



KPAC PARENT ADVISORY COUNCIL

GENERAL MEETING MINUTES

November 1st, 2010

Attendees- Rose Shaw, Jasmine Parker, Michelle Oucharek-Deo, Tracey Wray, Della O'Reilly, Thaddeus Seidler, Lesley Carr, Lisa Aspinall, Wing Yu, Livian Smith, Rachelle Jadot, Susan Deyotte

1. Call to order
2. **Approval of Agenda** – Motion to approve agenda of November 1st, 2010 Moved by Jasmine P. / Second by Della O.
3. **Adoption of Minutes** of October 4th, 2010 Motion to approve minutes as presented. Moved by Tracey W. Second by Thaddeus S.
4. **Chair's Report**
 - Rosie Shaw - discussion on Home Alone project and having it an annual event. In October of each year. Watch for registration forms to go home soon.
5. **Vice President's Report**
 - Kim Becker - Absent- Rose reported on information regarding Spirit Wear – Hoping to have hoodies this week if not prior to the Remembrance holiday. Suggestions to have a Grade 5 parent to take over GRAD wear for following year.
6. **Treasurer's Report**
 - Tracey Wray - Spreadsheet presented on hot lunch expenses. Statement of income and expenditures given. Cheques written for ½ fieldtrip fund. Waiting on deposits and expenses to get accurate funds. Playground invoice cheque from the SD43 has been received and paid.
7. **DPAC Report**
 - Salima Mawji - Absent - No Report submitted. Did not attend DPAC meeting due to personal reasons.
8. **Administration Report :**
 - Kimi Combo - School Counselor. Will be starting the Worry Dragons program and also does peer mediation. Working on simple "I" feel statements. All parent information and flyers posted on her board near her office. Rm #
 - Remi Collins – Christmas Open House and Sing Along on Dec 14th. Tim Horton's Coffee van will be come to our event. Singing carols in the gym and crafts.
 - Organizing spirit squad will be done by Ms. Obst. A graph will show the kids how they did at each event.
 - Literacy Goal – Mrs. Hoyme did the first entry, and class presented at the assembly. Will be posting work shortly on the wall by the office.



- Vandalism – None to report for Halloween in itself; however one window was broken on the Friday night. Great visual base for our school.

9. Committee Reports:

- Fundraising- Susan Deyotte
 - Will be closing Entertainment books - there are 5 outstanding. Popcorn sale went very well considering there was very little advertising. Cards by Kids have been mailed out. Also surpassed expectations raising over \$700. Started planning December event. Jasmine Parker would like to join fundraising.
- Hot Lunch -Yvonne Greentree Absent - Susan D spoke on HL behalf
 - Forms to go out this week for Hot lunch turn around next week. Hot Dogs and Sushi is on the menu
- Parent Ed – SSFS -Rachelle Jadot
 - Next meeting is Wednesday Nov 3rd, at Pitt River with Pizza dinner and administration. Next presentation is at Citadel Middle School with Christopher Burt – “Areas of Influence” Notice has gone home and is due back by Nov. 16th. Suggestion made that the SSFS have a website page launched. To gather all the year at a glance and links to guest speakers info.
- Parent Library- Thad Seidler
 - Discussion on how to advertise more. Make signs and post around school. Sticky tack in white Pac basket, reminders do not put tape on windows as they have a film on them.
- CPF -Lisa Aspinall
 - \$200 will be coming for French Recourses. Then given to the Department head.
- Garden Club -Michelle Deo
 - Coquitlam Farmers Market spoke recently and had wonderful speeches. 3 children were able to go. Two Grade 5 and one grade. 2 – Project on favourite and least favourite vegetable with graphs to make. Grant info on \$500 Branch Vancity Grant for Garden Club. To go towards a portable greenhouse. Parent Volunteer is going to make beds with cedar. Green waste bins still not available. Cost to pick up bins, should be cost neutral. We won't need any more paper pick up recycle. Weekly is there 35-40 children in attendance.
- Newsletter - Wing Yu
 - Send in new email to the email address.
- Fruit & Veggie Candice Miller Absent Susan D. Spoke on behalf
 - Pears possibly for Tuesday and Thursday distribution



10. New Business

- Discussion for relaxed day after Halloween- Some of the classes had a pajama day today that seemed to work well. Talk on possible pro d for after Halloween, however with the other pros booked throughout the year it will not work. Approximate 40 children called in sick/late today.
- Parent Volunteer needed for Library shelving and checking books back in. – On a consistent basis. Please see Ms. Obst for further details. Will send follow-up email to Cathy for volunteer help email.
- Sign discussion – They are quite heavy to carry out, can we purchase wheels for the signs. Will look into locking wheels or how they are bolted on or how they are used. Will send email to Cathy on how to do job.
- Livian discussion on the mobile laptop program she is willing to take the lead on it. Has lease quotation for 48 months and for \$21,800 – 20 Macs with station. Training for teachers - \$545 = 36 = \$580 a month to lease. Lesley and Lisa will also help. PAC budget meets first and then anything over and above would be directed to the computers. Discussion on how to fundraise and when to start fundraising for it specifically. Possible motion discussion for New Year designation of funds and business plan. Voting to take place on how to proceed in January meeting.
- Saleema noon to take place on Wednesday November 17th and parents with k/1/2 on the Friday Nov. 19th. Forms to go home the week prior.
- Discussion on Ashley from Saleema noon for I Girl notices to send home.

Meeting adjourned – 8:40 pm

Next PAC meeting December 5th, 2010