**KPAC Special Meeting Minutes**

**Tuesday, May 15th , 2021 - 7 pm via ZOOM**

**Attendance**

Lynn Bradshaw (Treasurer)

Jeremy Bauman (DPAC rep)

Laurie Birnie (Principal)

Chantelle Coss

Krista Ramirez (PAC President)

Phyllis Chong

Samela Caraiman

Danielle Clarkson (RecTec rep)

Sam Douglas

Kim Downey (Secretary)

**Call to Order:** 7:07pm

**Approval of Agenda:** Lynn/Jeremy; approved

**Presentation Regarding Parkour Equipment for Kilmer Playground: Danielle Clarkson of RecTec**

* Goals of new equipment: to attract older kids and increase play capacity
* There are two concepts under consideration (Concept #1 and Concept #2), as follows:

Concept #1*:* This would be a Parkour structure with circular linked play loop.

-The size is flexible.

-Robinia equipment

-Lots of climbing and balance (stilts, lily pads, balance net)

-A large tree climber (17 feet) with perch areas (attractive to older kids)

-Spinner plate and spikas.

-Different sections offer different levels of challenge

-Suggested phases: Tree Climber – Phase 1 (can fit 35 – 40 kids); Structure – Phase 2; smaller elements – Phase 3.

Concept #2:

-Larger Parkour structure.

-Connected horseshoe

-Cocowave swing (north/south, can also lounge, lots of kids can fit on it)

-Three somersault bars

-Hammocks

-This concept offers a challenge that can’t be completed in one day, meaning that kids will come back every day.

-Phase 1 – horseshoe, cocowave – phase 2, remainder – phase 3

-Compliant with safety standards

Considerations for Either Concept:

* The school would work with Danielle and Erika from RecTec. Kelsey at RecTec is the project coordinator
* **Total investment for Concept #1: $107 003.75**. The estimated start-up for phase 1: would be $61 185. This includes site prep and surfacing. It is recommended to do this all at once to save money in the long run.
* Discount on equipment – 10% in phase 1 (can talk about future phases).
* The start up fee includes equipment for phase 1, delivery, and installation.
* **Total investment for Concept #2: $127 392.39.** The start up cost would be $71 600.
* Warranties are included in Robinia service program. The wood will weather with the seasons and could crack (this is normal), but after 18 months, the installer will come back and inspect (tighten bolts, sand rough edges, measure cracks (known as “checking.”). Large cracks will be filled with wood and the installer will write up a report and sent over for our records. He also reports on structural issues
* We can contact RecTec for any concerns (even before 18 months) at no cost.
* Woodfibre surface

Answers to questions from parents:

1) Regarding site preparation: These are ballpark numbers for site preparation

2) Concern regarding location (from Laurie): Teachers are excited about this project (especially the climber), but are concerned about losing the grass field. A different possible location would be on the west of site, just north of the swings.

* Mr. Steve Watts from the district will be coming on Thursday at 11am to approve plans.
* The slope at this location may be an issue (ideally, equipment shouldn’t go on a slope of more than 1%).
* The equipment is flexible.
* Will confirm site with Danielle once we have decided so they can measure, etc.

3) Payment – 50% is due up front as a deposit

-Each phase is a small project, meaning that 50% of each phase is due up front. (depending on the payee-- if the PAC is being billed, there is a 50% deposit, but if going through the district and they are the payee, the terms are net 30 and there is no payment until the end. Might not be ideal, though).

4) Costs for site prep are covered for all three phases. There is a minimal cost to pull back and reinstall the fibar.

5) Price increases over time?

-Because we don’t have a timeline, RecTec can’t guarantee that prices won’t increase, but Robinia is not often affected.

-There may be a 2 – 5% increase. RecTec will try to absorb this but can’t guarantee.

* Fundraising and grants may be available.
* Production lead time from date of order: 9 – 11 weeks, then four months to complete installation.
* There are other some options for materials, but not in the parkour style.
* The playground can be customized, but cost would increase.
* Danielle recommends the Robinia as it is not being affected by steel surcharges, and the cost went down in price.
* Danielle can send warranty information.
* Some questions can’t be answered until district looks at site. Each phase can be prepped separately.
* The total cost for site prep for Concept #1 - $17 000.

Overall Impressions:

* This is bigger and more expensive, but more or less what most of us expected.
* We will need fundraising and grants.
* Options to go smaller. Complete catalogue can be found at: <https://www.rectecindustries.com/product-categories/playgrounds/>
* Danielle will send the site dimensions to Krista (she believes Concept #1 is just under 3000 sq. feet).
* We can use individual pieces and make own style to cut costs.

Other Considerations:

* The climbing tree is 30.5 feet in diameter
* Targeted focused fundraising will be necessary (through School Cash Online; let parents know).
* Grants can be slow to come in and we likely can’t get any for this year (but Coquitlam Foundation and Vancouver Foundation: philanthropic foundations may have grants for next year)
* We will need to put out a request for volunteers for fundraising and perhaps a playground committee.
* We will vote once we have more money in place and a team of volunteers.

We may be able to spend about $20 000 from our current balance.

* Krista will ask for a quote for phase 1 only.

**Meeting adjourned: 8:31pm**

**Next meeting: Monday, June 7th at 7pm via Zoom.**