

Minutes

Tuesday September 21, 2010

Welcome and introductions

In Attendance: Kim Egli, Tam Shepert, Chris Towers, Deidra Pattenden, Pam Fletcher, Lori Daoust, Michelle Tuan, Marketa Berg, Christine Knoll, Mary Smith, Wendy Caldarone, Uzma Kardar, Laura Cain, Rhyannon Martin, Stephanie Thompson, Kelly Brukholder, Nicole Clarke, Kim Lauridsen, Kathy Strath, Janet Kampf, Marica Federation, Darla Furlani, Jen Smith, Jody Ewart, Tracy McRitchie

Approve minutes from June 9, 2010 Meeting: motion *to approve by Janet, 2nd by Tam*

Principal's Report:

- Smooth start up to the school year
- Thank parents for helping with pancake breakfast
- Couple of glitches: weather caused the inside picnic, school supplies from Teaching Things still not completed. They have an inventory of what still needs to come. They are saying this Thursday will arrive. Will not be using them next year. Creative Children is used at some of the other schools and they have not had any problems. They are in Port Moody. Planners are behind as well - intermediate are fine but the primary arrived with correct cover but the insides from another school. Replacements should be in week or so.
- Outdoor movie night was great - thanks to Janet and her team of volunteers
- Organization: numbers slightly larger than expected, 6 fewer kindergartens than expected. K are small, others are close to capacity or very close to it.
Special needs: 3 per classroom - not even close - avg is less than 1 per class
Seem to be in the same position as last year so there is that very slight chance we could get another teacher, but Ivano doesn't anticipate it
- Please help to spread the word: we are going to use the multi-purpose room for rainy day early drop off - please help to spread the word.
- Reminder to parents - if you are taking your child out of school please sign them out at the office and write note in the planner.
- Nut allergies: important not to send nuts - please help to spread the word
- Goal: Reading comprehension - non-fiction. Using Science as one of the key methods.
- Pro-D Day: going to be coming up with ideas for helping to achieve our reading comprehension goal

Treasurer's Report: Motion to approve the 2010/2011 budget

Motion to approve the budget by Kim L, 2nd by Chris

Emergency Prep: Laura Cain

Nothing happening yet. Oct 2nd deadline for kits to be returned

Next week will start to make the lists for the bins in the classrooms

Fund-Raising: Janet Kampf

- Raised approx \$1000 from Outdoor movie night. Thanks to Wesbild who donated \$1500. Lions cost \$150 to cook for us. Ticket sales and concession is where the profit comes from
- Cards by Me: during the first week of school the kids did a picture which will be used to make cards. Social Responsibility picture. At Meet the Teacher you can see what the kids produced and you will get a b&w photocopy and an order form. School makes approx \$5 from each order placed.
- Movie Night in October or December.
- Movie license is \$800 gives us 5 movies that aren't released to home movie yet - need to decide if we want to renew. Can have unlimited use of those already in the home rental circ.
- Magic Show: booked for Sat Nov 6th. 2 shows - 4pm and 7pm show. Potential to make over \$10,000

through ticket sales, program advertising, concession and raffle. If we sell out we can cover the cost of the magician. We are going to need lots of help - watch for a committee meeting.

- Family Photo Night is Nov 1 \ 2: \$20 for the sitting and the school gets whole \$20 - need a volunteer to coordinate
- Unwrapped: fund-raiser at Coq centre - shopping and deals, wine etc. We get 100% of the ticket sales money Tues Nov 22nd. We are doing this, Janet has already registered our school. We will possibly do prizes for most tickets sold or something.
- Pointsettas sales: similar to plant sale in the spring
- Bottle drive: collect stuff over Christmas and will gather up on the weekend.
- Biggar Bottle: we have an account here to drop off donations
- Chocolate Sales: will do this around Easter, there are prizes for the kids etc. Oct or Nov meeting will have a presentation from the company
- Clothes for Cash: will do this in the Spring

We have some big fund-raisers planned but we need to be looking towards replacing the purple playground. It has been suggested that perhaps we could have a page on the school website dedicated to fund-raising - show what we are doing, how the money is growing towards our wish list etc. Gives everyone a clear picture of what is going on.

Minnekhada Liaison: Kim Lauridsen
Minnekhada grade 6/7 classes are all full now

Hot Lunch: Stephanie Thomson and Laura Cain

Good response for volunteers. Could use another person to help coordinate hot lunch with Laura and Stephanie - somebody with little ones would be best to get some experience for future years. Please contact Laura or Stephanie if you are interested in assisting.

Grade 5 Leaving Committee: Need to form a committee

Grade 5's get hoodies, a DVD, a yearbook, a day at SFU and a handprint out front. Need a connection for someone with concrete so we can do their handprints. Kim is going to send out an email to grade 5 parents and plan a get together. Need to do the hoodie order right away.

Vacant Positions:

- **Vice-Chair:** [assumes the responsibility of the chair when the chair is not available, accepts extra duties as assigned by the chair] *motion to nominate Tam for Vice-Chair, 2nd by Pam*
- **Members at Large (4):** [accepts duties as assigned by the executive]
 - Kelly Burkeholder
 - Chris Towers
 - Pam Fletcher
 - Deidre Pattenden
- **Parent Education:** [arranges topics and guest speakers for assemblies, maintains records of speakers and associated costs, purchases information for the parent education library] Hoping for something on cyber bullying and internet use advice for parents: *Michelle Tuan has volunteered to do this position*
- **DPAC Representative:** [attends the District PAC meetings and reports back to the PAC executive of the school]

New Business:

- Playground Purchase decision - goal is to purchase and install before Christmas break
We have \$30,000 to spend. This must include the work on the ground for preparation. School district will not install in Dec, Jan or Feb

Magic Show Preparations:

- Goal is to raise \$7500
 - Ticket price suggestion is \$35 per family (4)
 - 2 - 90 minute show with 20 minutes in between shows
 - Gym holds close to 300 people
 - Biggest money comes from program souvenir
 - Piggyback fund-raisers: Houdini's trunk (donated prize, sell raffle tickets)
 - Sponsor for concession? Bake sale
 - Souvenirs to sell
 - Presentation to the kids at a Wed morning meeting
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- Project Coordinator: Janet
 - In House Promotion: Kim E
 - Show Chair: Kelly B
 - Posters and Flyers: Chris Towers
 - Concession Manager: Kim L
 - Letter Requests: Tracy
 - Sales Rep: Marica
 - Ticket Sales Manager: Tam and Nicole

Meeting schedule for the year:

- Wed October 20th
- Tues Nov 16th
- Tues Dec 14th
- Tues Jan 11th
- Wed Feb 16th
- Tues March 15th
- Wed April 20th
- Tues May 17th
- Wed June 15th

- Family Photo Night: Nov 1 & 2

Pam Fletcher will do this again for us, Chris and Deidre may be able to help on the photo night.

- Halloween Haunted House: decorate on the Wednesday, each class comes through on Thursday, younger kids come through with lights out. Families loan us decorations, need hay bails, have a coffin, PAC supplies lunch.
- Volunteer forms: please send your forms in and spread the word to get people to send them in.
- Book Club: Kim will talk to Ms Bancroft on Thursday regarding Red Cedar book Club.

Motion to adjourn by Kelly, 2nd by Kathy S at 8:40pm