

## Agenda October 20/2010

**Introduction:** call to order at 7:05pm

**Attendance:** Tracy McRitchie, Janet Kampf, Laura Cain, Kelly Burkholder, Christine Knoll, Chris Towers, Pam Fletcher, Ivano Cecchini, Tam Shepert, Tricia Fung, Michelle Tuan, Lori Daoust, Barb Mulligan

**Approve minutes from September 21/2010 meeting:** motion to approve by Kelly, 2<sup>nd</sup> by Pam, all in favour

### **Chocolate Fund-Raiser Presentation:**

- Family Business, around 30 years
- Factory is peanut-free – nut products done in separate area
- Best product for our timing and age of kids would be the Bunny Boutique – around Easter. Janet is thinking between Spring break and Easter.
- 25 units per case, sell for \$3 each, retail \$74, profit is 45%, \$33.75 earned per box. 1 box per family is how they run this – family kids can work together. 180 families x \$33.75 is approx. \$6000. Run this for 2 weeks. They will provide prizes as extra incentives for the kids – early bird raffle draws. They will provide 50 backpack buddies – little keychain stuffies. They will provide a large prize – a scooter – each box sold gets entered into draw. Will also provide a game console – knock off of Wii – they suggest drawing for this on the last day of the campaign. School could come up with a top seller prize and/or class prize.
- Chris asked whether there have been problems with unreturned boxes/money. Generally at this age group very little, but there will always be a couple. We are responsible for what is not returned.
- Partial Cases – try to recycle them to other more motivated families
- Pre-order our boxes, run our 2 week campaign, do not have to pre-pay. Given 30 days to pay, only charge you for the cost of the chocolates and we keep the profits. They will give credit for returns (full box with 25 pieces), but we have to pay the shipping costs back to Quebec. Keep some of the original shipping boxes for this purpose.

## **Principal's Report:**

- School supply glitches: 95% of supplies are in. What would parents feel if we just went to providing a supply list and not going with a company? Could supply this list and inform parents that you can go to those companies and they will put it together for you if you choose. Parents support this idea.
- Planners have arrived and the company has been very good at giving credit etc to make up for this error.
- Routines: classes all set and everything running smoothly
- Tues/Thurs choir has started, grade 5 Volleyball as well
- Halloween assembly Oct 29<sup>th</sup> in the afternoon
- Magician came today and did the short show today – kids were excited. Janet did 8 early bird prize draws for ticket sales.
- Reading Comprehension: grade 4 & 5 have the Great Leigh Launch – on website now. Idea is to make science non-fiction reading fun. This is an optional project and they must use recyclable materials. Create a plane or a glider. Competition between the classes and the winner who flies the glider the longest wins a bowling fieldtrip for their class. Everything is online for them to access. The way the gliders turn out will demonstrate how well they understood the readings and put those things to work. Gliders to be completed by Nov 1. Final launch will be mid-November.
- School budget has been cut by 10%. The necessities are getting difficult to provide. The school needs from PAC used to be “wish list items” but now it is hard to get by with the little we have been given. The past few years PAC has been fund-raising to replace the playground. Ivano is hoping that we can now work towards some other things we need: more computers, wireless access, internet, laptops, and resources for science. Textbook money should not come from fund-raising but from the school budget.
- Website – discussion regarding fund-raising on the website, putting up what we have raised, what the PAC funds have been used in the past to purchase for the school. Add to notices as well – thank you’s at the bottom etc. This will help new parents to really understand what the money goes towards.

## **Treasurers Report:**

- Nothing new with finances
- Jody Ewart, Kim Egli and Tam Shepert will continue as signing authorities. Stephanie Thomson will replace Barb Mulligan and Laura Cain will replace

Carole Goddard as additional signing authorities. Both will attend Vancity at Lougheed Hwy in Port Coquitlam to complete the paperwork

**Emergency Prep:** Laura Cain

- Met with Ivano and looked at the boy's changeroom and they are getting a quote on closing that in. Then can move all the emergency supplies out of room 3 and into storage. Using some Canadian Tire money to purchase some items we need right away. Need to get a notice out to collect Canadian Tire money for Emergency Prep.

**Hot Lunch:** Laura Cain and Stephanie Thompson

- Had thought perhaps we could do Taco del Mar, but in researching this discovered that it would not be profitable. They are looking for some new ideas.
- Laura's bakery is donating all the cookies for cookie days this year – she would like to get the ministry nutrition guidelines to see how she can make the cookies comply.

**Minnehada Liaison:** Kim Lauridsen absent

- Tricia – New York field trip group is also doing the Unwrapped fund-raiser, not going out to whole school though.

**Grade 5 Leaving:** Kim Egli absent

- Hoodie update – Tam had samples delivered. Grade 5s have voted and they chose their logo. Will have them before Christmas.

**Parent Education:** Michelle Tuan

- Boy smart Ed: Barry MacDonald: Child psychologist helps parents understand the differences between boys and girls, how they learn differently, how they interact. Very comical and informative.
- Always popular, generally sells out. Cost is \$1500 for 2 hour presentation. 300 tickets sold at \$10 for early bird or \$15 at the door. He books up fast so would need to be a spring presentation, or perhaps a September presentation.
- Michelle will also do some looking into a Cyber / Social media presentation and perhaps a girl focused one as well.

**DPAC:** Vacant

**Family Photo Night:** Pam Fletcher

- Tons of interest. Nov 1 is totally booked until 8:30 – couple spots at the end of the night. Nov 2 has a couple spaces left as well.
- Perhaps we could have him back in May for 1 night.
- Chris Towers will help with Nov 1 greeting and Deidre will do the Tuesday

**Fundraising:** Janet Kampf

- Cards by me update  
Most of the students have done their artwork. Need photocopying help to get the order forms home with a copy of their art. Chris, Kim and Laura can help.
- Magic Show Update  
Corporate sponsorship is slow  
7 or 8 gift certificates and baskets have been donated  
Victim hit list pledge contest has gone home  
Ticket sales – over 40 orders so far  
Coloring contest next week  
Usborne Magic book thru Christine – order form going home, we'll get 20%  
Volunteers for the day of – 6 men to help unload 12 – 1:30 then again for takedown  
Gave Magician the concession so save \$500  
Can we still use the Houdini's trunk with the keys, but do a kid's prize since we don't have an adult prize?  
Program artwork deadline is Friday October 22nd
- Snowflake Ball  
November 17<sup>th</sup> Planning Committee 1<sup>st</sup> meeting  
Date for the Snowflake Ball: February 4th, 2011  
Fancy dress swap: Early January – looking for suggestions on how to run this
- December movie night: November 26<sup>th</sup>:  
Maybe a double feature – younger kids show early and then an older kid show. Do dinner pre-sales for the intermission. May have a silent auction, adult one and a kid one. Need movie ideas.
- Save on foods points' fundraiser: 1000 points earns us \$2. Not worth it.
- Halloween safety patrol – watch our school on Halloween night. A group of dads volunteer – dad social. Very successful at keeping our school safe. Will put out a call for help.

- Halloween Haunted House Date is October 29 for kids walk thru and set up is Oct 28 if enough volunteers show up.
- Playground: Kim is just waiting for the school board approval of the ground work then we can start things.

### **New Business**

**Mom and Son Night:** Tricia does not have a boy here so she will not be doing this. Laura will consider putting a committee together early next year. Table this discussion until January meeting.

**Unwrapped Fund-Raiser:** tickets are \$10 and school gets full \$10. Tuesday Nov 23<sup>rd</sup> is the night, 7 – 10pm. 61 charities involved already. Order form going home early next week.

**Float:** would like to have a couple of floats onhand. Talk to Jody about arranging this.

Motion to adjourn at 8:56 by Tracy, 2<sup>nd</sup> by Christine, all in favour