

KPAC Meeting Agenda
Monday, January 17th, 2022 – 7:00 pm via ZOOM

Attendees: Krista Ramirez, Lynn Bradshaw, Phyllis Chong, Todd Gelinis, Angela Giraud, Tiffany Douglas, Fatima B., Laurie Birnie, Fatima Kassamali, Caren Grande, Jeremy Bauman

7:00 - 7:15 p.m.

1. Call to Order
 - 7:05pm
2. Approval of Agenda
 - *Motion: Tiffany, Second: Todd*
3. Approval of December 2021 minutes
 - *Deferred to Feb 2022 meeting – not yet posted*
4. Executive Reports
 - President - Krista Ramirez
 - *Nothing to report*
 - Vice President - Lynn Bradshaw
 - *Nothing to report*
 - Treasurer – Fatima Benlarhzal
 - *Now received access to Quickbooks*
 - *Balance: Bank General \$17146.47, Faming Account \$10304.57, no deposits in December*
 - DPAC Representative - Jeremy Bauman
 - *Next DPAC meeting Jan 26, 7pm on Zoom*

7:15 – 7:30 p.m.

5. Committee volunteers
 - Grade 5 committee update
 - *Parent form/responses provided to Phyllis in December, communications to parents held off due to pandemic situation in December*
 - *Hoodies arrived today and distributed*
 - *Pipeline for communications – Laurie to approach 3 grade 5 teachers regarding coordination with parents before committee to approach teachers*
 - Fundraising updates
 - *Purdy's: \$589.18*
 - *Return It: \$280, order more labels for distribution to parents*
 - *Pizza Hot Lunch for January cancelled, next date to have hot lunch unknown due to pandemic situation*
 - *Coffee and Hot Chocolate fundraiser – Global Coffee Fundraising (Maple Ridge) - \$12.5/lb cost, \$17.5/lb retail, organic ethically-sourced - February*
 - *Flowers fundraiser for Mother's Day*
 - *True Earth – March/April*
 - Still looking for a volunteer with food safe to assist Dipti with the fruit and veggie program and take it over next year
 - *Angela to assist but does not have Food Safe*

7:30 – 7:45 p.m.

6. Administration Report - Principal, Laurie Birnie
 - *Bell schedule – old system, cannot be fixed, must be replaced but capital funds are not available to fix it*
 - *COVID protocols – learning cohorts no longer required but adequate space required for distancing (outdoor recess areas divided by grades for interaction; indoor activities cannot have multiple classes due to space requirement; no assemblies or multi-class gatherings; Lunchbox Theatre a possibility but require check-in with Rob; Saleema Noon in May – May 19 info session for parents over Zoom, May 25 and 27 presentations for students – can plan for in-person but would need to*

be able to change to virtual if necessary; currently sporting activities like KHL is not possible), CDC guidelines posted for community to see with link automatically updated as necessary

- *Kindergarten registrations are coming up beginning of February, program of choice requires pre-application, registration package available this Wednesday, Jan 19*
- *Middle school registrations – FI students continuing in FI will be automatically transferred, if FI student does not wish to continue in FI then parents must inform Kilmer before deadline (cross-catchment requests begin)*
- *Valentine’s Day – cards made at school and not brought from home, gatherings outside of classrooms need to be virtual, no homemade items or food (including packaged candies)*
- *KPAC to consider purchasing “Sunflags” for over playground shading (e.g. from Wayfair)*

7:45 – 8:00 p.m.

7. New Business

- *Water bottle filling station is open, but drinking fountain is not; anyone requiring disposable water bottle can obtain from Laurie if needed; Laurie to check and distribute to each classroom for backup*
- *Another Purdy’s fundraiser for April? Krista to investigate delivery dates for early April*

8. Open Forum

- *Accountability for mental well-being of students – cost-benefit analysis required – can we take this to DPAC?*
- *Is the Courtyard open for student use as an outdoor zone? Can it be? – Laurie to confirm*

Adjournment: **Next meeting Monday, February 7th, 2022 via ZOOM**

- *8:09pm*