay (grade 3 & 4)
- d. FSA – results are back
- e. May use the daycare room during the day for other functions (music or other activities)

#### **ii. PAC Chair Report**

- a. All going well, allocating this time to discussing Carnival (below)

#### **iii. Treasure Report**

- a. Reviewed the updated Budget.
- b. \$200 towards bus for VSO – motion to support Christine and seconded by Michelle. It was passed.

#### **iv. Committee updates**

- a. Fruit & Veggie – Lori will be running next year.
- b. Hot Lunch – all on track compared to budget. Money for munch a lunch is mostly reconciled and in. There will be a new set of lunches after spring break.

#### **v. Fundraising**

- a. Snowflake ball – Feb 28<sup>th</sup> – Great Success!!
- b. Boy's Night –April 25<sup>th</sup> (6:30-9:00) Looking at laser tag and barbeque. Michelle will send out an e-mail about a planning committee and volunteers. Currently put down deposit of \$100 (total is 300).
- c. Carnival – Need to have a planning night – 6:30 April 2<sup>nd</sup> (just prior to PAC meeting)
  - i. Donations – Sending a message/letter out shortly regarding contacting companies you know about potentially making donations. Trying to make sure we have a coordinated effort to approach companies and know who is approaching who and to start the process now in order to have in place for

Carnival. Christine will track who is contacting which company (this instruction is listed on the letter) – will send this out instead of PAC newsletter

- ii. Games – Currently have: fishing pond, and a few others. Ones to get – dunk tank/silly shower
- iii. Look at inflatable rides (such as slide) on auction over the Spring Break
- iv. Ponies – “Laughing Stock Ponies” were used a few years ago, look into them again
- v. Food – pizza, Lions did hot dogs (need to contact), cotton candy through previous contact, beverages
- vi. Prizes – need to have total amount approved prior to committee purchasing them, auction a parking spot

**vi. Other business**

- a. Hoodies – prices have gone up from last year
- b. Movie night – Michelle may coordinate a movie night- Thurs April 17th (Hope for Easter)
- c. Cleaning out the PAC room – remove boxes, donate costumes after reviewed by teachers
- d. Clothing Swap – date and list of acceptable items will be added to the message out
- e. Next PAC meeting is on April 2, 2014 @7:00 pm