

Leigh PAC meeting minutes

Nov.2/11.

Meeting called to order at 7:02

**Attendance:** Jennifer Stephenson, Jenn McCready, Laura Cain, Marica Federation, Christine Knoll, Kim Egli, Michelle Tuan, Jody Ewart, Lori Daoust-Chow, Deidre Pattenden, Ivano Cecchini, Barb Wolgemuth

**Motion to approve minutes:** Kim 2<sup>nd</sup> by Jenn-- motion passed

**Principal's report:**

Thanks to all who assisted with the haunted house—really appreciate all the help to set up. The children really enjoyed it.

Ivano expressed how willing the teachers were willing to do a Halloween concert (despite the job action)—every class participated. He feels this shows that the teachers really care about the students.

Working on questions to include in questionnaire with regards to priorities for the school-- would like PAC input and have been in discussion with Chill. (parks and recreation liaison)

Portables just on the school grounds for storage from Aspenwood school - eventually will be using them as classrooms—a fence will put around them for safety.

Survey of grade 4 students last year- mdi— measures student wellness and different areas of their life—first glance looks like children are happy and involved –Ivano will look at the results and evaluate

An individual dressed as Elmo came onto the school grounds on October 29 to greet the children; this individual was from the Coquitlam Public Library and did not have prior consent to be on the school grounds. The children alerted supervisors and Ivano who dealt with the situation—a letter was sent home to the parents and the RCMP was contacted to inform them of the incident.

There seems to be a lot of excitement about smart boards. The school has purchased a smart board, which will be in Mr. Jew's class. Possibly look at buying more in the future, the total cost per smart board including a projector and a lap top is approximately \$4000. With a smart board teachers have the potential to put entire lessons plans online.

**Christmas concert**—There will be 3 afternoon performances: December 13, 14, 15 and dress rehearsal will be on December 12. Will try to get the tickets out as quickly as possible.

**Treasurer's report-Jody Ewart**

"The chairperson, the treasurer and the hot lunch coordinators are hereby authorized on behalf of the LPAC to be signatories on the Vancouver City Savings Credit Union bank accounts located at the Port Coquitlam branch. Jody Ewart and Laura Cain will remain as signing authorities, Robyn Hollingshead and Jenn McCready will replace Tam Shepert and Stephanie Thomson."

Jody will be leaving the position of treasurer next year, if someone is interested in this position—treasurer for 2012-2013, Jody is willing to help mentor anyone who may be interested in order to help ease with the transition next year.

Jody's role is to maintain and record the PAC books. This can be done with accounting software, Excel or a pen and paper depending on your abilities. Jody also writes cheques to pay for expenses incurred by the PAC and help coordinate the budget for the year with the PAC chair. More detailed information can be found on the school website.

## **New Business**

### **Snowflake ball**

Run as break even ventures—not fundraisers for the school – We were able to donate approximately \$1200 to Gaby Davis foundation- \$600 from the wishing well and approx \$600 from ticket sales.

Discussion regarding changing the foundation in which we give the donations this year. Also, discussion regarding changing the way the tickets are worded in order to encourage more donations--Possibly write amounts on tickets—in order to get tax deductible receipt.

There will be a snowflake ball planning meeting on Tues Nov 15 at 700pm.

### **Performing Group**

As mentioned at the October PAC meeting, it was decided that we would look into booking a live performing group to utilize the donation from Wesbild. Laura checked into the possibility—Evergreen cultural theatre was willing to perform parts of their performance of Charlie Brown and Second Storey theatre was able to do a free 45 minute improv performance. However, at this time no one is able to organize this event so it will be postponed—possibly to the new year

Discussion regarding wesbild donation- whether there would be a conflict if there was no charge for the performing group-Michelle will follow up

**Carnival** date will be set in January—Anna lee will not be doing the raffle this year

**Haunted house** updated in principals report

**Stuart Nemtin**-- booked for Feb 21. in the afternoon—whole school to attend, parents are welcome to attend

Waiting for confirmation for dates for **Saleema Noon** for May

**Zumba**—teacher is available Friday nights -Consecutive weeks possible 6 weeks-- possibly in January Kim will book this

**Young performers** will do grade 1 to 5 not grade 2—as noted in the letter started with 9 children need 3 or 4 more children in order to continue

**Hot lunch**-Laura Cain

Nothing to report

**Emergency prep**-Laura Cain

Hasn't started yet—

Possibly have a parent distribute packs at the end of the year-some packs were not returned until this year

Need 15-20 crank flashlights—have lots of Canadian tire money—Christine will purchase these

**Minnekhada Liaison** Pam absent-Michelle report on her behalf

School is going smoothly, lots of activities are up and running. Mr. Rietchel continues to fill VP position. PAC decided to send out a letter to solicit funds from parents instead of fundraising. Requested \$35 per student. PAC minutes on their website.

**Fundraising**—vacant

Poinsettia sale—Kim will organize this— Poinsettia's from Amsterdam greenhouses we would make approx\$ 2/ plant we need to do over\$ 500in sales for free delivery --also sell garlands and wreaths-- more info will follow.

**Parent education** vacant

**Grade 5 leaving**

Students had their fittings for the grad clothes and can now order the grad wear online. Samples are on display at the entry of the school. Clothing must be ordered by Nov.7<sup>th</sup>. Michelle Hughes is collecting pictures for the Grade 5 DVD.

**Unwrapped** tickets due back on the 8<sup>th</sup>

**Pac Meetings will be the first Wednesday of each month**

Possibly next year ask parents to send email addresses in order to send information from Pac— discussion regarding how best to get information out to parents

Concern was expressed regarding the fallen tree and the stability of the ground as there appeared to be no reason for the tree to have fallen. Ivano will check into this.

**Motion to adjourn** by Kim 2<sup>nd</sup> by Christine

Meeting adjourned 8:32 p.m

