

LPAC Meeting Minutes

Wednesday December 3, 2008

In Attendance: Kelly Burkholder, Jen Henderson, Tracy McRitchie, Kathie Metzner, Wendy Caldarone, Tricia Fung, Rob Stephenson, Leanne Carder, Christine Knoll, Deidre Pattenden, Janet Kampff, Ivano Cecchini, Carol Wilson

Approval of Minutes: Christine motioned to approve minutes, seconded by Tracy, all in favour. Minutes approved.

Treasurer's Report: Night deposit key has been approved and is available for use.

Principal's Report:

- Remembrance Day ceremony went well and Ivano was happy with the children's understanding of the meaning behind the day.
- G5 Volleyball team won a sportsmanship ribbon at recent tournament.
- Primary choir is assembled and practicing ready for the Christmas concert.
- Three student teachers have been in the school.
- First Theme Day was Backwards Day.
- December recognition assembly has been held to recognize student achievement.
- Pride program is being used to teach the behavior matrix to the students. Students have been earning Leigh pride tickets which entitle them to be entered in a draw for prizes. Giants tickets have been very popular with students.
- Theme vote took place, Leigh Lions was the winner. There were 78 entries for the logo contest. Student voice will narrow it down with the help of 2 students per class.
- Teachers hope to use PAC Wishlist fund for replacement of the In Focus machine which was stolen last year (approx. cost is \$ 900.00). They are also considering an in-school fieldtrip to teach the students hip hop dancing and purchasing more primary books for use in the classrooms. It was suggested that parents could bring in any gently used books to donate to classrooms/library. Ivano will discuss this with Jan Smith.
- Mrs. Goodie is away on medical leave for approx. 6 weeks, returning mid-January. Miss Morris will be leaving in January as Mrs. Lochhead returns from maternity leave.
- Several staff members have created a technology team which will provide them with opportunities to learn how to use technology within the classroom to enhance student education.

- Upcoming event is the Christmas concert Dec. 17th and 18th. No feedback yet from parents regarding only one evening performance of the Christmas concert. Christmas concert was reduced to only one night this year as many students missed one of the two nights last year which was disruptive to some of the performances

Updates:

Mother's Day Photo Night - booked for April 6th. We've also booked Nov. 2nd and 3rd, 2009 for next year's Christmas photos. Parent volunteers will be needed to organize both sessions. We will be looking for someone to take on the Mother's Day Photo Night in January.

Hand Sanitizers - Christine has spoken to the School Board regarding the donated dispensers. The school board will not allow them to be used in the school as they are not from the District's supplier. The School District will supply hand sanitizer dispensers and gel for the classrooms that currently do not have hot water. These classes are Mr. Jiew, Mrs. Bischoff and Mrs. Norlin. It will also be placed in the computer room. Emphasis will still be placed on hand-washing.

Playground Equipment - Committee meeting date needs to be set at January PAC meeting to allow enough time for a plan to be put in place in time for next year's grant request. A request has been made for parents to think of suggestions and to talk to their children about what type of playground equipment they would like to see.

Playground Stencils - Nothing to report

Fruit & Veggie Program - Christine could use a few more volunteers for the fruit and veggie program on alternating Tuesdays and Thursday for approx. 1 hour on a casual basis. Program is scheduled to end January 2010, but Christine feels it might be automatically extended until June 2010.

Emergency Preparedness - A \$500.00 grant is available through the district for all elementary schools in the district this year. The emergency preparedness committee will purchase items and send the receipts for reimbursements. Fire extinguishers, water containers, hard hats, backpacks, bolt cutters and granola bars are some of the items needed. Kelly has offered to check availability of some of the supplies at cost from her employer. Classroom kits are being checked over and emergency release forms are being updated to include photos that have recently come in. A more permanent place is required for storing of the supplies. Some ideas have been suggested, a final plan needs to be decided upon and submitted to the district. Lori and Ivano will discuss this further before any formal requests are made.

Grade 5 Leaving Committee - Hoodies have been distributed. Next Gr. 5 committee meeting will be January 7th before the PAC meeting, 6:30pm.

Green Committee - Donated trees are being repotted to promote growth. Ms. McLellan will be requesting parent volunteers during Thursday lunch hours and after school to help the students clear the front tiered garden beds. Start date to be advised.

Hot Lunch - Is good. Only two or three late orders were received after counting day this month. The hot lunch organizers are very appreciative of all orders being returned promptly. Cookies and milk day this Friday.

Movie Night - There are 55 pre-sale tickets for this Friday night's show. The magician has volunteered his services for free as he is a parent at the school, Wayne Radford.

Winter Ball - Princesses of Leigh and their "Pop-ers" will be invited to attend the 1st annual Winter Ball on January 30th. Janet is requesting funding from the PAC for decorations which can be re-used each year. Food will be potluck. The committee is trying to keep the pricing down. The cost of the ticket will include a goodie bag for the girls, a 4 x 6 photo, food and refreshments. Tracy has put forth a motion for the PAC to provide funding of up to \$ 300.00 on decorations for the Winter Ball to be put towards start-up expenses. Seconded by Deidre. All in favour.

Parent Night Out - Janet is wondering if there is any interest in a parent night out. Ivano suggested that Pasta Polo offers a fund-raising program where the school could rent the whole (or portion of) restaurant with some of the benefits returning to the school. It has been suggested that a good time for this activity would be in the fall. Planning to begin near the end of this school year.

New Business:

Teacher Christmas Luncheon Date has been set for December 19th. Volunteer sign-up sheet will go home over the next couple of days for parents to sign-up to bring food for the teacher luncheon on December 19th. Volunteers will also be needed to set-up, clean-up and supervise the students during lunch hour. Luncheon will take place in the multi purpose room.

Childminding at Christmas Concert Childminding at the afternoon Christmas concert on Dec. 17th will be offered. There have not been any parent volunteers to date. But there has also not been a large request for this service. Ivano does not anticipate there will be a problem providing this service.

Performing Groups - There has been a funding shortfall for the two performing groups this year. January 30th (Robin Hood) and April 23rd (Swarm) are the performance dates. LPAC has budgeted \$1400.00 for Performing Groups. Ivano has obtained a \$200.00 grant; however, actual cost is \$ 1,725.00 leaving a shortfall of \$ 125.00. Kelly has made a motion to provide additional funding to cover the shortfall of \$ 125.00, Tracy seconded. All in favour.

Carnival Date - Carnival date has been set for May 29th. The first carnival committee planning meeting has been set for January 21st at 7pm. Lots of volunteers will be required to make the carnival happen.

Motion to adjourn the meeting by Tricia, seconded by Kelly. All in favour. Meeting adjourned 8:14 p.m.

Next LPAC Meeting: January 7, 2009, 7pm.