

DATES
FOR THE
CALENDAR:

- May 6—Grade 5 Leaving Committee Meeting, 6:30pm
- May 6—LPAC Meeting, 7pm
- May 8—Plant Order Delivery
- May 15—Activity Day & Pizza Lunch
- May 21—Parenting in the Cyber-age Workshop @ Blakeburn
- May 22—Carnival Work Party, 9am
- May 29—Carnival

If you're not receiving notices via email and would like to, send an email to LindaLisison@sd43.bc.ca with the word Linda's List in the subject line

Leigh PAC

Keeping Parents Informed

VOLUME 9, ISSUE 8

MAY 2009

Carnival is Coming!



Friday, May 29th is Leigh's Spring Carnival!

Things are kicking into high gear as we get ready for the biggest and best Carnival yet! We are known throughout the community for running this hugely successful event, which the children look forward to

each year. Be sure to come out for an evening of games, prizes, great food and family fun!

Class raffle bundle themes have been sent home—help ensure your class bundle is one to remember! Our call for volunteers will be going out early May, with the ticket presale form to follow shortly after. We hope to see every family and many teachers helping out in some way. This is our biggest fundraiser of the year, and

takes many helpers to pull it off! Raffle prizes may be dropped off at the office to the attention of Anna-Lee Santana.

There will be a work party on Friday, May 22nd from 9am onwards in the Adult Ed Room. If you can help wrap raffle bundles, bag candy, make signs and chop punch cards and raffle tickets—we'd love to see you there!

Next PAC meeting **Wednesday, May 6 at 7pm.**

Election Night! Hope to see you there!

Free Childminding will be available

The Leigh "Walk of Fame"

The Walk of Fame has begun at Leigh! A huge thank you to the Medeiros family for the donation of the cement used in this project, and to Scott Young and the Green Committee for all their hard work.

The Gardening Club will be starting up on Wednesday, April 29th during the lunch hour. We are looking for parents to help the children clear out the front gardens. Please be sure to bring along your gardening gloves, pruning shears, etc.

Questions? Scott Young at 604 944-6214 or

Scott_T_Young@telus.net





May 15—Activity
Day & Pizza Lunch

Hot Lunch Program

May 15—Activity Day Hot
Lunch Helpers:

Tammy Eberle

Kim Egli

Jody Ewart

Tricia Fung

Alison Habetler

Paula Herrington

Elaine Houghton

Kim Lauridsen

Lori Matthes

Susanne McDavid

Tracy McRitchie

Diana Medeiros

Amber Morfitt

Michelle Pieper

Tam Shepert

Jill Stewart

Stephanie Thompson

Linda Winston

Shari Workman



Plant Sale orders may be picked up in front of the
school on May 8th at 3pm.

Parenting in the Cyber-Age

The Blakeburn PAC in conjunction with James Park Elementary, Cedar Drive Elementary and Leigh Elementary is pleased to announce that we will be hosting Merlyn Horton from the Online Outreach Society. She will be conducting a *Parenting in the Cyber-Age* workshop on Thursday, May 21 at 7:00pm in the Blakeburn School gym.

This workshop focuses on

teaching parents about online safety for young people including elementary age children – especially grades 4 and 5. Topics of this workshop will include: Web 101; parents as “cyber-tourists”; youth as “cyber residents”; emerging trends in online youth culture; high risk activities online; the nature of sexual exploitation in cyberspace; and internet safety tips and resources. All the details about the

Online Outreach Society and the programs that are offered can be found on the web at

www.safeonlineoutreach.com

Child care will be available for this workshop. Please e-mail Christine Knoll at acknoll@gmail.com before May 8th if you wish to attend so we can provide adequate seating and child care.

Parent Ed
Opportunity!

Grade 5 Leaving Committee

The G5 Leaving Committee will meet next just before the PAC meeting on May 6th at 6:30pm. Please keep sending any pictures you may have for the Grade 5 Memories DVD to

leighclassof2009@hotmail.com

We still need kindergarten photos from the following students:

Erin Bibby, Ashtyn, Riley Friend, Sydney, Jamie

McHallam, Rylee Medeiros, Raymond, Leila, Clark, Julio, Connor, Emma Forster, Jasmyn, Sukhman, Alexandra, Ibrahim, Jenna MacIver, Alexa, Brittany, Meghan Roche, Tyrell, and Hannah. We would like all our Grads included in this fun section of the DVD, so please send your photos in by May 1st.

If you cannot scan and email your photos, please send in an

envelope to the office to the attention of Jennifer Henderson. We will return the photos once they have been scanned.

Thank you to Tracy McRitchie who is working hard on this wonderful keepsake. Please help her out by sending those pictures in! Contact Tracy if you have any questions at camandtracy@shaw.ca or 604-464-1263.

Mom & Son Event

On Friday, April 24th, Leigh moms laced up their sneakers and participated in the first-ever Mom & Son Movie & Fun Night. With a turnout of 86 sons and 72 moms, the evening was spent playing Dodgeball, Bingo, Tug-o-War, eating ice cream sundaes and watching Star Wars Clone Wars.

Thanks to the moms for being such good sports and for using muscles we forgot we had

during Tug-o-War; and thanks to the sons for not being too hard on us!

A big thank you to the planning committee, headed up by Tricia Fung, and including Kathy Strath, Barb Wolgemuth, Jen Nichols and Janet Kampf. Great job, ladies! Thank you also to the following people who helped during the evening: Mike Strath, Keith Hazelwood, Tammy and Brian Eberle, Cam

Seed, Daren Fung, Tracy McRitchie, Sarita Stad, Lola De Stefano, Donna Nelson, Tam Shepert, Jen Smith, Gina Young, Julie Eastman, Jacquie Bischoff and anyone else who we may have forgotten! And a special Thank You to the people "without sons" that generously donated their time for the evening; Kim Lauridsen, Lisa Graham, Kelly Burkholder, Sherry and Keith Hazelwood. Without all of you, the evening would not have been a success!



Mom's Movie Night

Thanks to Janet Kampf and her organizing committee for another fun-filled Mom's Movie Night. Ladies enjoyed a fabulous evening of shopping from vendors, a bottomless punchbowl of Sangria, and lots

of fun singing along to the smash hit *Mama Mia*!

Proceeds from the night went to donations of \$150 each to Jen Smith for the *Weekend to*

End Cancer and Barb Mulligan for the *Ride to Conquer Cancer*. Jen and Barb extend their thanks to Leigh for the support, and Leigh wishes them well on their walk and ride to fight cancer.



Mrs. Smith's Retirement Tea



Mrs. Smith's Retirement Tea will be held on Thursday, June 11th at 4pm in the Leigh Gym. Please help spread the word to anyone who might like to attend this event.

If you have photos you would like to contribute to the her DVD, please send in an envelope to the office to the attention of Deidre Pattenden. Be sure to put your name on the back of each photo so we can ensure they are returned.

Digital photos may be emailed to: smithtea@hotmail.com

Leigh Playground Committee

At the last PAC meeting it was approved to proceed with replacing the playground equipment that was vandalized last summer. LPAC voted to pay the deductible on the District insurance policy and

the school has now ordered a new climbing wall. Unfortunately this equipment will not be shipped until the end of May. Rather than install the equipment late in the school year and have it potentially

vandalized again over the summer months, this new equipment will be installed at the end of August.

Plans and fundraising will

LPAC Elections

LPAC elections for the 2009/10 school year will be held at the May 6th PAC meeting. We are looking for a Chair(s), Vice Chair and Secretary. Jody Ewart would like to let her name stand for Treasurer and Christine Knoll has offered to

continue to coordinate the Fruit & Veggie Program. Members at Large will be voted in at the September meeting to allow parents new to the school to get involved.

Please refer to the attachment at the end of the newsletter for LPAC position descriptions. Feel free to contact this year's Chairs: Kathie Metzner or Jennifer Henderson if you have any questions.

Leigh Parent Advisory Council

Co Chairs:

Kathie Metzner 942-9686 kmetzner@telus.net
Jennifer Henderson 464-8449 j_henderson@telus.net

Vice Chair:

Tam Shepert 944-9310 lshepert@shaw.ca

Treasurer:

Jody Ewart 468-8454 jewart@shaw.ca

Secretary:

Tricia Fung 944-4715 t.fung@telus.net

Members at Large:

Pam Fletcher 942-2009 j&pletcher@telus.net
Christine Knoll 942-4711 acknoll@gmail.com
Amber Morfitt 468-0502 atirado@shaw.ca
Chris Towers 945-1907 drtowers@shaw.ca

Hot Lunch:

Gina Young 944-6214 sgyoung@telus.net
Janet Kampf 472-1424 rickjan@telus.net

Fruit & Veggie Program:

Christine Knoll 942-4711 acknoll@gmail.com

Emergency Preparedness:

Lori Matthes 464-2913 matthes@telus.net

Movie Nights:

Janet Kampf 472-1424 rickjan@telus.net
Barb Mulligan 945-7355 barb.mulligan@shaw.ca

SPC:

Tam Shepert 944-9310 tamshepert@shaw.ca
Carol Wilson 464-3106 chw@shaw.ca
Jen Smith 944-9175 lilyen78@hotmail.com

Green Committee:

Scott Young 944-6214 scott_t_young@telus.net

Playground Committee:

Amber Morfitt 468-0502 atirado@shaw.ca

LPAC Meeting Agenda

Wednesday, May 6, 2009—7pm

Introductions, Approval of Minutes

Elections for 2009/10 LPAC Positions

Reports:

Treasurer's Report

Principal's Report

Updates:

Playground Equipment

Playground Stencils

Campbells Labels for Education

Fruit & Veggie Program

Emergency Preparedness

Grade 5 Leaving Committee

Green Committee

Hot Lunch

Movie Nights

Carnival

Minnekhada Liaison

Retirement Tea for Jan Smith

Plant Sale

Mom & Son event

Parent Ed

New Business:

Motion to approve payment of up to \$600 for portable air conditioner

PNE Play Passes

Every effort will be made to adjourn the business meeting by 8:30pm

Free Childminding available

Please obey the simple school driving safety rules:



Slow Down

Don't stop in the Cross Walk

Don't park in the Drop Off Zone

Don't block traffic or the school bus

Don't stop in No Stopping Zones



It's up to us to set a good example for our children and keep them safe.

PAC PRESIDENT

shall convene and preside at all executive, general and special meetings or notify the Chair Designate to assume this duty as necessary
shall be familiar with and follow the Constitution and Bylaws
shall ensure that an agenda is prepared and distributed following the Bylaws
shall ensure a quorum is present before calling a meeting to order
shall appoint committees where authorized to do so by the Executive or membership and be an ex-officio member to all committees except the Nominating Committee
shall be the official spokesperson and representative for the PAC, always acting on behalf of the majority of members and not personally
shall be one of the three signing officers
shall submit a written annual report to the membership
shall produce newsletters, preferably monthly, to keep parents informed of PAC activities, opportunities an business or appoint a communications liaison or committee to fulfil this responsibility.
shall ensure good communication between parents, the PAC executive, and the school administration or appoint a communications liaison or committee to fulfil this responsibility.

VICE-PRESIDENT

Assumes the responsibilities of the President in the President's absence.
Attends DPAC meetings when DPAC Representative is unable to.
Accepts extra duties as assigned by the President.

TREASURER

shall have a demonstrated ability and/or understanding of bookkeeping procedures
shall keep an accurate and current record of all receipts and expenditures of the PAC. Bank statements must be reconciled monthly and made available for review as requested
shall assess all financial undertakings to ensure they are within the annual budget
shall ensure expenditures have the proper authorization and are backed by detailed receipts and invoices
shall prepare a written financial report for presentation at each PAC meeting; this shall include the total balance on hand in all accounts at the beginning of the period covered by the report and all credits to and disbursements from the accounts, balance of funds on hand and outstanding accounts receivable and payable, and the net surplus or deficit
shall be responsible for issuing receipts and the prompt deposit of all monies paid to the PAC. Also refer to Section XV, Finances
shall be one of the three PAC signing officers
shall ensure all bills are paid promptly
shall draft an annual budget with the assistance of the PAC President
shall maintain all financial records in an orderly fashion as stipulated by BCCPAC

SECRETARY

shall record the minutes of all executive, general and special meetings
shall prepare within two weeks of any meeting, complete minutes and ensure their distribution
shall file the original copy of the minutes in the official PAC record binder
shall issue and receive correspondence on behalf of the PAC
shall keep a current copy of the Constitution and Bylaws and submit updated copies to the DPAC office for safe keeping and reference
shall ensure safe keeping of all records of the PAC
shall keep a complete and current inventory, including location, of all PAC assets
shall ensure the binders/electronic files are collected at the end of the term and appropriately redistributed in September

FUNDRAISING COORDINATOR - 2 positions

Proposes fundraising projects to the executive and general membership ensuring that they meet the guidelines established in the Constitution, Bylaws and PAC Policies and Procedures.

Coordinates all activities related to a fundraising event and acts as liaison between the fundraising committees and the Council Executive.

Maintains a record of fundraising projects, suggestions for future events and possible improvements.

Presents proposed Fundraising activities for following year at June general meeting. Ensures all funds received are deposited in a timely manner and documentation is promptly given to the Treasurer.

LUNCH DAY COORDINATORS - 2 positions

Recommends varieties of lunches.

Establishes contacts and prices for the year.

Orders food and drinks and organizes delivery.

Coordinates parent volunteers to count money, record class lists, prepare and serve lunches.

Ensures all funds received are deposited in a timely manner and documentation is promptly given to the Treasurer.

May be one of the signing officers on PAC bank accounts

DISTRICT PARENT ADVISORY COUNCIL REPRESENTATIVE

shall attend DPAC meetings or designate another elected officer of the PAC who attends on their behalf

shall report to the PAC regarding issues discussed

shall seek input from the PAC for presentation at DPAC meetings

shall vote the PAC's wishes at DPAC meetings

shall maintain the PAC's information binders with DPAC meeting minutes and materials provided from DPAC, BCCPAC, and Ministry of Education, and make them readily available to the general membership.

PARENT EDUCATION COORDINATOR

Arranges topics and guest speakers for assemblies where the Executive or membership wants a parent education component.

Maintains a record of speakers and associated costs.

Collects available speaker information and maintains a record of this information. Purchases parent education materials for the parent library with the approval of the membership.

Oversees the Parent Information Library and Bulletin Board and post materials as directed.

MINNEKHADA LIAISON

Attends Minnekhada Middle School PAC and Leigh Elementary PAC meetings Reports to Leigh PAC regarding issues discussed Acts as a liaison between MPAC and LPAC

MEMBER AT LARGE -4 positions

Accepts duties as assigned by the executive

NON-ELECTED / NON-VOTING POSITIONS

These positions are appointed by the executive and may not be a signing officer for the executive.

TRAFFIC AND SAFETY

Communicates with RCMP community liaison officer

Evaluates and brings forward for discussion safety materials that may be of use to school

EMERGENCY PREPAREDNESS

Works under guidance of the SD#43 emergency preparedness program

Maintains a complete inventory of items stored in the emergency container

Coordinates the annual replacement of student photos in master binder and ensure lists are up to date

Prepares annual safety message to students for updating personal safety pack

NON-ELECTED POSITIONS**PAST PRESIDENT**

Held the position of president immediately preceding the president

Term of office is one year

Facilitates the transition between executive positions. Acts as a consultant to the President.

Adds continuity and history for present executive.

May not be a signing officer for the executive.